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LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, May 21, 2024
Via Teleconference

BOARD MEMBERS PRESENT:
Donna Jacobson
Adrian Sobie
John Alexander (arrived at 8:25 p.m.)
Gina Keating
Dr. Julia Wray

OTHERS PRESENT:
Robert Segan, Legal Counsel
Rick Jacobson
Mike Nutbrown
Anne Sansbury
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the May 21, 2024, Board meeting to order at 7:04 p.m.

The association's legal counsel, Robert Segan, provided his legal advice regarding Fairfax County's offer related to the pond retrofit issue. He advised that the Board has several options. They can ask the County for more money, accept the County's offer as made, or decline altogether. He stated that from the information he has received, it does not look as if the County is willing to make a larger offer. He recommended that the Board determine if the project and the offer is beneficial to the association as made and to decide based on the benefits of the project to the community.

MOTION: Ms. Jacobson moved, Ms. Keating seconded, to donate parcels 094-18-A and 094-18-C1 as easements to Fairfax County and to accept the offer of $73,800 for the easement on parcels 094-18-B and 094-18-08-N. The motion passed unanimously (4-0-0).

II. RESIDENTS' COMMENTS AND FEEDBACK:

Ms. Keating noted that the landscaping company has not been picking up the cut grass after mowing. Ms. Jacobson responded that she would reach out to them to correct.

III. APPROVAL OF MINUTES

MOTION: Mrs. Jacobson moved, Mr. Sobie seconded, to approve the minutes of the April 2, 2024, Board meeting as presented. The motion passed unanimously (4-0-0).

IV. PRESIDENT'S COMMENTS:

Mrs. Jacobson reported that the Board unanimously approved the following items outside of a regular Board meeting:

- Eden Tree Service to remove dead trees in the community at a cost not to exceed $5,000
- Shenandoah's quote for chips for the tot lot at a cost not to exceed $2,000
- To partner with Annandale Swim and Tennis Club (AST), so that children from LVCA can join a swim team if they wish. Families of the children will receive discounted memberships at AST.

V. MANAGEMENT REPORT:

Mr. Edwards reported that the pool is ready for opening this weekend. He noted that he found information for a contact at Concrete Jack and will provide that to Mrs. Jacobson. Mr. Edwards also reported that the second round of spring inspections have been completed and notifications have gone out.

VI. COMMITTEE REPORTS:

ACC: Mr. Jacobs reported that to date there have been forty-two requests, seventy-one violations and ninety-two questions.

Communications: Mrs. Jacobson reported on behalf of Ms. Ryefield that the summer issue of the newsletter will go out at the beginning of July.

Finance: Mrs. Jacobson discussed items that Mr. Alexander emailed to the Board. There have been misclassifications of a few expenses and requested that they be corrected. Mr. Alexander noted that trash expenses are currently under budget. The association received a clean audit with very few adjusting entries.

Grounds: Mr. Nutbrown reported that trees have been planted and the invoice has been received. He also noted that it is preferable for invoices for reimbursement from the grant funds be consolidated and submitted. He also mentioned that the Grounds Committee is looking into having Shenandoah eradicate the overgrown weeds in the Monarch Waystation. The addition of 6 street lights from Dominion Energy are in process. Lastly, Mr. Nutbrown reported that the retaining walls are in, but the railing still needs to be installed in the retaining wall between Peyton Forest Trail and Newport Glen Pass.

Pool Committee: Rebecca Just reported that several events have been planned for the pool season. The first is a cookout that will take place on Sunday, May 26th. There will

also be two "swim under the stars" events and one wine and cheese event. Ms. Just also noted that she would like to place laminated flyers around the community with these dates. The intention is that the flyers will last all summer if laminated. Mr. Edwards indicated that he could laminate them for her at his office. Lastly, Ms. Just requested a storage solution for the pool event items. She will research options and bring them to the Board.

State & County Liaison: Mrs. Jacobson reported that the court date for the reckless shooting incident that took place in February is May 29th at the County courthouse. She is planning to attend.

VII. OLD BUSINESS:

Website Changes & Updates: There was no report.

