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LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, November 19, 2024
Via Teleconference

BOARD MEMBERS PRESENT:
Donna Jacobson
Adrian Sobie
John Alexander
Dr. Julia Wray
Gina Keating

OTHERS PRESENT:
Rick Jacobson
Mike Nutbrown
Anne Sansbury
Amanda Sansbury
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Mrs. Jacobson called the November 19, 2024, Board meeting to order at 7:00 p.m.

II. RESIDENTS' COMMENTS AND FEEDBACK:

There were no comments.

III. APPROVAL OF MINUTES

MOTION: Mrs. Jacobson moved, Mr. Sobie seconded, to approve the minutes of the October 15, 2024, Board meeting as presented. The motion passed unanimously (5-0-0).

IV. PRESIDENT'S COMMENTS:

Mrs. Jacobson reported that the Board approved Atlantic Pool Service's proposal to repair the light at the western end of the pool parking lot at a cost not to exceed $2,000. However, just after that approval, the lights around the pool went off and Mrs. Jacobson contacted Steve Bogdanoff and told him to hold off until the Board knows that the issue has been solved.

Mrs. Jacobson also reported that Hayley Disney suggested organizing a Halloween parade/party fort next year. Ms. Disney will look into the details and report back to the Board in the spring.

Lastly, Mrs. Jacobson reported that Fairfax County will hold a public meeting on the Gallows Road study on Thursday, November 21st at 7:00 p.m. in the Woodburn Elementary School cafeteria.

V. MANAGEMENT REPORT:

Mr. Edwards reported that everything is running smoothly from a management standpoint. He noted that he will complete the late fall inspections next week so that violation charges can be posted.

VI. COMMITTEE REPORTS:

ACC: Mr. Jacobson reported that, to date, there have been forty-seven requests, thirty-nine violations and eighty-two questions.

Finance: Mr. Alexander reported that, overall, the budget vs. actual is looking good for 2024. The next CD matures on March 5, 2025. There is currently a $193,000 balance in the money market account. He recommends re-investing $60,000. Mr. Alexander will consult with the investment advisor for options on reinvesting the funds and will report back to the Board.

Grounds: Mr. Nutbrown reported that he met with Shenandoah regarding the retaining walls and an erosion project. He stated that the association will receive $1,000 back from the grant program to compensate for the tree watering. Mr. Nutbrown noted that there are light poles on Byrds Nest Pass that are leaning. There were some issues with the spigots in the gardens but they have been resolved. The committee continues to work on a plan for the potential sidewalk project.

VII. OLD BUSINESS:

Corporate Treasury Act: Mrs. Jacobson asked that Board members enter the required information at the URL that she previously shared by December 7th.

Website Updates: Mrs. Jacobson reminded the Board and committee chairs to send items to be posted to Ms. Keating.

VIII. NEW BUSINESS:

Excess Assessment Income:

MOTION: Mrs. Jacobson moved, Mr. Alexander seconded, to apply all or part of the excess assessment income to the following year's assessments and that such final amount should be at the Board's discretion. The motion passed unanimously (5-0-0).

Reserve Study: Mr. Edwards provided to the Board members an email from their representative at Reserve Advisors that included information for the Board to consider regarding the timing of the next reserve study.

Holiday Decorations Contest: The holiday decorations will be reviewed and judged on Monday, December 23rd at 8:00 p.m.

Purchase of Gift Cards:

MOTION: Mrs. Jacobson moved, Mr. Sobie seconded, to purchase $10 gift cards from Amazon for Board members to hand out to individuals when they observe them picking up trash around the community or other good works. The motion passed unanimously (5-0-0).

Additional Memory for President's Email:

MOTION: Mrs. Jacobson moved, Mr. Sobie seconded, to purchase additional memory on the cloud at a cost not to exceed $25 per year. The motion passed unanimously (5-0-0).

No Parking Signs & Street Sign:

MOTION: Mrs. Jacobson moved, Ms. Keating seconded, to repair the visitor's signs and street sign on Mt. Airy and Butterfield, and have the tot lot cleared, except for the big house, at a cost not to exceed $2,000. The motion passed unanimously (5-0-0).

Tot Lot Proposal: Dr. Wray discussed the proposal she received from the vendor that Mr. Edwards recommended. She will continue to seek additional proposals and the Board will review and discuss once all have been received.

Funds From Easement: The Board will continue to work with the association's attorney on how to handle the funds that have been received from the easement.

IX. ACTION ITEM REVIEW

- Order post for sign on Butterfield that is currently on the ground
- Rid tot lot of everything but the big house
- Reclassify the pool umbrellas to the reserves account

X. ADJOURNMENT

MOTION: Mrs. Jacobson moved, Dr. Wray seconded, to adjourn the regular session of the Board meeting at 8:24 p.m. The motion passed unanimously (5-0-0).

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Tuesday, November 19, 2024

I. **Call to Order:** 8:25 p.m.

II. **Special Note:** The Executive Session of the Board of Directors Meeting was held via teleconference per our resolution regarding electronic meetings, dated August 17, 2021.

III. **Board Member Attendance:**
   a) Donna Jacobson, President – Present
   b) Adrian Sobie, Vice President -- Present
   c) John Alexander, Treasurer – Present
   d) Gina Keating, Secretary – Present
   e) Julia Wray, Member-At-Large – Present
   f) Dale Edwards, Sequoia Representative – Present

IV. **Issues Discussed:**
   a) Rick Jacobson, the Architectural Control Committee (ACC) co-chair, led a discussion about the violations report. Rick Jacobson left the executive session after the ACC discussion.

   b) The board reviewed the LVCA Homeowner Aging Report, dated November 17, 2024. Dale indicated that numerous residents are more than two quarters behind with their assessment payments. He plans to send them letters requesting that their outstanding balances be paid in full or they risk the loss of parking privileges.

V. **Action Items:**
   a) Send letters to residents with delinquent accounts requesting immediate payment or loss of their parking privileges (Dale Edwards).
   b) At the end of the year, send an email announcement to all homeowners and residents to clear their overdue accounts (Donna Jacobson).

VI. **Adjournment:** 9:00 p.m.
   a) The executive session ended, as stated, at 9:00pm.