

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, February 21, 2023
Via Teleconference**

BOARD MEMBERS PRESENT:

Donna Jacobson
John Alexander (arrived at 7:10 p.m.)
Adrian Sobie (arrived at 7:05 p.m.)
Gina Keating
Dr. Julia Wray

OTHERS PRESENT:

Rick Jacobson
Anne Sansbury
Mike Nutbrown
Cheryl Ryefield
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the meeting to order at 7:02 p.m. and confirmed a quorum. The meeting was conducted via teleconference according to the Resolution Regarding Electronic Meetings dated August 17, 2021.

II. RESIDENTS' COMMENTS AND FEEDBACK:

There were no comments.

III. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Dr. Wray seconded, to approve the minutes of the January 17, 2023, Board meeting as presented. The motion passed unanimously (3-0-0). Mr. Alexander and Mr. Sobie had not yet arrived.

IV. PRESIDENT'S COMMENTS:

Ms. Jacobson reported that there was a significant fire in the 7800 block of Trammel Court. The fire started in the kitchen area and luckily there were no reported civilian or firefighter injuries. The townhouse was being renovated at the time and no one was at home. Damages from the fire are estimated at \$93,750.

The Board of Directors would like to offer their deepest condolences to the resident and his family. They would like for them to know that the community supports them and are here for them if they need anything during this difficult time. Ms. Jacobson thanked Julio Julca for observing the smoke coming from the house and alerting the fire department.

Ms. Jacobson also reported that the county is still seeking resident input on the Parking Reimagined initiative. The Board of LVCA has signed a letter to Chairman McKay asking for the underlying documentation that was used in determining County staff's required parking minimums. Anyone who would like to write to Supervisor Gross concerning the issue can email her at mason@fairfaxcounty.gov. You can reach the entire Board of Supervisors by emailing ClerktotheBOS@fairfaxcounty.gov.

Lastly, a new bench has been built to replace the one in front of the pool house. The bench was built with left over lumber from renovations at Hidden Oak Nature Center.

V. MANAGEMENT REPORT:

Mr. Edwards reported that the 2023 pool season begins on May 27th. Both the front and back doors of the pool house have been replaced.

Mr. Edwards also reported that he is in contact with Brothers about the possibility of the company performing the milling and paving of the basketball and multi-purpose courts. He will follow up with additional questions for them.

Mr. Edwards spoke with someone from Dominion Energy regarding the very low invoices that LVCA has been receiving. The representative explained that Dominion discovered that the meter was broken and that caused the low costs. The meter has now been repaired invoices will be accurate going forward.

Lastly, spring inspections will begin the first week of March.

VI. COMMITTEE REPORTS:

Architectural Control Committee: Mr. Jacobson reported that in the last year there has been 51 requests, 73 questions and 65 violations. He also reported on the usage of PODs in the community. There is a Fairfax County ordinance that governs the usages of Portable Storage Units (PODs) and Fairfax County Department of Code Compliance enforces the ordinance. The ACC will conform to the Fairfax County ordinance.

The ordinance allows for detached houses in our community to have a POD for 30 consecutive days during a six-month period and for townhouses to have a POD for 7 consecutive days during a six-month period.

Administrative permits (AP) for portable storage containers (PODs) may be issued by Fairfax County when a dwelling has been damaged by casualty. These permits are for a period not to exceed six months or for the period of an active building permit, whichever is shorter in duration.

Residents may find out more information on PODs at the website for the Fairfax County Department of Planning and Development at: <https://www.fairfaxcounty.gov/planning-development/zoning/portable-storage-container>

Residents may file complaints associated with POD usage with the Fairfax County Department of Code Compliance at <https://www.fairfaxcounty.gov/code/> or they can send an email to DCCCodeComplianceE-mail@fairfaxcounty.gov or call the Department of Code Compliance at 703-324-1300 | TTY 711

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to approve the modification of the ACC guidelines as recommended by the ACC regarding portable storage guidelines. The motion passed unanimously (5-0-0).

