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**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, January 16, 2024
Via Teleconference**

BOARD MEMBERS PRESENT:

Donna Jacobson
Gina Keating
John Alexander
Dr. Julia Wray

BOARD MEMBERS ABSENT:

Adrian Sobie

OTHERS PRESENT:

Rick Jacobson
Mike Nutbrown
Anne Sansbury
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the January 17, 2024, Board meeting to order at 7:02 p.m.

II. RESIDENTS' COMMENTS AND FEEDBACK:

There were no comments from residents.

III. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to approve the minutes of the December 19, 2023, Board meeting as presented. The motion passed unanimously 4-0-0).

IV. PRESIDENT'S COMMENTS:

Mrs. Jacobson reported that the winners of the holiday decorations contest were as follows:

1st Place – 7838 Ashley Glen Pass
2nd Place – 7854 Butterfield Lane
3rd Place – 7861 Newport Glen Pass

Honorable mentions: 7861 Colonial Village Row
3955 Hancock Forest Trail
3967 Hancock Forest Trail
7860 Newport Glen Pass

The Most Festive Street was Hancock Forest Trail, and an honorable mention went to Newport Glen Pass. The Best Block of Houses were the townhouses between 7851 and 7865 Colonial Village Row.

Mrs. Jacobson also reported that quotes are still being sought for three retaining walls and the bridge to the meadows. She hopes to have something to vote on at the February Board meeting.

V. MANAGEMENT REPORT:

There were no items outstanding.

VI. COMMITTEE REPORTS:

ACC: Mr. Jacobs reported that to date there have been thirty-nine requests, seventy-two violations and thirty-four questions, for a total of two hundred and ten activities.

Communications: There was no report.

Finance: Mr. Alexander reported that there was \$56,000 in unaudited income at the end of 2023. He will work with the auditors to determine where to direct the funds. Mr. Alexander noted that there was \$12,000 in prepaid assessments in 2023.

The trash fuel surcharge is at 3.75%. At the end of 2023 two CDs were purchased: a two-year, \$60,000 CD with a 4.65% interest rate; and a 4.25-year, \$100,000 CD with a 3.6% interest rate. A \$125,000 CD will mature in February.

Lastly, Mr. Alexander reported that there is \$85,000 in the money market accounts, and \$68,000 in the checking account.

Pool: There was no report.

Grounds: Mr. Nutbrown reported that the committee has received quotes for the bridge and is looking at options. Mrs. Jacobson stated that she met with a contractor about the bridge, and they noted that the bridge was not built to code, and he does not recommend replacing it as it would involve much more than repairing it. He recommended replacing the worst areas and repairing the remaining areas. The committee will discuss this issue further its next meeting.

Mr. Nutbrown stated that Rupert is developing a third quote for the retaining walls.

VII. OLD BUSINESS:

Sports Coating Basketball and Multipurpose Courts: Mrs. Jacobson reported that she has been in touch with a contractor and will be meeting with them soon.

LVCA Website: Ms. Keating reported that she is asking all committee chairs to review the association's website and send her any updates that need to be made.

VIII. NEW BUSINESS:

Swimming Pool Furniture:

MOTION: Mrs. Jacobson moved, Dr. Wray seconded, to accept the proposal from Atlantic Pool Services for repairing the pool furniture in an amount not to exceed \$2,100.00. The motion passed unanimously (4-0-0).

Tot Lot Proposal:

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to accept the proposal for the tot lot inspection. The motion passed unanimously (4-0-0).

4020 Lafayette Village Drive: Mrs. Jacobson reported that there has been a question of whether the deed for 4020 Lafayette Village is subject to the covenants of the association. It has been determined that it is not. This is important because if the owners decide to build additional dwellings on the property or if the county passes the "missing middle" housing plan, it may impact LVCA. Hopefully, she will have more information to share at the February Board meeting.

IX. ACTION ITEM REVIEW

- Send current Dominion invoices to Mrs. Jacobson
- Return signed tot lot proposal to vendor
- Research past re-strapping of pool furniture

X. EXECUTIVE SESSION

XI. REPORT FROM EXECUTIVE SESSION

Ms. Jacobson moved that the Association permit the owners of 4020 Lafayette Village Drive to do a survey, including a topographical survey, to determine if it is

even possible to run a gravity fed sewer line in the area behind 7967 to 7977 Hancock Forest Trail. The motion passed unanimously (4-0-0).

XII. ADJOURNMENT

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to adjourn the regular session of the Board meeting and the Executive Session at ??? p.m. to convene an Executive Session. The motion passed unanimously (4-0-0).

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Tuesday, January 16, 2024

- I. Call to Order:** 7:55 p.m.
- II. Special Note:** Executive Session of Board of Directors Meeting held via teleconference in accordance with our resolution regarding electronic meetings, dated August 17, 2021.
- III. Board Member Attendance:**
- a) Donna Jacobson, President – Present
 - b) Adrian Sobie, Vice President -- Absent
 - c) John Alexander, Treasurer – Present
 - d) Gina Keating, Secretary – Present
 - e) Julia Wray, Member-At-Large – Present
 - f) Dale Edwards, Sequoia Representative – Present
- IV. Issues Discussed:**
- a) Rick Jacobson, the Architectural Control Committee (ACC) co-chair, led a discussion about violations within the community. He also notified the board about a new housing development project within our community.
 - b) The board reviewed the LVCA Homeowner Aging Report, dated January 12, 2024. Dale Edwards indicated he will send letters to residents whose outstanding dues balances have not been paid for multiple quarters. The letters will inform the residents that their parking privileges will be suspended until the balances are paid in full.
 - c) Dale Edwards indicated that the board has the authority to waive community architecture violation penalties.
- V. Action Items:**
- a) Send letters to residents with long-overdue dues balances informing them of revocation of their parking privileges (Dale Edwards).
 - b) Notify our president when the auditor is scheduled to review the community's finances (Dale Edwards).
- VI. Adjournment:** 8:31 p.m.
- a) Our president made a motion to adjourn the executive session. Our treasurer seconded the motion. The motion passed 4-0-0.