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**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, October 17, 2023
Via Teleconference**

BOARD MEMBERS PRESENT:

Donna Jacobson
Adrian Sobie
Gina Keating
John Alexander
Dr. Julia Wray

OTHERS PRESENT:

Rick Jacobson
Amanda Sansbury
Rebecca Just
Mike Nutbrown
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the October 17, 2023, Board meeting to order at 7:48 p.m.

II. RESIDENTS' COMMENTS AND FEEDBACK:

There were no comments.

III. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Ms. Sobie seconded, to approve the minutes of the September 19, 2023, Board meeting as presented. The motion passed unanimously (5-0-0).

IV. APPOINTMENT OF OFFICERS

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to appoint the following officers to the Board of Directors for 2024: Donna Jacobson as President, Adrian Sobie as Vice President, John Alexander as Treasurer, Gina Keating as Secretary and Dr. Julia Wray as Director-at-Large. The motion passed unanimously (5-0-0).

V. PRESIDENT'S COMMENTS:

Mrs. Jacobson thanked Dr. Wray for her willingness to serve on the Board for another term, and thanked the other officers and committee chairs and members for their service

to the community.

VI. MANAGEMENT REPORT:

Mr. Edwards reported that he is still addressing issues from the fall inspections. There are ten addresses still outstanding. The bench at the pool house has been painted.

VII. COMMITTEE REPORTS:

There were no committee reports.

VIII. OLD BUSINESS:

2024 Budget:

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to approve the 2024 budget as presented. The motion passed unanimously (5-0-0).

IX. NEW BUSINESS:

Deferred Assessments:

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to adopt a Deferred Assessment Resolution declaring that the Association elects to apply any excess assessment income to the following year's assessments in an amount to be determined by the Board. The motion passed unanimously (5-0-0).

Tree Planting & Removals:

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to approve the proposal from Shenandoah in an amount not to exceed \$13,000 for the planting of trees. The motion passed unanimously (5-0-0).

X. ACTION ITEM REVIEW

- November Board meeting to be held on 11/21
- Ask Walter for a quote to repair the bridge
- Send spreadsheet of violations to ACC chairs

XI. ADJOURNMENT

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to adjourn the regular session of the Board meeting at 8:14 p.m. to convene an Executive Session. The motion passed unanimously (5-0-0).

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Tuesday, October 17, 2023

- I. Call to Order:** 8:14 p.m.
- II. Special Note:** Executive Session of Board of Directors Meeting held via teleconference in accordance with our resolution regarding electronic meetings, dated August 17, 2021.
- III. Board Member Attendance:**
- a) Donna Jacobson, President – Present
 - b) Adrian Sobie, Vice President -- Present
 - c) John Alexander, Treasurer – Present
 - d) Gina Keating, Secretary – Present
 - e) Julia Wray, Member-At-Large – Present
 - f) Dale Edwards, Sequoia Representative – Present
 - g) Rick Jacobson, Co-Chair of Architecture Control Committee (present only for detailed discussion of architecture violations)
- IV. Issues Discussed:**
- a) Architecture Control Committee (ACC) Co-Chair Rick Jacobson discussed outstanding issues and violations in the community. Dale Edwards indicated he would complete the fall inspection by the end of next week.
 - b) Our president asked Dale Edwards for the one-off invoices exceeding \$2,000 so that the association can be ready for its financial audit.
 - c) The board reviewed the LVCA Homeowner Aging Report, dated October 13, 2023. Dale Edwards reported there are several residents more than 90 days overdue with their assessment fees. Our president asked him to send notices to those residents requesting dues payments.
- V. Action Items:**
- a) Send current ACC violations noted to Rick Jacobson (Dale Edwards).
 - b) Send our president one-time invoices totaling more than \$2,000 (Dale Edwards).
 - c) Send outstanding dues reminders to residents still in arrears at the end of October (Dale Edwards).
- VI. Adjournment:** 8:31 p.m.
- a) Our president made a motion to adjourn the executive session. Our vice president seconded the motion. The motion passed 5-0-0.