

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, March 21, 2023
Via Teleconference**

BOARD MEMBERS PRESENT:

Donna Jacobson - President
Adrian Sobie (arrived at 7:05 p.m.) – Vice President
John Alexander - Treasurer
Gina Keating - Secretary
Dr. Julia Wray (arrived at 7:32 p.m.) – Member-At-Large

OTHERS PRESENT:

Rick Jacobson
Mike Nutbrown
Rebecca Just
Anne Sansbury
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the meeting to order at 7:02 p.m. and confirmed a quorum. The meeting was conducted via teleconference according to the Resolution Regarding Electronic Meetings dated August 17, 2021.

II. RESIDENTS' COMMENTS AND FEEDBACK:

There were no comments.

III. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to approve the minutes of the February 21, 2023, Board meeting as presented. The motion passed unanimously (3-0-0). Dr. Wray and Mr. Sobie had not yet arrived.

IV. PRESIDENT'S COMMENTS:

Ms. Jacobson reported that Fairfax County is still looking for resident input on the Parking Reimagined initiative. Anyone who would like to write to Supervisor Penny Gross concerning the issue can email her at mason@fairfaxcounty.gov. The entire Board of Supervisors can be reached by emailing clerktothebos@fairfaxcounty.gov.

Residents can sign up to speak at the Planning Commission public hearing at <http://fairfaxcounty.gov/planningcommission/speaker>.

V. MANAGEMENT REPORT:

Mr. Edwards reported that there is a lot of clean up that the landscaping service needs to address. He added that the pool is currently being prepped. The back door to the pool house has broken in half, likely due to high winds. Mr. Edwards will have the handy man replace the door and secure with a lock. Mr. Edwards noted that the “no soliciting” signs have come in and he will meet with Ms. Jacobson to identify the locations for installation.

Mr. Edwards located older, expired contracts for paving of the basketball and multi-purpose courts. He will contact Finley, Dominion and Peters for updated proposals and will ask about milling.

Mr. Edwards reported that the spring inspections were delayed but will be completed tomorrow and violation letters will go out by the end of the week.

VI. COMMITTEE REPORTS:

Architectural Control Committee: Mr. Jacobson reported that in the last year, there has been 49 requests, 74 questions and 65 violations. He noted that requests have increased lately.

Communications Committee: There was no report.

Finance Committee: Mr. Alexander reported that the committee has reviewed the audit that was determined to be “clean” by the auditors. He reviewed some of the comments and recommendations made by the auditors, one of which was related to the reserve study. He noted that the association is due a refund from the IRS. He also noted that in 2022, the association spent \$670 less on the streetlights than in 2021. Lastly, he noted that investment interests are up.

Grounds Committee: Mike Nutbrown reported that there is an erosion issue at the end of Byrds Nest Pass caused by stormwater, causing an unexpected erosion project. He requested the remaining parking signs for the community be refurnished and shared a list of locations. He noted that there is a pothole in the parking lot at Byrds Nest Pass. The committee determined that the retaining wall projects will likely require easements. Lastly, Mr. Nutbrown noted that there is a board that has broken on the bridge to the meadows; and the rotted bench on Butterfield needs to be removed.

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to authorize Mr. Edwards to repair the remaining parking signs at a cost not to exceed \$1,000.00. The motion passed unanimously (5-0-0).

Neighborhood Watch Committee: There was no report.

Pool Committee: Rebeca Just reported that she is seeking volunteers to serve on the committee and volunteers to help with various events during the 2023 pool season. Ms. Jacobson stated that she would send an email to the community.

VII. OLD BUSINESS:

There was no old business to discuss.

VIII. NEW BUSINESS:

Arbor Day/Earth Day:

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to hold an Arbor Day/Earth Day celebration in the community on Saturday, April 22, 2023, to include a clean-up in the morning, a Moon Bounce House and a cookout. The motion passed unanimously (5-0-0).

Removal of Community Trees:

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, approve the proposal from Eden Tree to take down the trees included in the list provided by the Grounds Committee at a cost not to exceed \$25,000.00. The motion passed unanimously (5-0-0).

Pool Repairs:

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to approve the proposal from Atlantic Pool to replace the tiles at a cost of \$360.00; and their proposal to perform various other pool work at a cost of \$2,643.00. The motion passed unanimously (5-0-0).

X. ACTION ITEM REVIEW

- Get updated proposals for the basketball and multipurpose courts
- Find out if the 2021 tax refund was received
- Provide Dominion invoices from the previous three years to John Alexander
- Have the remaining parking signs refaced
- Pothole on Byrds Nest Pass related to Fairfax Water.
- Address tilting lights on Byrds Nest Pass
- Replace broken board on bridge
- Reserve bouncy house for Arbor Day/Earth Day
- Remove bench from bottom of Butterfield

XI. ADJOURNMENT

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to adjourn the regular session of the Board meeting at 8:57 p.m. to convene an Executive Session. The motion passed unanimously (5-0-0).

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Via Teleconference
Tuesday, March 21, 2023

- I. Call to Order:** 8:58 p.m.
- II. Special Note:** Executive Session of Board of Directors Meeting held via teleconference in accordance with our resolution regarding electronic meetings, dated August 17, 2021.
- III. Board Member Attendance:**
- a) Donna Jacobson, President – Present
 - b) Adrian Sobie, Vice President -- Present
 - c) John Alexander, Treasurer – Present
 - d) Gina Keating, Secretary – Present
 - e) Julia Wray, Member-At-Large – Present
 - f) Dale Edwards, Sequoia Representative – Present
 - g) Rick Jacobson, Co-Chair of Architecture Control Committee (present only for detailed discussion of architecture violations)
- IV. Issues Discussed:**
- a) Architecture Control Committee (ACC) Co-Chair Rick Jacobson opened the discussion of outstanding issues and violations in the community. One issue involving a retaining wall from December 2022 was resolved and closed.

 - b) The board reviewed the LVCA Homeowner Aging Report, dated March 16, 2023. One resident is more than two quarters in arrears with assessment payments. Dale Edwards indicated he will send a letter to that resident requesting full payment of dues.
- V. Action Items:**
- a) Send letters to residents with outstanding assessment balances (Dale Edwards).
- VI. Adjournment:** 9:04 p.m.
- a) Our president made a motion to adjourn the executive session, and our vice president seconded the motion. The motion passed 5-0-0.