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**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, February 20, 2024
Via Teleconference**

BOARD MEMBERS PRESENT:

Donna Jacobson
Adrian Sobie
Gina Keating
John Alexander
Dr. Julia Wray

OTHERS PRESENT:

Rick Jacobson
Mike Nutbrown
Anne Sansbury
Larry Gilbert, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the February 20, 2024, Board meeting to order at 7:01 p.m.

II. RESIDENTS' COMMENTS AND FEEDBACK:

There were no comments from residents.

III. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Dr. Wray seconded, to approve the minutes of the January 16, 2024, Board meeting as presented. The motion passed unanimously (5-0-0).

IV. PRESIDENT'S COMMENTS:

Mrs. Jacobson reported that Dale Edwards will be out on medical leave and that Larry Gilbert from Sequoia will be the temporary manager for LVCA.

Ms. Jacobson also discussed Senate Bill 675: Casino Gambling. Fairfax County has been added to list of localities eligible to host a casino in the Commonwealth. The list will be carried forward to the 2025 General Assembly session and for a Joint Legislation Audit and Review Commission (JLARC) report to be conducted on the ramifications of a casino in Northern Virginia.

V. MANAGEMENT REPORT:

There was no report.

VI. COMMITTEE REPORTS:

ACC: Mr. Jacobson reported that to date there have been thirty-nine requests, seventy-seven violations and one hundred and three questions. He noted that activities have been picking up lately and that he will coordinate with Mr. Gilbert for Spring inspections. The Board discussed the issue of people parking in “no parking” zones.

Communications: Cheryl Ryefield reported that the next newsletter is being put together now. It will be printed and distributed the first weekend in March. She noted that she is looking for someone to back her up with newsletter production.

Finance: Mr. Alexander reported that there is \$112,000 in the checking account and \$96,000 in the money market account. He added that there is a \$175,000 maturing at the end of the month. Mr. Alexander also reported that the Patriot fuel surcharge has been holding steady at 3.75%.

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to reinvest \$150,000 of the \$175,000 CD that is maturing at the end of the month and split evenly it between a twelve-month CD and a thirty-six-month CD. The motion passed unanimously (5-0-0).

Pool: There was no report, but Ms. Just introduced Alanna, a new committee member.

Grounds: Mr. Nutbrown reported that the committee withdrew the 2023 application for the Virginia Trees for Clean Water grant and resubmitted for 2024. It was determined that the association will hold the Earth Day/Arbor Day community events on a date in the second part of April.

Neighborhood Watch: Mr. Sobie informed the Board that there is a new police contact assigned to the community, Officer Stacy Sassano. Her email is: FCPDMasonCPO@fairfaxcounty.gov Though there is currently not a committee chair, Mr. Sobie will maintain in contact with the police liaison.

VII. OLD BUSINESS:

Website Changes & Updates: Ms. Keating stated that she will need all requested changes and updates for the website by February 26th.

Sports coating and Painting of Lines for the Courts: Mr. Gilbert advised that he has a good contact for the Board to consider for this work. He will share that information with Ms. Jacobson offline.

VIII. NEW BUSINESS:

Repair of Bridge in the Meadows:

MOTION: Mrs. Jacobson moved, Mr. Sobie seconded, to accept the proposal from Deck & Restoration for the repair of the bridge in the meadows in an amount not to exceed \$2,500.00. The motion passed unanimously (5-0-0).

Retaining Walls: The Board agreed to hold an electronic vote after Ms. Jacobson can speak with Shenandoah.

Pool Rules & Regulations:

MOTION: Mrs. Jacobson moved, Mr. Sobie seconded, to approve the pool rules and regulations for the 2024 season as presented. The motion passed unanimously (5-0-0).

Distribution of the Newsletter: The Board agreed to not print hard copy newsletters beginning with the December newsletter. This will save cost and time. The information will be shared with homeowners and will inform them of how they can access an electronic copy.

Information on 4020 Lafayette Village Drive: Mrs. Jacobson reported that the property is two acres and sits just south of LVCA. It is a detached home, and the homeowners wish to build three additional homes on the property. A new sewer line will need to be run and there are options on how to do that. One option is to request of LVCA an easement. The homeowners are currently doing a topographical study. Mrs. Jacobson has conferred with the association's counsel who advised that they get the best rate for easement (should that be the chosen option) and to request that they agree not to build more homes on that property in the future.

Destruction of Landscape in the Meadows: Mrs. Jacobson reported that ATV riders have destroyed landscaping in the meadows. She would like to post "no trespassing" signs there.

MOTION: Mr. Alexander moved, Mr. Sobie seconded, to authorize the purchase of nine "no trespassing" signs at a cost not to exceed \$600. The motion passed unanimously (5-0-0).

Community Garden Contract:

MOTION: Mrs. Jacobson moved, Mr. Alexander seconded, to approve the 2024 community garden contract. The motion passed unanimously (5-0-0).

IX. ACTION ITEM REVIEW

- Mrs. Jacobson to draft message for Mr. Gilbert for blast email
- Mrs. Jacobson to send Mr. Gilbert information for the “no trespassing” signs
- Mrs. Jacobson to contact Adam about the retaining walls
- Mrs. Jacobson to send Mr. Gilbert bridge information
- Mr. Gilbert to send information about the contractors for the sports coating
- Mr. Gilbert to find out when the 2023 financial audit will begin
- Mr. Gilbert to send Dominion bills to Mr. Alexander and Mrs. Jacobson
- The next Board meeting will be held on Tuesday, April 2nd

X. ADJOURNMENT

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to adjourn the regular session of the Board meeting at 9:42 p.m. to convene an Executive Session. The motion passed unanimously (5-0-0).

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Tuesday, February 20, 2024

- I. Call to Order:** 9:43 p.m.
- II. Special Note:** Executive Session of Board of Directors Meeting held via teleconference in accordance with our resolution regarding electronic meetings, dated August 17, 2021.
- III. Board Member Attendance:**
- a) Donna Jacobson, President – Present
 - b) Adrian Sobie, Vice President -- Present
 - c) John Alexander, Treasurer – Present
 - d) Gina Keating, Secretary – Present
 - e) Julia Wray, Member-At-Large – Present
 - f) Larry Gilbert, Sequoia Representative – Present
- IV. Issues Discussed:**
- a) Rick Jacobson, the Architectural Control Committee (ACC) co-chair, led a discussion about violations within the community, to include those that had been resolved. Our president indicated that a violation penalty may be waived for one violation that has been settled.

Rick Jacobson and Larry Gilbert indicated they would meet on the morning of Tuesday, March 5th to discuss spring inspections.
 - b) The board reviewed the LVCA Homeowner Aging Report, dated January 31, 2024. Since Larry Gilbert was just assigned to be our temporary Sequoia Representative, time has been granted to him to review our aging report for those accounts that should be sent to our attorney for collection. There was a discussion about the various types of overdue accounts in the report that are in addition to those related to association dues.
 - c) Our member-at-large asked about the results of the tot lot inspection. Larry Gilbert indicated the inspection was completed and he will send the resulting report to the board.
- V. Action Items:**
- a) Meet about spring inspections (Rick Jacobson and Larry Gilbert).
 - b) Review the LVCA Homeowner Aging Report and inform the board which accounts should be forwarded to our attorney for collection action (Larry Gilbert).
 - c) Waive the ACC violation penalty for one issue that has been resolved (Larry Gilbert).
 - d) Send the tot lot inspection report to the board (Larry Gilbert).
- VI. Adjournment:** 10:10 p.m.
- a) Our president made a motion to adjourn the executive session. Our vice president seconded the motion. The motion passed 5-0-0.