LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, January 20, 2026

BOARD MEMBERS PRESENT:
John Alexander
Dr. Julia Wray
Nancy Rhodes
Nancy Bock
Jeff Everly

OTHERS PRESENT:
Donna Jacobson
Rick Jacobson
Mike Nutbrown
Deborah Dunham
Cheryl Ryefield
Rebecca Just
Amanda Sansbury
Andra Ryan
William Mason, Jr, Segan Mason & Mason PLC
Zachary Rivera, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

DRAFT

I. CALL TO ORDER:

Mr. Alexander called the January 20, 2026, Board meeting to order at 7:05 p.m. A quorum of all five present Board members was confirmed.

II. APPROVAL OF AGENDA:

MOTION Mr. Alexander moved, Mr. Everly seconded, to approve the agenda as amended to replace the Merrimac Trail Liaison report with a newsletter update, as well as the addition of proposed ACC Guidelines changes. The motion passed unanimously (5-0-0).

III. EXECUTIVE SESSION:

MOTION: Mr. Alexander moved, Ms. Bock seconded to adjourn the regular session of the Board meeting at 7:09 p.m. to convene an executive session to consult with legal counsel. The motion passed unanimously (5-0-0).

MOTION: Mr. Alexander moved, Ms. Rhodes seconded, to adjourn the executive session at 7:33 p.m. and reconvene the regular session of the Board meeting. The motion passed unanimously (5-0-0).

Mr. Alexander noted that the Board consulted with the association's legal counsel, Bill Mason, regarding options for handling ACC violation fines and discussed due process resolution guide.

IV. RESIDENTS 'COMMENTS AND FEEDBACK:

Donna Jacobson stated that she has received questions from various residents relating to trash, specifically inquiring if the trash pick-up day has changed. Mr. Alexander confirmed that the trash pick-up day temporarily changed during the holidays but is now back to the regular scheduled day. Mrs. Jacobson added that residents have been putting out cardboard boxes with their trash and she suggested that the Board remind the community of trash pick-up day, as well as the rule about cardboard boxes.

V. APPROVAL OF MINUTES:

MOTION: Mr. Alexander moved, and Dr. Wray seconded, that the Board approve the minutes of the November 18, 2025, Board meeting as amended. The motion passed unanimously (5-0-0).

VI. PRESIDENT'S COMMENTS:

Mr. Alexander reported that a major snowstorm has been forecast for the DC area for the coming weekend. He recommended that residents prepare in advance. He also thanked those residents that he has seen picking up trash around the community, as well as those who donated food for the Martin Luther King, Jr Day food drive.

VII. MANAGEMENT COMPANY REPORT:

Mr. Rivera reviewed his written report that was included in the Board packet. He noted that there have been issues with Patriot's service lately. Mr. Alexander responded that the association's current representative for Patriot has been ill and another representative has been assigned to LVCA. There have also been issues with trucks breaking down. These issues have affected the service that LVCA has received he and Management are working with Patriot on compensation for these issues.

Lastly, Mr. Rivera informed the Board that he will be out of the country from January 30th until February 13th.

VIII. COMMITTEE REPORTS:

ACC: Mr. Jacobson stated that the committee has received forty-six requests, ninety questions and fifty-eight violations in the last year. He shared the proposed spring inspection dates with the Board.

Finance Committee: Mr. Alexander reported that the interest income for 2025 was $4,300 less than what was budgeted. He reviewed expenditures that were underspent as well as

those that came in over what was budgeted. Mr. Alexander noted that there was a $3,608 surplus at the end of 2025.

There will be $155,000 in the money market fund at the end of January and a CD will mature in six days yielding $80,000. The Wells Fargo representative has recommended that the Board reinvest in a three-year $100,000 CD as well as a four-year $100,000 CD.

MOTION: Mr. Alexander moved, Ms. Bock seconded, to purchase a $100,00 three-year CD at a rate of 3.5% to 4% and a $100,000 four-year CD at that same interest rate. The motion passed unanimously (5-0-0).

Grounds Committee: Ms. Rhodes provided an update on invasive vines in the community. She stated that IPC completed first round of removal in Section 8 (the triangle between Peyton Forest and Ashley Glen). She is working with the Grounds Guys for Section 1 clean-up (basketball court area). Ms. Rhodes also reported that she has found a potential grant opportunity with Dominion Energy that could be used to clean up the meadow. She will coordinate with the Department of Transportation as clean-up starts in the easement areas.

