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LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, June 17, 2025
Via Teleconference

BOARD MEMBERS PRESENT:
Donna Jacobson
Dr. Julia Wray
Gina Keating

BOARD MEMBERS ABSENT:
John Alexander

OTHERS PRESENT:
Rick Jacobson
Cheryl Ryefield
Mike Nutbrown
Nancy Bock
Rebecca Just
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Mrs. Jacobson called the June 17, 2025, Board meeting to order at 7:00 p.m.

II. RESIDENTS' COMMENTS AND FEEDBACK:

There were no comments.

III. APPROVAL OF MINUTES:

MOTION: Mrs. Jacobson moved, Ms. Keating seconded, to approve the minutes of the May 20, 2025, Board meeting. The motion passed unanimously (3-0-0).

IV. PRESIDENT'S COMMENTS:

Mrs. Jacobson reported that the public hearing for Fairfax County's Unified Sanitation Districts (USD) proposal has been delayed until October 14, 2025. In the meantime, residents can share their concerns about the proposal at USDfeedback@publicinput.com.

Mrs. Jacobson also reported that one of Dominion Energy's streetlights on Colonial Village Row has an issue and she has contacted Dominion.

Lastly, Mrs. Jacobson introduced Nancy Bock who has lived in Lafayette Village for

thirty years and is interested in volunteering for a Board position.

V. MANAGEMENT REPORT:

Mr. Edwards reported that trash service and landscaping services are running smoothly. He added that the screen fell out of the front door of the pool house and he will have it replaced.

VI. COMMITTEE REPORTS:

Architectural Control Committee: Rick Jacobson reported that there have been thirty-one requests, ninety questions and forty-eight violations to date.

Communications Committee: Cheryl Ryefield reported that all submissions for the next newsletter are in and the newsletter will be ready to post on the website when Steve returns. She also informed the Board that Anne Sansbury passed away today and Ms. Ryefield plans to include an "in memoriam" piece in the newsletter.

Finance Committee: There was no report as Mr. Alexander was not present.

Grounds Committee: Mr. Nutbrown reported that some trees around the community have been removed since the last Board meeting. He also noted that the committee will be looking for a solution to the situation with the stairs at Yorktown and Trammell Court.

Pool Committee: Rebecca Just reported that the first event of the season was a success and was well attended. A "swim under the stars" event will be held before the end of June. Ms. Just also reported that Ilana will be taking over for her as committee chair after the end of this pool season. She will still provide help with the events. Lastly, Ms. Just noted that she has compiled research on a refrigerator for the pool house and will email the information to Mrs. Jacobson.

Tot Lot Committee: Dr. Wray reported that the installation of the new tot lot is tentatively set for August 18th. The Board discussed holding an "opening day" event to celebrate.

Liaison Committee: Mrs. Jacobson reinforced her recommendation for residents to provide feedback regarding the Unified Sanitation Districts proposal.

VII. OLD BUSINESS:

There was no old business.

VIII. NEW BUSINESS:

Invasive Vine Project:

MOTION: Mrs. Jacobson moved, Ms. Keating seconded, that LVCA take part in the invasive vine project operated by Friends of Holmes Run and PRISM. The motion passed unanimously (3-0-0).

Handyman: Mrs. Jacobson discussed the need for a handyman in the community with more extensive skills. She noted that Walter Monroe does a great job with the less extensive projects but there is a need for someone with a more advanced skillset. She asked that the Board and Mr. Edwards keep an eye out for someone who may meet the association's needs.

X. ACTION ITEM REVIEW

- Replace the screen in the front door of the pool house
- Send out two violation notices

XI. ADJOURNMENT

MOTION: Mrs. Jacobson moved, Ms. Keating seconded, to adjourn the regular session of the Board meeting at 8:00 p.m. and convene an executive session to discuss legal and personnel matters. The motion passed unanimously (3-0-0).

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Tuesday, June 17, 2025

I. **Call to Order:** 8:00 p.m.

II. **Special Note:** The Executive Session of the Board of Directors Meeting was held via teleconference per our resolution regarding electronic meetings, dated August 17, 2021.

III. **Board Member Attendance:**
   a) Donna Jacobson, President – Present
   b) John Alexander, Treasurer – Absent
   c) Gina Keating, Secretary – Present
   d) Julia Wray, Member-At-Large – Present
   e) Dale Edwards, Sequoia Representative – Present
   f) Nancy Bock (potential new board member, left after the member expectations discussion)

IV. **Issues Discussed:**
   a) The board discussed member expectations with Nancy Bock, a potential new board candidate. Our president stated that expectations included monthly attendance at board meetings and an understanding of LVCA rules, regulations, and issues. She also indicated members need to exercise common sense and good judgment.
   b) The board reviewed the LVCA Homeowner Aging Report, dated June 14, 2025. Dale Edwards indicated that approximately $6,000 in outstanding payments reflect violation fees. One account previously in a collection status has been paid in full. There are a couple of accounts with high balances due to rule violations.
   c) Dale Edwards reported that Sequoia will ensure the easement credits are made to all LVCA homeowner accounts on June 10th, 2025.
   d) Our president reiterated that the FINCEN reporting requirement for HOA board members has been dropped (March 2025). Our president indicated she would ensure the FINCEN database was updated to reflect the deletion of LVCA board members and their personal information.

V. **Action Items:**
   a) Ensure that easement credits are made to homeowner accounts by June 10th, 2025 (Dale Edwards).
   b) Ensure that all LVCA board member names and associated personal information are deleted from the FINCEN database (Donna Jacobson).

VI. **Adjournment:** 8:35 p.m.
   a) Our president motioned to adjourn the executive session, and the member-at-large seconded it. The meeting was adjourned 3-0-0.