DRAFT

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS 2025 ANNUAL MEETING
Mason District Government Center

October 21, 2025
7:00 p.m.

BOARD MEMBERS PRESENT:

Donna Jacobson	President
John Alexander	Treasurer
Gina Keating	Secretary
Nancy Bock	Member at Large
Dr. Julia Wray	Member at Large

OTHERS PRESENT:

Cheryl Ryefield	Co-Chair, Communications Committee
Mike Nutbrown	Chair, Grounds Committee
Rick Jacobson	Co-Chair, Architectural Control Committee
Rebecca Just	Chair, Pool Committee
Zachary Rivera	Property Manager, Sequoia Management
Chris Collins	Recording Secretary, Northern Virginia Minutes

CALL TO ORDER:

Mrs. Jacobson called the 2025 Annual Meeting to order at 7:05 p.m. She introduced the Board members and Mr. Rivera to the membership.

PROOF OF NOTICE:

Mrs. Jacobson confirmed that the 2025 Annual Meeting notice was mailed to all homeowners on record by Sequoia Management on September 18th.

PROOF OF PROXIES:

Mrs. Jacobson confirmed a quorum.

APPROVAL OF MINUTES OF THE 2024 ANNUAL MEETING:

MOTION: Mrs. Jacobson moved, Ms. Bock seconded, to approve the minutes of the 2024 Annual Meeting as corrected. The motion passed unanimously.

REPORTS OF OFFICERS:

President's Report: Mrs. Jacobson thanked all Board and committee members for their service over the last year. She acknowledged the recent passing of Dale Edwards and noted that there will be a celebration of life for him on November 15th. Details are at the meeting check-in desk. She reported that the Board continues to address infrastructure issues in the community. Four retaining walls have been repaired or replaced in 2025 with more to come in 2026. Both the baby and main pools were resurfaced earlier in the year. Six new streetlights were installed, as well as a new tot lot on Trammell Court. Efforts to mitigate invasive vines will continue in 2026.

Treasurer's Report: Mr. Alexander reported that the association received a clean 2024 audit. The association currently has $260,000 in the money market accounts and $710,000 in CD investments. In 2024, the association has spent $185,000 on various capital projects. Mr. Alexander noted that the finances in close alignment with the budget and expects the association to end the year in the black.

Secretary's Report: Ms. Keating informed the membership that, as the Board Secretary, she is responsible for recording the minutes of all executive sessions as well as gathering updated content for the website. She added that she is stepping down from her position on the Board and thanked everyone for their support.

COMMITTEE REPORTS:

Architectural Control Committee: Rick Jacobson reported that in 2025, there were thirty-eight requests, ninety questions and fifty violations over the last year. Trash and recycling continue to be an issue in the community with improper bagging and trash being put out too early. Mr. Jacobson reminded everyone that the ACC guidelines and request forms are posted on the association's website and noted that there is no trash pick-up on Thanksgiving Day.

Communications Committee: Mrs. Jacobson stated that Steve Chao maintains the association's website and Cheryl Ryefield produces the newsletter. Ms. Ryefield reported that the newsletter is produced quarterly and includes reports from the committees and the Board, as well as classified ads and a regular report from Hidden Oaks Nature Center.

Grounds Committee: Mike Nutbrown reported that retaining walls project will continue in 2026. The pruning in the community has been completed and the new plantings will go in in mid-November. The sidewalk project will take place in 2026, and the steps from Yorktown to Trammell will be replaced. He added that the asphalt rejuvenation project will take place this year. Lastly, Mr. Nutbrown reported that a new lead for the garden has been identified since Anne Sansbury's passing.

Merrimac Trail Liaison Committee: There was no report.

Neighborhood Watch Committee: Mrs. Jacobson reported that the committee needs a chair and asked for volunteers.

Pool and Recreation Committee: Rebecca Just reported that there were four events held at the pool this summer: a pool opening BBQ, two "swim under the stars" and an adult wine and cheese event. Ms. Just added that several residents have expressed to her the desire for more evening events at the pool and asked that the Board consider it. She suggested that residents would bring their own food and drink to keep costs down. Lastly, Ms. Just encouraged volunteers to serve on the committee.

Tot Lot Committee: Dr. Wray reported that the tot lot has been installed and is open for the community. She stated that she enjoyed the project and noted that she was surprised how expensive tot lot equipment is.

State & County Liaison Committee: Mrs. Jacobson reported that the committee follows issues outside of the community that may impact the community. The biggest issue that the committee is focused on is the potential bill that could allow a casino in Fairfax County. The No Fairfax Casino Coalition is fighting the bill that is expected to be brought to the Virginia Assembly in January of 2026. Mrs. Jacobson encouraged residents to support the Coalition in their efforts.

PRESENTATION OF THE 2024 BUDGET

Mr. Alexander presented the draft 2026 budget with a proposed 2% increase in assessments.

ELECTION OF DIRECTORS:

Mrs. Jacobson stated that there are two Board positions open. The candidates are John Alexander and Nancy Rhodes. As there were no nominations from the floor, Mrs. Jacobson closed the elections.

Mr. Alexander and Ms. Rhodes were elected to the 2026 Board by acclamation.

MOTION: Mrs. Jacobson moved, Dr. Wray seconded, to appoint Jeff Everly to the Board of Directors. The motion passed unanimously.

DRAWING OF DOOR PRIZE

Jeff Everly was the winner for the door prize.

OLD BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Mrs. Jacobson thanked everyone for their support during her Presidency.

ADJOURNMENT:

MOTION: Mrs. Jacobson moved, Ms. Keating seconded, to adjourn the 2025 Annual Meeting. The motion passed unanimously.

A brief organizational Board meeting will be held immediately following the Annual Meeting.