

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, June 20, 2023
Via Teleconference**

BOARD MEMBERS PRESENT:

Donna Jacobson
Adrian Sobie
John Alexander
Dr. Julia Wray

BOARD MEMBERS ABSENT:

Gina Keating

OTHERS PRESENT:

Rick Jacobson
Anne Sansbury
Mike Nutbrown
Rebecca Just
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the meeting to order at 7:03 p.m. and confirmed a quorum. The meeting was conducted via teleconference according to the Resolution Regarding Electronic Meetings dated August 17, 2021. This meeting has been advertised on Nextdoor and the LVCA email list, in order to let residents, know that it will be held via Webex and to give residents a chance to participate in the meeting. An agenda for this meeting was also posted on Nextdoor, the LVCA email list and the LVCA website.

II. RESIDENTS' COMMENTS AND FEEDBACK:

There were no comments.

III. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to approve the minutes of the May 16, 2023, Board meeting as presented. The motion passed unanimously (4-0-0).

IV. PRESIDENT'S COMMENTS:

Ms. Jacobson thanked Rebecca Just for hosting a successful Memorial Day cookout at the pool. She also thanked those who helped man the grill.

Ms. Jacobson noted that a townhouse on Colonial Village Row has sold, and the realtor included a photo of the community garden in the real estate advertisement. Ms. Jacobson thanked Anne Sansbury, Mike Nutbrown and the gardeners for creating an amenity that places Lafayette Village above the other townhouse communities in the area.

Ms. Jacobson reported that a public hearing in front of the Planning Commission for the Parking Reimagined amendment to the zoning Ordinance will be held on Wednesday, July 26th. Residents who wish to speak on this topic can sign up at <https://www.fairfaxcounty.gov/planningcommission/speaker>.

V. MANAGEMENT REPORT:

Mr. Edwards discussed an issue of residents not receiving pool passes despite submitting an application. He stated that passes will be reissued when he is alerted that the original has not been received.

Mr. Edwards reported that he has completed “no soliciting signs” and will drop them at Ms. Jacobson’s house this week. All of the parking signs have been resurfaced and reinstalled. He discussed the steps at Trammell Road and noted that the steps are larger than originally thought and the materials cannot be purchased at Home Depot. He added that Walter will try to find them elsewhere.

Mr. Edwards noted that the bench in front of the pool house will need to be painted or stained. He recommended that they be stained a darker color. He will provide some options to Ms. Jacobson.

Spring inspections are complete. Mr. Edwards will follow up with a few residents who received violations whom he has not heard from. If necessary, Board hearings will be scheduled for the July meeting.

Lastly, Mr. Edwards reported that he has not been able to get in touch with Concrete Jack.

VI. COMMITTEE REPORTS:

Architectural Control Committee: Mr. Jacobson reported that in the last year, there has been 47 requests, 97 questions and 67 violations. He added that the committee has been very busy lately.

Communications Committee: Ms. Jacobson reported that Brittany Dewberry is expecting

a baby in August and will be stepping back from the committee. Kristie Stewart will take over reviewing the newsletters, and Steve Chao will maintain the website.

Finance Committee: Mr. Alexander reported half of the \$150,000 CD was sold and deposited into the checking account. The remainder will come due in August. Mr. Alexander also reported that Patriot's fuel charges are down to 2.5% and are trending below budget. To date, \$345 has been collected for the purchase of guest pool passes. In May, the association collected almost \$2,200 in interest.

Lastly, Mr. Alexander reported that expenses for streetlight electricity is trending almost twice the budgeted amount.

Grounds Committee: Ms. Jacobson reported that she and Mr. Jacobson will be doing a walkthrough with some one from the Fire Marshal's regarding access issues related to fences and retaining walls.

Mr. Nutbrown reported that a resident on Yorktown Village has a question about a tree that may be on their property, and whose responsibility it is to address. The committee has requested that the homeowner have a survey performed to determine the property line.