"No Trespassing" Signs for the Meadows:

MOTION: Ms. Jacobson moved, Ms. Keating seconded, to approve the quote from Walter Monroe to install six "no trespassing" signs in the meadows at a cost of $700. The motion passed unanimously (4-0-0).

Easement for 4020 Lafayette Village Drive: Mrs. Jacobson shared her recommendations for items to be included in the easement deal with 4020 Lafayette Village Drive. A couple additions were suggested. Mrs. Jacobson will update the list and disseminate to the Board members via email for approval.

VIII. NEW BUSINESS:

Addition to Pool Committee:

MOTION: Mrs. Jacobson moved, Mr. Sobie seconded, to appoint Ilana Wolfe to the Pool Committee. The motion passed unanimously (4-0-0).

Vehicle Towing:

MOTION: Mrs. Jacobson moved, Mr. Sobie seconded, to authorize the chairs of the Architectural Control Committee and the Neighborhood Watch Committee to tow vehicles. The motion passed unanimously (4-0-0).

Tot Lot Issues: Mrs. Jacobson reported that she and Ms. Allport moved a lot of damaged toys out of the tot lot. Patriot Disposal Services took the discarded items. She noted that there is more to be removed and she and Dr. Wray will figure out when to finish removing the damaged items. Mr. Sobie offered to help.

Committee Name Change:

MOTION: Mrs. Jacobson moved, Mr. Sobie seconded, to change the name of the Recreation Committee to the Tot Lot Committee. The motion passed unanimously (4-0-0).

MOTION: Mrs. Jacobson moved, Mr. Sobie seconded, to appoint Dr. Julia Wray as chair of the Tot Lot Committee, and appoint Sylvia Morgan and Brooke Allport as members. The motion passed unanimously (4-0-0).

IX. ACTION ITEM REVIEW

- Have power washing and sealing expenses incurred on the courts recoded to reserves.
- Check on meeting room reservation for the annual meeting.
- Laminate pool flyers for Ms. Just.

X. ADJOURNMENT

MOTION: Mrs. Jacobson moved, Dr. Wray seconded, to adjourn the regular session of the Board meeting at 8:26 p.m. to convene an Executive Session to discuss personnel and legal matters. The motion passed unanimously (5-0-0).

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Tuesday, May 21, 2024

I. **Call to Order:** 8:27 p.m.

II. **Special Note:** Executive Session of Board of Directors Meeting held via teleconference per our resolution regarding electronic meetings, dated August 17, 2021.

III. **Board Member Attendance:**
- a) Donna Jacobson, President – Present
- b) Adrian Sobie, Vice President -- Present
- c) John Alexander, Treasurer – Present
- d) Gina Keating, Secretary – Present
- e) Julia Wray, Member-At-Large – Present
- f) Dale Edwards, Sequoia Representative – Present

IV. **Issues Discussed:**
- a) Rick Jacobson, the Architectural Control Committee (ACC) co-chair, led a discussion about violations within the community. He asked Dale Edwards to send him copies of all open violations. Rick mentioned that he has some new violations which he will email to Dale Edwards. Following this discussion, Rick Jacobson left the executive session.
- b) Our president announced that Adrian Sobie will be running for reelection to the community board.
- c) Our president stated she would consider running for reelection to the board, however, was uncertain she could serve for a full term. Her decision about whether to run for another term would be made before the June Board of Directors meeting.
- d) The board reviewed the LVCA Homeowner Aging Report, dated May 17, 2024. A couple of the residents are past due with their association fees by more than two quarters. Dale Edwards will send letters to these residents requesting immediate payment.

  Dale Edwards stated he had sent emails to those residents with ACC violation penalties and asked that they be paid. To date, he has not received any responses to those emails. The board may decide to waive the penalty fees for those violations that have been resolved. However, one violation remains outstanding, and the associated penalty may stand.

V. **Action Items:**
- a) Send all open ACC violations to Rick Jacobson (Dale Edwards).
- b) Send Dale Edwards an email with new ACC violation issues (Rick Jacobson).
- c) Send overdue notices to residents in arrears with their association dues (Dale Edwards).

VI. **Adjournment:** 8:44 p.m.
- a) Our president made a motion to adjourn the executive session. Our treasurer seconded the motion. The motion passed 5-0-0.