Communications Committee: Cheryl Ryefield reported that the next newsletter will be distributed during the first weekend in March.

Finance Committee: Mr. Alexander reported that he has received the draft audit report. The committee will meet soon to review it. The next CD will come due in on April 25th. There is \$73,000 in the cash account for expenses between now and April.

Grounds Committee: Mike Nutbrown reported that he has sent an RFP for tree work to various vendors. He has received one complete proposal and a partially complete proposal. The association's 2023 celebration of Earth Day/Arbor Day will take place on April 22nd. Lastly, the committee has received a request to replace additional, faded signs in the community.

Neighborhood Watch Committee: Mr. Sobie reported that he is seeking a volunteer to replace him as Chair of the committee. He plans to still volunteer as a member of the committee.

Pool Committee: Rebeca Just reported that she will provide information relating to member and guest passes to Ms. Ryefield for inclusion in the next newsletter. A community potluck event will be held on the Sunday of Memorial Day weekend.

VII. OLD BUSINESS:

Parking Issues:

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to allow the residents of 7916 Peyton Forest to continue to park their vehicle (with a small advertising sign on it) on Peyton Forest Trail. The motion passed unanimously (5-0-0).

VIII. NEW BUSINESS:

Community Garden Contract:

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to approve the Community Garden contract for 2023. The motion passed unanimously (5-0-0).

Signs – No Soliciting/Private Property:

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to order signs for no soliciting/private parking. The motion passed unanimously (5-0-0).

Three signs will be ordered. Ms. Jacobson will speak to Kathy French about the placement of one of the signs.

2023 Pool Rules & Guest Passes:

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to approve the pool rules for 2023 and the guest passes as designed. The motion passed unanimously (5-0-0).

X. ACTION ITEM REVIEW

- Edit text on the guest passes
- Stain/paint bench at pool house
- Check battery in smoke detector at the pool house
- Discuss additional questions with Brothers regarding the milling and paving needs for the basketball and multi-purpose courts

XI. ADJOURNMENT

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to adjourn the regular session of the Board meeting at 8:08 p.m. to convene an Executive Session. The motion passed unanimously (5-0-0).

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Via Teleconference
Tuesday, February 21, 2023

- I. Call to Order:** 8:09 p.m.
- II. Special Note:** Executive Session of Board of Directors Meeting held via teleconference.
- III. Board Member Attendance:**
- a) Donna Jacobson, President – Present
 - b) Adrian Sobie, Vice President -- Present
 - c) John Alexander, Treasurer – Present
 - d) Gina Keating, Secretary – Present
 - e) Julia Wray, Member-At-Large – Present
 - f) Dale Edwards, Sequoia Representative – Present
 - g) Rick Jacobson, Co-Chair of Architecture Control Committee (present only for detailed discussion of architecture violations)
- IV. Issues Discussed:**
- a) Architecture Control Committee (ACC) Co-Chair Rick Jacobson opened the discussion of outstanding issues and violations in the community. Dale Edwards mentioned he has noted that there are townhouse front yards missing trees, but they are too small to support them. He indicated that those residents should ask for approval not to plant required front-yard trees. There are other cases where front-yard trees are dead and need to be replaced. Other issues include toys and trash cans left in the front areas of houses. Rick Jacobson indicated he would like more information about a new walkway that has been built alongside a townhouse. Dale Edwards indicated he will close out one violation regarding house numbers.
 - b) The board reviewed the LVCA Homeowner Aging Report, dated February 17, 2023. There are several residents with outstanding assessment balances more than 90 days in arrears. Dale Edwards will be sending letters to these residents to request immediate payment of the overdue assessments. Dale Edwards will copy our president on one email since that resident has been nonresponsive regarding past communication attempts.
- V. Action Items:**
- a) Send letters to residents with outstanding assessment balances and copy our president on an email to one resident who has been nonresponsive in the past about overdue account (Dale Edwards).
- VI. Adjournment:** 8:22 p.m.
- a) Our president made a motion to adjourn the executive session, and our vice president seconded the motion. The motion passed 5-0-0.