

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, April 18, 2023
Via Teleconference**

BOARD MEMBERS PRESENT:

Donna Jacobson
Adrian Sobie
John Alexander
Dr. Julia Wray

BOARD MEMBERS ABSENT:

Gina Keating

OTHERS PRESENT:

Rick Jacobson
Anne Sansbury
Mike Nutbrown
Rebecca Just
Cheryl Ryefield
John Wolken
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the meeting to order at 7:03 p.m. and confirmed a quorum. The meeting was conducted via teleconference according to the Resolution Regarding Electronic Meetings dated August 17, 2021.

II. RESIDENTS' COMMENTS AND FEEDBACK:

John Wolken complimented the crew that removed the trees behind his property. He recommended that the Board replace those trees with trees that are suitable to the environment. Mr. Nutbrown discussed options for native trees/plants.

III. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to approve the minutes of the March 21, 2023, Board meeting as presented. The motion passed unanimously (4-0-0).

IV. PRESIDENT'S COMMENTS:

Ms. Jacobson reported that Fairfax County is still looking for resident input on the Parking Reimagined initiative. Anyone who would like to write to Supervisor Penny Gross concerning the issue can email her at mason@fairfaxcounty.gov. The entire Board of Supervisors can be reached by emailing clerktothebos@fairfaxcounty.gov.

The Planning Commission hearing on the Parking Reimagined Initiative is expected to be in the middle of June, with the Board of Supervisors hearing to follow.

V. MANAGEMENT REPORT:

Mr. Edwards reported that signs at the pool house have been taken down to be refaced. The battery in the pool house smoke detector was replaced but it is still not working. It may need to be replaced. The moon bounce for the Earth/Arbor Day celebration has been reserved. Mr. Edwards noted that the loose board on the community bridge has been replaced. He noticed that the handrails may also need to be replaced and will ask Walter to look that them. The first round of inspections has been completed.

It was determined that the bench at the pool house will be stained.

VI. COMMITTEE REPORTS:

Architectural Control Committee: Mr. Jacobson reported that in the last year, there has been 47 requests, 83 questions and 64 violations. He noted that requests have increased lately.

Communications Committee: Cheryl Ryefield reported that the next newsletter will be distributed the first weekend in June. Reports that are to be included in the newsletter are due by May 17th.

Finance Committee: Mr. Alexander inquired about a new bank account noted in the recent financials. It appears that the bank used by the association is now owned by Home Trust Bank, but Mr. Edwards will confirm this with Vince. Mr. Alexander noted that interest has been more than what was budgeted for. He also noted that trash expenses are about \$440 under what was budgeted. Mr. Alexander reported that electricity and insurance expenses are over what was budgeted.

A CD will mature next week. Mr. Alexander recommends not reinvesting the funds in a longer-term CD and will find out if it is possible to purchase a CD that matures in only a few months. This will ensure that there will be cash on hand for large projects coming up.

Lastly, Mr. Alexander reported that the auditors met with the Wells Fargo representatives and are satisfied with Wells Fargo's documentation.

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to accept the 2022 audit. The motion passed unanimously (4-0-0).

Grounds Committee: Mike Nutbrown reported that the refaced parking signs have been installed. The tree removals are about 80% completed. Some of the stumps on Trammell Court will not be ground down because they are supporting the hill. A shagbark hickory tree will be planted between Colonial Village Row and Trammel Court during the Earth/Arbor Day celebration this weekend. The pothole on Byrds Nest has been patched. The committee has discussed asphalt rejuvenation and have determined that it may be time to redo the community streets. Lastly, Shenandoah has provided a proposal for stump grinding.

Neighborhood Watch Committee: There was no report. The chair position is still vacant.

Pool Committee: Rebeca Just reported that she has updated the pool picnic pad reservation form with some minor changes. She will email it to Ms. Jacobson for approval. A potluck event will be held at the pool on Sunday of Memorial Weekend. Additional events will be planned for the remainder of the summer and proposed to the Board during the May Board meeting.

VII. OLD BUSINESS:

Milling and Paving of Basketball & Multipurpose Courts:

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to accept the proposal from Gossam & Costello for the milling and paving of the basketball and multipurpose courts at a cost of \$39,500. The motion passed unanimously (4-0-0).

VIII. NEW BUSINESS:

Additional Signs:

MOTION: Ms. Jacobson moved, Dr. Wray seconded, to order three more "no soliciting" signs to be placed throughout the community. The motion passed unanimously (4-0-0).

X. ACTION ITEM REVIEW

- Check with the pool company about the smoke detector at the pool house
- Lights on Byrds Nest
- Steps on Yorktown Village leading to Trammell Road

- Bench staining
- Ask Vince about Home Trust Bank
- Order three more “no soliciting” signs

XI. ADJOURNMENT

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to adjourn the regular session of the Board meeting at 8:33 p.m. to convene an Executive Session. The motion passed unanimously (4-0-0).

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Via Teleconference
Tuesday, April 18, 2023

- I. Call to Order:** 8:35 p.m.
- II. Special Note:** Executive Session of Board of Directors Meeting held via teleconference in accordance with our resolution regarding electronic meetings, dated August 17, 2021.
- III. Board Member Attendance:**
 - a) Donna Jacobson, President – Present
 - b) Adrian Sobie, Vice President -- Present
 - c) John Alexander, Treasurer – Present
 - d) Gina Keating, Secretary – Absent
 - e) Julia Wray, Member-At-Large – Present
 - f) Dale Edwards, Sequoia Representative – Present
 - g) Rick Jacobson, Co-Chair of Architecture Control Committee (present only for detailed discussion of architecture violations)
- IV. Issues Discussed:**
 - a) Architecture Control Committee (ACC) Co-Chair Rick Jacobson opened the discussion of outstanding issues and violations in the community.

 - b) The board reviewed the LVCA Homeowner Aging Report, dated April 14, 2023. Three residents are in arrears with assessment payments. Dale Edwards indicated he will send a letter to the residents requesting full payment of dues.
- V. Action Items:**
 - a) Send letters to residents with outstanding assessment balances (Dale Edwards).
- VI. Adjournment:** 8:50 p.m.
 - a) Our president made a motion to adjourn the executive session, and our vice president seconded the motion. The motion passed 5-0-0.