LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS' MEETING
Tuesday, March 17, 2026

BOARD MEMBERS PRESENT:
John Alexander
Dr. Julia Wray
Nancy Bock
Jeff Everly

BOARD MEMBERS ABSENT:
Nancy Rhodes

OTHERS PRESENT:
Donna Jacobson
Rick Jacobson
Mike Nutbrown
Rebecca Just
Amanda Sansbury
Zachary Rivera, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Mr. Alexander called the March 17, 2026, Board meeting to order at 7:03 p.m. A quorum of four present Board members was confirmed.

II. APPROVAL OF AGENDA:

MOTION Mr. Alexander moved, Ms. Bock seconded, to approve the agenda as amended to add discussion and approval of a quote for invasive vine removal. The motion passed unanimously (4-0-0).

III. HOMEOWNER OPEN FORUM:

Mr. Alexander shared a question he received from a homeowner regarding common area trees and branches that are downed during a storm. Specifically, Mr. Alexander asked who would be responsible for damage caused to a resident's vehicle or home. Mr. Rivera responded that it would be considered an "act of God" and the resident would be advised to file a claim with their insurance company.

Mr. Alexander also inquired about who would be responsible for the damage caused to a vehicle from branch falling from a tree that is on another homeowner's property. Mr. Rivera responded that, again, the homeowner whose vehicle is damaged should file a claim with their insurance company. The Board discussed a tree that is on a homeowner's

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property that it would like to see removed or cut back. The ACC chair will speak with the homeowner to find out if they would be willing to address the situation with the tree.

IV. APPROVAL OF MINUTES:

MOTION: Mr. Alexander moved, Ms. Bock seconded, to approve the minutes of February 17, 2026, Board meeting as presented. The motion passed unanimously (4-0-0).

V. PRESIDENT'S COMMENTS:

Mr. Alexander thanked Management for taking the minutes for the February Board meeting. He also thanked the Grounds Committee for keeping the community trees trimmed, and he thanked Cheryl Ryefield for her years of service in putting together the newsletter for the association.

VI. MANAGEMENT COMPANY REPORT:

Mr. Rivera reviewed his written report and noted that he has been tracking the Patriot pick-ups to ensure consistency. He also reported that spring inspections are underway.

VII. COMMITTEE REPORTS:

ACC: Mr. Jacobson stated that the committee has received forty-seven requests, ninety-five questions and forty-nine violations in the last year. He shared the proposed spring inspection dates with the Board. Mr. Jacobson reported that trash on certain streets in the community continues to be a problem, particularly on Peyton Forest. Residents are putting their trash out too early and animals are getting into the bags. The ACC will continue to post signs at the mailboxes regarding trash.

Finance Committee: Mr. Alexander reported that he initiated a transfer from the money market account to the checking account in the amount of $40,000, in part to cover snow removal expenses. He noted that the entry on the balance sheet for interest receivables is less than was expected. He asked Mr. Rivera to investigate this.

Grounds Committee: Mr. Nutbrown reported that the mulching is complete. The invasive vine work is ongoing. The committee has been receiving applications for garden plots, however there may be open plots remaining.

Mr. Nutbrown reported that Dominion has been contacted about the streetlight that is out on Peyton Forest. The committee is seeking a quote for the three streetlights that are out that are LVCA's responsibility.

Lastly, Mr. Nutbrown stated that the committee is looking for a tree to plant for Earth Day/Arbor Day in April.

Newsletter Update: Amanda Sansbury reported that she is working on additional ways to get the newsletter out to all residents. One option is to create a QR code and post it in places like the mailboxes. She added that the next newsletter will go out in three months.

Pool Committee: There was no report.

Tot Lot Committee: There was no report.

Liaison Committee: Mrs. Jacobson shared her presentation as provided to the Board that included updates on SB756 for a casino in Tyson's Corner, Fairfax County's Unified Sanitation District program and Accessary Living Units.

IX OLD BUSINESS:

Email Blast Communication Platforms:

MOTION: Mr. Alexander moved, Ms. Bock seconded to engage with Constant Contact for a standard subscription at a cost of $35 per month and to direct the President to move the association contacts to that platform and to work with the management company for user access and implementation. The motion passed unanimously (4-0-0).

X. NEW BUSINESS:

Reserve Study FY2025 Approval:

MOTION: Mr. Alexander moved, Ms. Bock seconded, to approve and adopt the FY2025 Reserve Study, dated November 13, 2025, from Reserve Advisors as presented. The motion passed unanimously (4-0-0).

Reserve Projects for FY 2026:

MOTION: Mr. Alexander moved, Ms. Bock seconded, to approve the FY2026 projects from the components of the 2025 Reserve Study minus the retaining walls. The motion passed unanimously (4-0-0).

Invasive Vines:

MOTION: Mr. Alexander moved, Dr. Wray seconded, to approve an amount not to exceed $14,500 for invasive plant removal by Grounds Guys and IPC in sections two, three and eight. The motion passed unanimously (4-0-0).

XI. ACTION ITEM REVIEW

- Change management report financials
- Clarification on income receivables on the balance sheet
- Reserve meeting room at George Mason District Center for the annual meeting
- Send the newsletter to Steve for posting on the association's website
- Inform Reserve Advisors of the Board's approval of the reserve study
- Create the Constant Contact account for LVCA

XII. ADJOURNMENT

Mr. Alexander adjourned the regular session of the Board meeting to convene an executive to discuss legal and personnel matters at 8:45 p.m.