Table of Contents

2024-07-16-BOD-Minutes 2

2024-07-16-ExecutiveSession Minutes 5

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, July 16, 2024
Via Teleconference

BOARD MEMBERS PRESENT:
Donna Jacobson
Adrian Sobie
Gina Keating (*left at 7:30 p.m.*)
Dr. Julia Wray

BOARD MEMBERS ABSENT:
John Alexander

OTHERS PRESENT:
Rebecca Just
Rick Jacobson
Mike Nutbrown
Amanda Sansbury
Anne Sansbury
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Mrs. Jacobson called the July 16, 2024, Board meeting to order at 7:01p.m.

II. RESIDENTS' COMMENTS AND FEEDBACK:

There were no comments.

III. APPROVAL OF MINUTES

MOTION: Mrs. Jacobson moved, Mr. Sobie seconded, to approve the minutes of the June 18, 2024, Board meeting as presented. The motion passed unanimously (3-0-0).
Dr. Wray had not yet joined the meeting.

IV. PRESIDENT'S COMMENTS:

Mrs. Jacobson reported that the Fairfax County Board of Supervisors approved consolidation of the Hummer precinct and the Woodburn precinct since Woodburn is now in Mason District. The location of the Woodburn precinct is Woodburn Elementary School, 3401 Hemlock Drive, Falls Church.

The Board unanimously approved (outside of a regular Board meeting) the proposal from Eden Tree Service to clear out the Monarch Way Station at a cost not to exceed $700.00.

V. MANAGEMENT REPORT:

Mr. Edwards reported that he addressed with Steve from Atlantic Pools the issue of roughhousing at the pool. Mr. Sobie added that he witnessed more roughhousing last weekend, and the lifeguards did nothing. He reached to Steve who immediately sent a supervisor to the pool to address the issue.

Mr. Edwards reviewed his completed action items generated at the last Board meeting. He also discussed responses to Spring inspections violations.

VI. COMMITTEE REPORTS:

ACC: Mr. Jacobson reported that to date there have been forty-three requests, sixty-six violations and eighty-nine questions.

Communications: There was no report.

Finance: Mrs. Jacobson read Mr. Alexander's email regarding the Financial Committee. They are working on the budget and will have a draft for the August meeting. The treasurer also authorized a recent transfer of funds. He requested that Mr. Edwards provide him with a list of charges from the General Maintenance account.

MOTION: Mrs. Jacobson moved, Mr. Sobie seconded, to approve the purchase of two $65,000.00 CDs: one maturing in twenty-four months and one to mature in thirty-six months. The motion passed unanimously (4-0-0).

Grounds: Mr. Nutbrown reported that Blade Runners was on site today watering trees. He noted that the grant reimbursement check has been received. The committee is working on the landscape renewal contract with Shenandoah. They have also requested a proposal from Blade Runners. Lastly, Mr. Nutbrown stated that the committee is awaiting quotes for retaining wall work.

MOTION: Mrs. Jacobson moved, Mr. Sobie seconded to approve the proposal from Eden Tree Service to do tree work and to remove invasive vines at a cost of $4,400.00. The motion passed unanimously (4-0-0).

Pool Committee: Rebecca Just reported that the recent "swim under the stars" event was well attended. She noted that she has requested that the lifeguards stay an extra hour at the next event as there is much clean-up to be done. The next event is an adults-only wine and cheese party scheduled for this Saturday. The next "swim under the stars" event will be held in August.

VII. OLD BUSINESS:

There was no old business to discuss.

VIII. NEW BUSINESS:

Insurance Policy:

MOTION: Mrs. Jacobson moved, Ms. Keating seconded, to approve the master insurance policy renewal from Puffenbarger at a cost of $14,851.48. The motion passed unanimously (4-0-0).

Refreshments for National Night Out: The Board agreed to have popsicles and water at the National Night Out event in august. Mrs. Jacobson stated that she would purchase the items.

IX. ACTION ITEM REVIEW

- Discuss behaviors at pool with Robert from Atlantic Pools
- Send $200 for tree maintenance
- Mailing for annual meeting on 9/20
- Apply the grant reimbursement check to the reserves account
- Find the new rules regarding tot lots for Dr. Wray

X. ADJOURNMENT

MOTION: Mrs. Jacobson moved, Mr. Sobie seconded, to adjourn the regular session of the Board meeting at 8:05 p.m. to convene an Executive Session to discuss personnel and legal matters. The motion passed unanimously (3-0-0).

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Tuesday, July 16, 2024

I. **Call to Order:** 8:05 p.m.

II. **Special Note:** Executive Session of Board of Directors Meeting held via teleconference per our resolution regarding electronic meetings, dated August 17, 2021.

III. **Board Member Attendance:**
- a) Donna Jacobson, President – Present
- b) Adrian Sobie, Vice President -- Present
- c) John Alexander, Treasurer – Absent
- d) Gina Keating, Secretary – Absent
- e) Julia Wray, Member-At-Large – Present
- f) Dale Edwards, Sequoia Representative – Present

IV. **Issues Discussed:**

Rick Jacobson, the Architectural Control Committee (ACC) co-chair, led a discussion about violations within the community.
Rick Jacobson left the meeting following the ACC violation discussion.

- a) The board reviewed the LVCA Homeowner Aging Report, dated July 12, 2024. Dale Edwards will send letters to residents with overdue accounts, and request that immediate payments be made to clear their accounts.
- b) Dale Edwards stated he would send reminder emails to those residents with ACC violation penalties and ask that outstanding amounts be paid.

V. **Action Items:**
- a) Send letters to residents with overdue accounts (Dale Edwards).
- b) Send email reminders to residents with outstanding ACC violation penalty amounts (Dale Edwards).

VI. **Adjournment:** 8:17 p.m.
- a) Our president motioned to adjourn the executive session and return to the general meeting. Our treasurer seconded the motion. The motion passed 3-0-0.