

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS 2022 ANNUAL MEETING**

October 18, 2022

7:00 p.m.

The 2022 Annual Meeting was conducted virtually due to the COVID-19 pandemic.

BOARD MEMBERS PRESENT:

Donna Jacobson	President
Adrian Sobie	Vice President
John Alexander	Treasurer
Gina Keating	Secretary
Dr. Julia Wray	Member at Large

OTHERS PRESENT:

Dale Edwards	Property Manager, Sequoia Management
Chris Collins	Recording Secretary, Northern Virginia Minutes

CALL TO ORDER:

Ms. Jacobson called the 2022 Annual Meeting to order at 7:02 p.m. She introduced the Board members and Mr. Edwards to the membership.

PROOF OF NOTICE:

Mr. Edwards confirmed proof of notice of the Annual Meeting.

PROOF OF PROXIES:

Mr. Edwards stated that fifty-seven proxies were received.

APPROVAL OF MINUTES OF THE 2021 ANNUAL MEETING:

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to approve the minutes of the 2021 Annual Meeting as amended. The motion passed by acclamation.

REPORTS OF OFFICERS:

President's Report: Ms. Jacobson thanked all Board and committee members for their service over the last year.

Ms. Jacobson reviewed some of the Board's/community's accomplishments over the past year, to include:

- Waterline added to the garden
- Begin replacement of retain walls (to continue for several years)
- Engineering study and survey done on the existing retaining walls
- Tree studies done to determine the health of various trees in the community
- A new Pool Committee chair was identified
- Outdoor lights replaced with LED lighting
- A solid budget for 2023 was developed

Treasurer's Report: Mr. Alexander provided highlights from 2022 to include:

- LVCA had a good year financially
- Clean audit for 2021 was received
- Currently \$800,000 invested in CDs at an average interest rate of 2.7%
- A return of 4.3% on a \$50,000 two-years CD is expected
- There is currently \$93,000 in the cash accounts
- \$90,000 was spent on community projects this year

Secretary's Report: Ms. Keating stated that the primary responsibility of the Board secretary is to record the meeting minutes. However, in 2022, the Board asked Ms. Keating to also investigate insurance companies. Several were identified and interviewed, and the Board selected a company to engage with.

COMMITTEE REPORTS:

Architectural Control Committee: Mr. Jacobson reported that in 2022, there were forty-three requests, sixty-two questions and fifty-nine violations over the last year. Trash continues to be an issue in the community with improper bagging and trash being put out too early. Mr. Jacobson reminded everyone that the ACC guidelines and request forms are posted on the association's website.

Communications Committee: Cheryl Ryefield reported that the newsletter is produced quarterly, and the next issue is due to go out in December. In 2022, 1,500 copies of the newsletter were printed and delivered. Ms. Ryefield stated that suggestions for content are welcome.

Grounds Committee: Mike Nutbrown reported that in 2022, the committee worked on the following projects:

- Streetlights (completed)
- Erosion projects
- Steppingstones path installed leading to the Free Little Library at the pool house
- New picnic table installed near the pool parking lot
- Trees pruned and trimmed
- Arbor Day celebration – tree planted

- In 2023, the committee will investigate ways to manage invasive vines

Merrimac Trail Liaison Committee: There was no report.

Neighborhood Watch Committee: Adrian Sobie reported that 2022 was a relatively quiet year. There were a few instances of catalytic converters being stolen from vehicles on Trammell Road. He reminded everyone to keep their cars locked.

Pool and Recreation Committee: Rebecca Just became the new committee chair at the end of the 2022 pool season. She looks forward to having social activities at the pool next summer. The committee will also investigate the possibility of allowing guest memberships.

Recreation Committee: Ms. Jacobson stated that the Board is seeking a chair for this committee.

State & County Liaison Committee: Ms. Jacobson reported that the biggest issue the committee has focused on is “Parking Reimagined” and providing input to the county.

Finance Committee: No report was given. The 2023 draft budget will be presented later in the meeting.

PRESENTATION OF THE 2023 BUDGET

Mr. Alexander presented the draft 2023 budget with a proposed 8.4% increase in assessments.

ELECTION OF DIRECTORS:

Ms. Jacobson stated that there are two Board positions open. She introduced the candidates, John Alexander, and Gina Keating. Ms. Jacobson called for nominations from the floor. As there were no nominations from the floor, and no write-in nominations, Ms. Jacobson closed the nominations.

Ms. Keating and Mr. Alexander were elected to the 2023 Board of Directors.

DRAWING OF DOOR PRIZE

John and Patricia Grant were the winners of the door prize.

OLD BUSINESS:

There was no unfinished business.

NEW BUSINESS:

There was no new business to discuss.

ADJOURNMENT:

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to adjourn the 2022 Annual Meeting at 7:57 p.m. The motion passed by acclamation. A regular session Board meeting will be held virtually immediately following the Annual Meeting.