Mr. Nutbrown noted that he will do a walkthrough of the community with Shenandoah next week to identify any issues that need to be addressed. He added that Carl Iddings has started a list of sidewalk areas that need to be addressed.

Neighborhood Watch Committee: There was no report. The chair position is still vacant. National Night Out will be held the first Tuesday in August. Mr. Sobie volunteered to lead the planning for the event.

Pool Committee: Rebeca Just reported that the Memorial Day cookout was successful though not as well attended as she had hoped it would be. This was likely due to the weather being a little chilly. The next event will be the Swim Under the Stars night scheduled for this Saturday. Ms. Just noted that she is working on a flyer and text for an email for Ms. Jacobson. The rain date for this event is June 30th.

VII. OLD BUSINESS:

Stump Removal Proposal:

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to accept the proposal from Shenandoah to remove five stumps at a cost not to exceed \$1,800. The motion passed unanimously (4-0-0).

VIII. NEW BUSINESS:

Tree, Bamboo and Removal of Invasive Vines: Eden Tree Service provided a quote for this work in the amount NTE \$3,100.

MOTION: Mr. Alexander moved, Mr. Sobie seconded, to approve the quote from Eden Tree Service. The motion passed unanimously (4,0,0).

Sports Coating & Painting Basketball and Multipurpose Courts: The Board agreed to have the courts sealed and painted. Mr. Edwards will ask Walter for a quote for this work.

Insurance Costs: Insurance costs have been trending overbudget. Ms. Jacobson will reach out to the insurance agent to discuss.

Resolution No. 2023-01 - Resale Certificate Fees: Effective July 1, 2023, the Virginia Property Owners Act requires Associations to make known to their residents costs associated with Resale Certificates.

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to approve Policy Resolution No. 2023-01. The motion passed unanimously (4-0-0).

IX. ACTION ITEM REVIEW

- Contact Walter re: multiuse/basketball courts sealing and painting
- Steps at Trammell
- Find replacement for Concrete Jack
- Reimburse Rebecca Just for cookout expenses
- Send color options of stain for bench to Ms. Jacobson

X. ADJOURNMENT

MOTION: Ms. Jacobson moved, Dr. Wray seconded, to adjourn the regular session of the Board meeting at 8:00 p.m. to convene an Executive Session. The motion passed unanimously (4-0-0).

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Via Teleconference Due to COVID-19 Pandemic
Tuesday, June 20, 2023

- I. Call to Order:** 8:05 p.m.
- II. Special Note:** Executive Session of Board of Directors Meeting held via teleconference in accordance with our resolution regarding electronic meetings, dated August 17, 2021.
- III. Board Member Attendance:**
- a) Donna Jacobson, President – Present
 - b) Adrian Sobie, Vice President -- Present
 - c) John Alexander, Treasurer – Present
 - d) Gina Keating, Secretary – Absent
 - e) Julia Wray, Member-At-Large – Present
 - f) Dale Edwards, Sequoia Representative – Present
 - g) Rick Jacobson, Co-Chair of Architecture Control Committee (present only for detailed discussion of architecture violations)
- IV. Issues Discussed:**
- a) Architecture Control Committee (ACC) Co-Chair Rick Jacobson discussed outstanding issues and violations in the community.
 - b) The board reviewed the LVCA Homeowner Aging Report, dated June 16, 2023. The Aging Report looked reasonable, however, Dale reported that he would be sending out notices to any one who had a balance over 60 days.
 - c) Dale discussed Board hearings for Spring Violations which had not been corrected.
- Action Items:**
- a) Send letters to residents with outstanding assessment balances (Dale Edwards)
 - b) Review Spring Inspection violations and send letters for Board hearings to residents if necessary. (Dale Edwards)
- V. Adjournment:** 8:52 p.m.
- a) Our president made a motion to adjourn the executive session, and our Treasurer seconded the motion. The motion passed 4-0-0.