LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS 2023 ANNUAL MEETING

October 17, 2023
7:00 p.m.

The 2023 Annual Meeting was conducted virtually in accordance with the Resolution Regarding Electronic Meetings.

BOARD MEMBERS PRESENT:

Donna Jacobson	President
Adrian Sobie	Vice President
John Alexander	Treasurer
Gina Keating	Secretary
Dr. Julia Wray	Member at Large

OTHERS PRESENT:

Cheryl Ryefield	Chair, Newsletter Committee
Mike Nutbrown	Chair, Grounds Committee
Rebecca Just	Chair, Pool Committee
Dale Edwards	Property Manager, Sequoia Management
Chris Collins	Recording Secretary, Northern Virginia Minutes

CALL TO ORDER:

Ms. Jacobson called the 2023 Annual Meeting to order at 7:01 p.m. She introduced the Board members and Mr. Edwards to the membership.

PROOF OF NOTICE:

Mr. Edwards confirmed proof of notice of the Annual Meeting.

PROOF OF PROXIES:

Mr. Edwards stated that sixty proxies were received and confirmed a quorum.

APPROVAL OF MINUTES OF THE 2022 ANNUAL MEETING:

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to approve the minutes of the 2022 Annual Meeting as presented. The motion passed by acclamation.

REPORTS OF OFFICERS:

President's Report: Ms. Jacobson thanked all Board and committee members for their service over the last year.

Ms. Jacobson reviewed some of the Board's/community's accomplishments over the past year, to include:

- Addressing infrastructure needs, including retaining walls. Several will be replaced during the first quarter of 2024
- LVCA is working with the county on a stream retrofit
- Rick Jacobson and Pete Phipps, ACC co-chairs, continue to address requests and violations. Ms. Jacobson reminded the attendees that exterior improvements must be approved by the ACC
- Cheryl Ryefield chair of the Newsletter Committee, produced a quarterly newsletter for the community
- Mike Nutbrown and the Grounds Committee addressed tree issues and other projects throughout the year
- Rebeca Just, Chair of the Pool Committee, implemented a guest pass system this summer
- John Alexander, Board Treasurer, worked with the Finance Committee to prepare a solid budget for 2024

Treasurer's Report: Mr. Alexander provided highlights from 2023 to include:

- Clean audit for 2022 was received
- Currently $805,000 invested in CDs at an average interest rate of 3.7%
- $69,000 was spent on community projects this year

Secretary's Report: Ms. Keating reminded attendees about the website for LVCA and that newsletters, Board meeting minutes and other information can be found there. There is also a calendar on the website and committee and Board meetings are posted there. Ms. Keating also encouraged everyone to sign up for NextDoor.com.

COMMITTEE REPORTS:

Architectural Control Committee: Mr. Jacobson reported that in 2023, there were thirty-four requests, ninety-six questions and sixty-four violations over the last year. Trash continues to be an issue in the community with improper bagging and trash being put out too early. Mr. Jacobson reminded everyone that the ACC guidelines and request forms are posted on the association's website and noted that there is no trash pick-up on Thanksgiving Day.

Communications Committee: Cheryl Ryefield reported that the newsletter is produced quarterly, and the next issue is due to go out during the first weekend in December. Ms. Ryefield stated that suggestions for content are welcome.

Grounds Committee: Mike Nutbrown reviewed the tasks and responsibilities of the Grounds Committee.

Merrimac Trail Liaison Committee: There was no report.

Neighborhood Watch Committee: Ms. Jacobson reported that the committee needs a chair and asked for volunteers.

Pool and Recreation Committee: Rebecca Just reported that a new, three-year contract was signed with Atlantic Pools in 2023. She noted that necessary repairs were made to the pool prior to the pool opening. Guest passes were established in 2023. There were four events held at the pool this summer. Some of the umbrellas will be replaced for the 2024 season. Lastly, Ms. Just reported that a neighborhood blood drive may be held in the pool parking lot during 2024.

Recreation Committee: Ms. Jacobson stated that the Board is seeking a chair for this committee.

State & County Liaison Committee: Ms. Jacobson reported that the biggest issue the committee has focused on is "Parking Reimagined" and providing input to the county.

Finance Committee: No report was given. The 2024 draft budget will be presented later in the meeting.

PRESENTATION OF THE 2024 BUDGET

Mr. Alexander presented the draft 2024 budget with a proposed 5% increase in assessments.

ELECTION OF DIRECTORS:

Ms. Jacobson stated that is one Board position open. She introduced the sole candidate, Dr. Julia Wray. As there were no nominations from the floor, Ms. Jacobson closed the elections.

Dr. Wray was elected to the 2024 Board by acclamation.

DRAWING OF DOOR PRIZE

Kirk and Carol Randall were the winners of the door prize.

OLD BUSINESS:

There was no unfinished business.

NEW BUSINESS:

There was no new business to discuss.

ADJOURNMENT:

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to adjourn the 2023 Annual Meeting at 7:48 p.m. The motion passed by acclamation. A regular session Board meeting was held virtually immediately following the Annual Meeting.