

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS MEETING  
Tuesday, July 18, 2023  
Via Teleconference**

**BOARD MEMBERS PRESENT:**

Donna Jacobson  
Adrian Sobie  
Gina Keating  
John Alexander  
Dr. Julia Wray

**OTHERS PRESENT:**

Rick Jacobson  
Anne Sansbury  
Amanda Sansbury  
Mike Nutbrown  
Dale Edwards, Sequoia Management  
Chris Collins, Recording Secretary, Northern Virginia Minutes

**I. CALL TO ORDER:**

Ms. Jacobson called the July 18, 2023, Board meeting to order at 7:04 p.m.

**II. RESIDENTS' COMMENTS AND FEEDBACK:**

There were no comments.

**III. APPROVAL OF MINUTES**

**MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to approve the minutes of the June 20, 2023, Board meeting as presented. The motion passed unanimously (5-0-0).**

**IV. PRESIDENT'S COMMENTS:**

Ms. Jacobson reported that the public hearing in front of the Planning Commission for the Parking Reimagined amendment to the zoning ordinance will be held on Wednesday, July 26<sup>th</sup>. Those who wish to speak can register here:

<https://www.fairfaxcounty.gov/planningcommission/speaker>.

**V. MANAGEMENT REPORT:**

Mr. Edwards reported that the steps on Yorktown have been completed. The two new “no soliciting” signs have been installed. He also reported that he has had difficulty identifying a potential contractor to bid on the project to color coat and paint the basketball and multi-surface courts.

He noted that neither the recent trash invoice nor the aging report was received in time to include in the Board packet and has been sent in an email to the Board members.

## **VI. COMMITTEE REPORTS:**

Architectural Control Committee: Mr. Jacobson reported that in the last year, there have been 44 requests, 94 questions and 60 violations. He added that the requests have been lessening lately.

Communications Committee: Ms. Jacobson reported that the next newsletter will be distributed the beginning of September. Reports and articles will be due to Ms. Ryefield mid-August.

Finance Committee: Mr. Alexander reported that the committee will have a draft of the next year's budget for the Board to review at the next Board meeting. He noted that Dominion is still billing the association for the sodium vapor lamps. Mr. Edwards will contact Dominion about this. He also noted that interest continues to rise, and that two CDs will come due later in the summer. Mr. Alexander stated that there is currently \$50,000 in the money market account. The pool contract has been fully paid and that trash expenses have been trending underbudget.

Grounds Committee: Mr. Nutbrown reported that he and Mr. and Mrs. Jacobson did a walkthrough of the community with Shenandoah on June 27<sup>th</sup>. They focused on hedge trimming around the pool, relocating the picnic table in the pool parking lot, mowing the garden on all sides, around the butterfly waystation and mulching the arbor day tree. The committee will seek quotes for smaller trees from Shenandoah, as well as quotes for the retaining wall project. Mr. Nutbrown reported that he spoke with Jessie Collier of Shenandoah, whose opinion was that the erosion occurring near 7801 Byrds Nest Pass is the responsibility of Fairfax County. Shenandoah identified three retaining walls to prioritize for proposals. Two trees and invasive vines around Colonial and Newport Glen have been removed by Eden Tree Service.

Neighborhood Watch Committee: Mr. Sobie reported that he has registered the association for National Night Out to take place on August 1st. He plans to serve leftover drinks and chips from the last event.

State and County Liaison Committee: Ms. Jacobson referred to the public hearing on the "Parking Reimagined" project discussed earlier in the meeting.

## **VII. OLD BUSINESS:**

Basketball and Multi-Purpose Courts: The Board would like to see the courts be sports coated and painted. Mr. Edwards will contact two contractors that can do both.

**VIII. NEW BUSINESS:**

Insurance Costs:

**MOTION: Mr. Alexander moved, Mr. Sobie seconded, to approve the proposal from Puffenbarger at a cost of \$14,094.48. The motion passed unanimously (5-0-0).**

**IX. ACTION ITEM REVIEW**

- Contact contractors about sports coating and painting the basketball and multi-purpose courts
- Send Ms. Jacobson the updated HOA membership list
- Contract dominion regarding the charges for the sodium vapor lighting
- Send violation letters about trash
- Paint samples to Ms. Jacobson
- Process second payment for Eden Tree Service

**X. ADJOURNMENT**

**MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to adjourn the regular session of the Board meeting at 8:18 p.m. to convene an Executive Session. The motion passed unanimously (5-0-0).**

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION**  
**Executive Session of the Board of Directors Meeting**  
**Tuesday, July 18, 2023**

- I. Call to Order:** 8:19 p.m.
- II. Special Note:** Executive Session of Board of Directors Meeting held via teleconference in accordance with our resolution regarding electronic meetings, dated August 17, 2021.
- III. Board Member Attendance:**
  - a) Donna Jacobson, President – Present
  - b) Adrian Sobie, Vice President -- Present
  - c) John Alexander, Treasurer – Present
  - d) Gina Keating, Secretary – Present
  - e) Julia Wray, Member-At-Large – Present
  - f) Dale Edwards, Sequoia Representative – Present
  - g) Rick Jacobson, Co-Chair of Architecture Control Committee (present only for detailed discussion of architecture violations)
- IV. Issues Discussed:**
  - a) Architecture Control Committee (ACC) Co-Chair Rick Jacobson discussed outstanding issues and violations in the community.
  - b) The board reviewed the LVCA Homeowner Aging Report, dated July 18, 2023. Dale Edwards reported there are two residents more than two quarters overdue with their dues.
- V. Action Items:**
  - a) Send letters to residents with outstanding assessment balances (Dale Edwards).
- VI. Adjournment:** 8:31 p.m.
  - a) Our president made a motion to adjourn the executive session, and our vice president seconded the motion. The motion passed 5-0-0.