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LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, April 15, 2025
Via Teleconference

BOARD MEMBERS PRESENT:
Donna Jacobson
John Alexander
Dr. Julia Wray
Gina Keating

OTHERS PRESENT:
Rick Jacobson
Mike Nutbrown
Anne Sansbury
Amanda Sansbury
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Mrs. Jacobson called the April 15, 2025, Board meeting to order at 7:05 p.m.

II. RESIDENTS' COMMENTS AND FEEDBACK:

There were no comments.

III. APPROVAL OF MINUTES:

MOTION: Mrs. Jacobson moved, Mr. Alexander seconded, to approve the minutes of the March 18, 2025, Board meeting as amended. The motion passed unanimously (4-0-0).

IV. PRESIDENT'S COMMENTS:

Mrs. Jacobson reported that the Board voted unanimously to approve Walter Monroe's proposal at a cost not to exceed $1,100.00. The Board also voted unanimously to approve the proposed repairs to the Pool house by USA Home Construction at a cost not to exceed $7,700.00. Additionally, the Board voted unanimously to approve spring tree trimming by Eden Tree Service at a cost not to exceed $3,900.00. Mrs. Jacobson also reported that the Board voted to remove a tree on HOA property near 7864 Colonial Village by Eden Tree Service at a cost not to exceed $1,900.00.

V. MANAGEMENT REPORT:

Mr. Edwards reported that the first round of inspections has been completed and violation letters have been sent out.

VI. COMMITTEE REPORTS:

Architectural Control Committee: Rick Jacobson reported that there have been twenty-eight requests, eighty-two questions and forty-eight violations to date.

Finance Committee: Mr. Alexander reported that the funds from the easement were transferred to the money market account. The funds will be transferred to the homeowners of record as on July 1, 2025.

A CD matured in the last month. Mr. Alexander recommended that the funds not be reinvested as there are capital expenditures occurring soon and the cash may be needed.

Mr. Alexander also reported that interest income is currently below what was budgeted. Additionally, there was $23,000.00 in the checking account at the end of March.

Mr. Alexander stated that a $175,000.00 CD will mature at the end of May.

MOTION: Mr. Alexander moved, Mrs. Jacobson seconded, to authorize the transfer from Unappropriated Owners' Equity to the reserves account as reflected in the 2025 Budget in the amount of $48,081.00. The motion passed unanimously (4-0-0).

Grounds Committee: Mr. Nutbrown reported that at the last committee meeting, the committee reviewed all the responsibilities of the Grounds Committee.

An additional location that needs erosion work has been identified. The committee will seek a quote for the work.

Liaison Committee: Mrs. Jacobson reported that there will be a virtual meeting held on April 21st at 7:00 p.m. regarding the proposed new development at Hummer Road.

VII. OLD BUSINESS:

Reserve Study:

MOTION: Mrs. Jacobson moved, Mr. Alexander seconded, to accept the proposal for a reserve study from Reserve Advisors at a cost not to exceed $3,100.00. The motion passed unanimously (4-0-0).

Tot Lot: The Board discussed updated information regarding the tot lot proposal. Dr. Wray will speak with the vendor for further clarification and the Board will vote via

email.

VIII. NEW BUSINESS:

Retaining Wall #14:

MOTION: Mrs. Jacobson moved, Mr. Alexander seconded, to approve Cox's proposal to install a doghouse at a cost not to exceed $1,800.00. The motion passed unanimously (4-0-0).

Streetlights:

MOTION: Mrs. Jacobson moved, Mr. Alexander seconded, to approve the proposal from Dominion Energy to install six new streetlights at a cost not to exceed $21,000.00. The motion passed unanimously (4-0-0).

Appointment to Grounds Committee:

MOTION: Mrs. Jacobson moved, Mr. Alexander seconded, to appoint Charlie Huddleston to the Grounds Committee. The motion passed unanimously (4-0-0).

X. ACTION ITEM REVIEW

- Payments to go out to Dominion, Cox and Reserve Advisors.
- Call Kolb Electric

XI. ADJOURNMENT

MOTION: Mrs. Jacobson moved, Ms. Keating seconded, to adjourn the regular session of the Board meeting at 8:22 p.m. and convene an executive session to discuss legal and personnel matters. The motion passed unanimously (4-0-0).

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Tuesday, April 15, 2025

I. **Call to Order:** 8:23 p.m.

II. **Special Note:** The Executive Session of the Board of Directors Meeting was held via teleconference per our resolution regarding electronic meetings, dated August 17, 2021.

III. **Board Member Attendance:**
   a) Donna Jacobson, President – Present
   b) John Alexander, Treasurer – Present
   c) Gina Keating, Secretary – Present
   d) Julia Wray, Member-At-Large – Present
   e) Dale Edwards, Sequoia Representative – Present

IV. **Issues Discussed:**
   a) The board reviewed the LVCA Homeowner Aging Report, dated April 11, 2025. Dale Edwards mentioned that this report also reflects a high dollar amount in penalties for outstanding architectural violations, and that one new account has been forwarded to our attorney for collection.
   b) There was a mention made that a court hearing was scheduled for April 22, 2025, regarding the neighborhood dog attack that caused injuries.

V. **Action Items:**
No recorded action items.

VI. **Adjournment:** 8:35 p.m.
   a) Our president motioned to adjourn the executive session, and the treasurer seconded it. The meeting was adjourned 4-0-0.