

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, December 20, 2022
Via Teleconference**

BOARD MEMBERS PRESENT:

Donna Jacobson
Adrian Sobie (arrived at 7:11 p.m.)
John Alexander (arrived at 7:06 p.m.)
Gina Keating
Dr. Julia Wray

OTHERS PRESENT:

Rick Jacobson
Anne Sansbury
Mike Nutbrown
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the meeting to order at 7:02 p.m. and confirmed a quorum. The meeting was conducted via teleconference due to the COVID-19 pandemic.

II. RESIDENTS' COMMENTS AND FEEDBACK:

There were no comments from residents.

III. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Ms. Keating seconded, to approve the minutes of the November 15, 2022, Board meeting as amended. The motion passed unanimously (3-0-0). Mr. Sobie and Mr. Alexander had not yet joined the meeting.

IV. PRESIDENT'S COMMENTS:

Ms. Jacobson reported that the Board held an electronic vote and unanimously approved the proposal from Atlantic Pool Services to operate the pool for the next three years.

The county is looking for resident input on the Parking Reimagined Initiative between now and January 16, 2023. To provide input, residents can visit:
<https://www.fairfaxcounty.gov/planning-development/zoning-ordinance/parking-reimagined>.

V. MANAGEMENT REPORT:

Mr. Edwards reported that the new community signs are expected to be ready at the end of the week. As the maintenance person was recently let go, a third party will be hired to install the signs. Mr. Edwards reported that he will repair the door to the pool house. The Board agreed to inform the Fairfax County police that LVCA is installing a “no soliciting” sign at the entrance to the community and may call police if solicitors are on the property.

VI. COMMITTEE REPORTS:

Architectural Control Committee: Mr. Jacobson reported that to date, there has been 48 requests, 69 questions and 61 violations. He added that there have been several requests for approval of roof replacements.

Communications Committee: No report was provided.

Finance Committee: Mr. Alexander reported that there is currently \$411,000 to be invested. He also reviewed the most recent statement of income and noted that he expects the association to complete 2022 on budget.

MOTION: Mr. Alexander moved, Ms. Jacobson seconded, to invest \$100,000 in a six-month CD, \$100,000 in a twenty-four-month CD and \$100,00 in a thirty-six-month CD. The motion passed unanimously (5-0-0).

Grounds Committee: No report was provided.

Neighborhood Watch Committee: No report was provided.

State and County Liaison Committee: Ms. Jacobson reminded everyone to keep an eye out for information about the Parking Reimagined Initiative, and to email the Board of Supervisors with any concerns.

VII. OLD BUSINESS:

Pool Costs in 2022: The Board reviewed invoices and expenses related to the swimming pool to determine if the association was over-charged or double-charged for anything. The Board found nothing amiss.

Invoices to be Included in 2022 Financial Statements: Ms. Jacobson reviewed invoices she recently sent to Management for payment which should be included in the 2022 financial statements.

VIII. NEW BUSINESS:

The Board discussed the issue of a vehicle parked on LVCA streets with a commercial sign on the side. The owner has stated that it is used for both personal and business purposed. The discussion will continue at the January Board meeting after more information is received.

X. ACTION ITEM REVIEW

- Website update
- Repair pool house door
- Install sign once Board has decided where it will go

XI. ADJOURNMENT

MOTION: Ms. Jacobson moved, Ms. Keating seconded, to adjourn the regular session of the Board meeting at 8:21p.m. to convene an Executive Session. The motion passed unanimously (5-0-0).

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Via Teleconference Due to COVID-19 Pandemic
Tuesday, December 20, 2022

- I. Call to Order:** 8:21 p.m.
- II. Special Note:** Executive Session of Board of Directors Meeting held via teleconference due to the COVID-19 pandemic.
- III. Board Member Attendance:**
- a) Donna Jacobson, President – Present
 - b) Adrian Sobie, Vice President -- Present
 - c) John Alexander, Treasurer – Present
 - d) Gina Keating, Secretary – Present
 - e) Julia Wray, Member-At-Large – Present
 - f) Dale Edwards, Sequoia Representative – Present
 - g) Rick Jacobson, Co-Chair of Architecture Control Committee (present only for detailed discussion of architecture violations)
- IV. Issues Discussed:**
- a) Architecture Control Committee (ACC) Co-Chair Rick Jacobson asked Dale Edwards whether a response had been obtained from a resident who had received a second violation notice. Dale indicated there had been no response and he will set up a hearing for the next executive session if the violation has not been resolved by the end of December 2022.

Rick Jacobson requested that Dale Edwards provide him with the most current water bill so that garden water usage may be checked. John Alexander indicated that due to a pool leakage issue extra water had been used. Rick Jacobson indicated the pool and garden are on separate water meters so garden usage information can be obtained easily.
 - b) Reviewed the LVCA Homeowner Aging Report, dated December 17, 2022. There are nine residents with outstanding assessment accounts. Dale Edwards indicated that monthly letters are sent to residents with overdue balances. Our president requested that letters be sent again to residents with outstanding assessment balances. One resident with an account more than 90 days overdue will have parking privileges suspended if payment has not been received by the end of December.
- V. Action Items:**
- a) Set up hearing for resident with outstanding architecture violation (Dale Edwards).
 - b) Provide Dale Edwards with advance Webex information for resident architecture violation hearing (Donna Jacobson).
 - c) Provide Co-Chair Architecture Control Committee with the most current water bill (Dale Edwards).
 - d) Send letters to residents with outstanding assessment balances (Dale Edwards).

- e) Suspend parking privileges of resident with significant outstanding assessment balance if payment not received by end of December (Dale Edwards).

VI. Adjournment: 8:32 p.m.

- a) Our president made a motion to adjourn the executive session, and our vice president seconded the motion. The motion passed 5-0-0.