

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS MEETING  
Tuesday, August 15, 2023  
Via Teleconference**

**BOARD MEMBERS PRESENT:**

Donna Jacobson  
Adrian Sobie  
Gina Keating  
John Alexander  
Dr. Julia Wray

**OTHERS PRESENT:**

Rick Jacobson  
Anne Sansbury  
Rebecca Just  
Cheryl Ryefield  
Mike Nutbrown  
Dale Edwards, Sequoia Management  
Chris Collins, Recording Secretary, Northern Virginia Minutes

**I. CALL TO ORDER:**

Ms. Jacobson called the August 15, 2023, Board meeting to order at 7:02 p.m.

**II. RESIDENTS' COMMENTS AND FEEDBACK:**

There were no comments.

**III. APPROVAL OF MINUTES**

**MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to approve the minutes of the July 18, 2023, Board meeting as presented. The motion passed unanimously (4-0-0). Dr. Wray had not yet arrived.**

**IV. PRESIDENT'S COMMENTS:**

Ms. Jacobson thanked Rebecca Just for organizing the first wine and cheese social since the pandemic. She also thanked Adrian Sobie for organizing National Night Out. Numerous police officers, auxiliary police officers and officers in training were in attendance. It was interesting to speak with them about their work and what is happening in Mason District.

Since the last Board meeting, Ms. Jacobson approved tree work proposed by Shenandoah on two trees in the community – one behind 7857 Trammell Court in the amount of \$370, and one behind 7823 Butterfield Lane for \$275.

The public hearing in front of the Board of Supervisors for the Parking Reimagined amendment to the Zoning Ordinance will be held on Tuesday, July 26<sup>th</sup>. Residents can sign up to speak on the topic at <https://www.fairfaxcounty.gov/bosclerk/speakers-form>.

#### V. MANAGEMENT REPORT:

Mr. Edwards reported that the pool will close in a few weeks. He also noted that hearings will be held this evening after the open session of the Board meeting.

He included in the Board packet a color chart for the stain for the park bench.

**MOTION: Ms. Jacobson moved, Ms. Sobie seconded, to paint the park bench in green slate. The motion passed unanimously (5-0-0).**

Mrs. Jacobson added that there are four families on Newport Glen Pass that have been expecting babies, two of whom have already delivered.

#### VI. COMMITTEE REPORTS:

Architectural Control Committee: Mr. Jacobson reported that in the last year, there have been 44 requests, 90 questions and 63 violations.

Communications Committee: Ms. Ryefield thanked those who helped distribute the last newsletter. She noted that reports and articles to be included in the next newsletter are due on August 23<sup>rd</sup>. That newsletter will be distributed the first weekend in September.

Finance Committee: Mr. Alexander reported that budget work has begun, and the format will be similar to last year's format. The committee will meet this weekend to continue work on the budget. Mr. Alexander discussed increases to various contracts. The Board discussed increases to costs associated with the newsletter. Mr. Alexander projects that more interest will be earned in 2024 and that there will be more funds contributed to the replacement reserves account. Insurance costs will remain the same in 2024.

Grounds Committee: Mr. Nutbrown reported that the committee did not meet this month, however they are still working on the tree list. Mr. Nutbrown reported that the remaining stumps have been ground. The basketball and multi-purpose courts have been repaved. He met with a vendor about potentially performing the sports coating work. The vendor declined the job as he didn't think he could get his machinery down to the courts.

Pool Committee: Rebecca Just reported that the wine and cheese event was held despite the inclement weather. The next event will be a "swim under the stars" event on 8/19 and root beer floats will be served. This will be the last event of the summer. Ms. Just noted that new table umbrellas need to be purchased for next summer.

State and County Liaison Committee: Ms. Jacobson referred to the public hearing on the “Parking Reimagined” project discussed earlier in the meeting.

**VII. OLD BUSINESS:**

Sports Coating Basketball and Multi-Purpose Courts: The Board agreed efforts should continue to find a vendor who will do the sports coating for the courts now that the paving has been done, as well as the painting of the lines.

**VIII. NEW BUSINESS:**

Annual Meeting: The Board agreed to hold the annual meeting in-person on October 17<sup>th</sup>.

**IX. ACTION ITEM REVIEW**

- Send questions about interest to Vince
- Contact Dominion about charges on bills (lighting)
- Green slate for park bench
- Send pest company info to Mrs. Jacobson re: hornets
- Set in-person annual meeting

**X. MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to adjourn the regular session of the Board meeting at 8:20 p.m. to convene an Executive Session. The motion passed unanimously (5-0-0).**

**XI. EXECUTIVE SESSION:**

**XII. FINAL BUSINESS:** The Board returned from the Executive Session and made a final motion.

**XIII. MOTION: Ms. Jacobson moved, Mr. Alexander seconded to go ahead and apply penalties to those residents who have outstanding violations. The motion passed unanimously (5-0-0).**

**XIV. ADJOURNMENT: Ms. Jacobson moved, Mr. Sobie seconded to adjourn the August Board of Directors meeting at 8:38pm. The motion passed (5-0-0).**

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION**  
**Executive Session of the Board of Directors Meeting**  
**Tuesday, August 15, 2023**

- I. Call to Order:** 8:21 p.m.
- II. Special Note:** Executive Session of Board of Directors Meeting held via teleconference in accordance with our resolution regarding electronic meetings, dated August 17, 2021.
- III. Board Member Attendance:**
- a) Donna Jacobson, President – Present
  - b) Adrian Sobie, Vice President -- Present
  - c) John Alexander, Treasurer – Present
  - d) Gina Keating, Secretary – Present
  - e) Julia Wray, Member-At-Large – Present
  - f) Dale Edwards, Sequoia Representative – Present
  - g) Rick Jacobson, Co-Chair of Architecture Control Committee (present only for detailed discussion of architecture violations)
- IV. Issues Discussed:**
- a) Architecture Control Committee (ACC) Co-Chair Rick Jacobson discussed outstanding issues and violations in the community.
  - b) There were no residents present at the executive meeting for their hearings regarding outstanding ACC violations. Dale Edwards indicated he received only two calls regarding outstanding issues and stated many remain outstanding. He reported that the board can impose penalties of up to \$900.00 for violations that continue to go unresolved. Our president indicated the board would have to return to regular session and hold a vote regarding penalties for those violations that remain outstanding.
  - c) The board reviewed the LVCA Homeowner Aging Report, dated August 11, 2023. Dale Edwards reported there are two residents more than two quarters overdue with their dues.
- V. Action Items:**
- a) Send letters to residents with outstanding assessment balances (Dale Edwards).
- VI. Adjournment:** 8:35 p.m.
- a) Our president made a motion to adjourn the executive session and return to regular meeting for a vote regarding penalties for outstanding architecture violations. Our vice president seconded the motion. The motion passed 5-0-0.