Mr. Nutbrown discussed the upcoming walkthrough with Shenandoah Landscaping and opt-out forms for mulching and tree trimming in individual front yards. The Board will coordinate with Shenandoah regarding storm drain cleaning. Lastly, Mr. Nutbrown stated that the committee will plan the Earth Day/Arbor Day celebration in the coming days. They will also get out the garden contracts for Spring 2026.

Newsletter Update: Cheryl Ryefield announced that she will no longer produce the community newsletter after the March issue. She has begun preparing handover documents. She noted that she will stay on as the lead steward of the Little Free Library. The Board will begin a search for the replacement for Ms. Ryefield.

Pool Committee: Ms. Just reported that she will prepare the pool rules and form for the Spring newsletter. She discussed a potential rule change that would prohibit goggles while using the diving board. The Board will decide on the goggles issue after further consideration.

Tot Lot Committee: Dr. Wray stated that the railing painting is still outstanding. Mr. River responded that the vendor stated that the work was completed on January 13th. Ms. Jacobson confirmed that it looks like it was painted.

Liaison Committee: Mrs. Jacobson shared her presentation as provided to the Board that included updates on SB756 for a casino in Tyson's Corner, Fairfax County's Unified Sanitation District program and Accessary Ling Units. She plans on attending the upcoming meetings for each issue and would like to represent the community when asking questions and gathering information. She will report back to the Board with information after the meetings.

IX OLD BUSINESS:

Ratification of Email Votes:

MOTION: Mr. Alexander moved, Mr. Everly seconded to ratify the unanimous email vote to approve the USA Home Construction proposal as written, and the towing reimbursement request for LAF47814. The motion passed unanimously (5-0-0).

X. NEW BUSINESS:

Pool Furniture:

MOTION: Mr. Alexander moved, Ms. Rhodes seconded, to approve the proposal from Atlantic Pools to re-strap the pool furniture at a cost not to exceed $1,400. The motion passed unanimously (5-0-0).

Sign for Memorial Garden:

MOTION: Mr. Alexander moved, Dr. Wray seconded, to approve the proposal for the Anne Sansbury Memorial Garden sign in an amount not to exceed $150. The motion passed unanimously (5-0-0).

ACC Guidelines Changes:

MOTION: Mr. Alexander moved, Dr. Wray seconded, to approve the ACC recommended change for 1.31 Miscellaneous to include verbiage about free-standing umbrellas. The motion passed unanimously (5-0-0).

MOTION: Mr. Alexander moved, Mr. Everly seconded, to approve the ACC's recommended change to update the language for 3.1 All Garage Units to include language that allows charging cable/extension cord from the garage to the car in the driveway. The motion passed unanimously (5-0-0).

Liaison Committee Chair Request:

MOTION: Mr. Alexander moved, Ms. Rhodes seconded, to endorse Donna Jacobson to be the questioner for the community at upcoming meetings for the Unified Sanitation Districts and Accessory Living Units. The motion passed unanimously (5-0-0).

Police Enforcement on Motor Vehicles & Trespass Laws: Parking rules and their enforcement was discussed. It was determined that current parking policies will be discussed with legal counsel to ensure enforceability, and the Board will develop a

clearer process for the escalation to towing. In the meantime, Deborah Dunham will continue to place parking notices on non-compliant vehicles with Board support.

Motor Vehicles in Meadows: Mr. Alexander asked Board members to think about the issues the community has been having of kids riding through the meadows and consider solutions to the problem.

XI. ACTION ITEM REVIEW

- Send opt-out forms for mulching and tree trimming to Mr. Alexander and Mr. Nutbrown
- Contact Jesse at Shenandoah about storm drain cleaning
- Provide a list of accounts with ACC violation fees for removal
- Get clarification from Atlantic Pool Services about using the same color straps for pool furniture

XII. ADJOURNMENT

MOTION: Mr. Alexander moved, Dr. Wray seconded, to adjourn the regular session of the Board meeting at 10:00 p.m. to convene an Executive Session to discuss aging reports. The motion passed unanimously (5-0-0).

MOTION: Mr. Alexander moved, Dr. Wray seconded, to adjourn the Board meeting at 10:19 p.m. The motion passed unanimously (5-0-0).