LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, October 21, 2025
Mason District Government Center

BOARD MEMBERS PRESENT:
John Alexander
Dr. Julia Wray
Nancy Rhodes
Nancy Bock
Jeff Everly

OTHERS PRESENT:
Rick Jacobson
Mike Nutbrown
Deborah Dunham
Donna Jacobson
Gina Keating
Amanda Sansbury
Rebecca Just
Zachary Rivera, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Mr. Alexander called the October 21, 2025, Board meeting to order at 8:04 p.m.

II. RESIDENTS' COMMENTS AND FEEDBACK:

There were no comments.

III. APPOINTMENT OF OFFICERS

MOTION: Mr. Alexander moved, Mr. Everly seconded, to appoint John Alexander as President and Treasurer, Dr. Julia Wray as Vice President, Nancy Rhodes as Secretary, Nancy Bock as Member-at-Large, and Jeff Everly as Member-at-Large. The motion passed unanimously (5-0-0).

IV. APPROVAL OF MINUTES

MOTION: Mr. Alexander moved, Ms. Bock seconded, to approve the minutes of the September 30, 2025, Board meeting as presented. The motion passed unanimously (5-0-0).

V. PRESIDENT'S REPORT

Mr. Alexander reported that the Board unanimously approved two proposals from Shenandoah Landscaping via email. One was to remove damaged trees and branches in the community at a cost not to exceed $5,100. The second was to plant eight trees throughout the community at a cost not to exceed $9, 250.

VI. MANAGEMENT COMPANY REPORT:

Mr. Rivera reviewed his written report that was included in the Board packet. He added that he will work with Mr. Jacobson to clean up the violations list. The final 2024 audit has been submitted to Mr. Alexander.

VII. COMMITTEE REPORTS:

ACC: Mr. Jacobson reported that activity has been picking up recently. He also stated that the committee has made some minor changes to the ACC guidelines (removed Dale Edwards' name and contact information and added Mr. Rivera's).

Communications Committee: The next newsletter will go out at the beginning of December.

Finance Committee:

MOTION: Mr. Alexander moved, Mr. Everly seconded, to invest $100,000 from the money market accounts into a four-year CD, as well as $100,000 into a five-year CD, at an interest rate of $3.7f%. The motion passed unanimously (5-0-0).

Grounds Committee: Mr. Nutbrown reported that the pruning has been completed and the invoice submitted. He noted that the committee is working on obtaining other quotes for the step replacement project. One quote has been received.

Pool Committee: Ms. Just reported that she will work on the diving area rules.

Tot Lot Committee: Dr. Wray reported that she will investigate how often new mulch needs to be added to the tot lot. She also requested that the white sign be removed.

VIII. OLD BUSINESS:

2026 Budget Approval:

MOTION: Mr. Alexander moved, Mr. Everly seconded, to approve the 2026 budget as presented. The motion passed unanimously (5-0-0).

IX. NEW BUSINESS

Grounds Committee Appointment:

MOTION: Mr. Alexander moved, Mr. Everly seconded, to appoint Nancy Rhodes to serve on the Grounds Committee. The motion passed unanimously (5-0-0).

Use of Volunteers:

MOTION: Mr. Alexandr moved, Ms. Rhodes seconded, to approve the use of volunteers, both residents and non-residents, for the removal of invasive vines. This activity will take place over the next five years, ending on December 31, 2030. The motion passed unanimously (5-0-0).

X ACTION ITEM REVIEW

- ACC violation list
- Topper caps for poles at tot lot
- Remove outdated sign at the tot lot
- Get budget mailer out with Mr. Alexander's letter
- Send budget to Vince so that coupon books can be made
- Send website invoices to Mr. Alexander

XI. ADJOURNMENT

MOTION: Mr. Alexander moved, Dr. Wray seconded, to adjourn the regular session of the Board meeting at 9:03 p.m. to convene an Executive Session to discuss personnel and legal matters. The motion passed unanimously (5-0-0).