

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, November 15, 2022
Via Teleconference**

BOARD MEMBERS PRESENT:

Donna Jacobson
Adrian Sobie
John Alexander
Gina Keating
Dr. Julia Wray

OTHERS PRESENT:

Rick Jacobson
Anne Sansbury
Mike Nutbrown
Rebecca Just
Frances Downey
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the meeting to order at 7:06 p.m. and confirmed a quorum. The meeting was conducted via teleconference due to the COVID-19 pandemic.

II. RESIDENTS' COMMENTS AND FEEDBACK:

Frances Downey requested that the Board consider adding signs in the community to indicate that solicitors are not allowed. The Board agreed with Ms. Downey and Mr. Edwards will seek costs for the signs.

III. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to approve the minutes of the October 18, 2022, Board meeting as amended. The motion passed unanimously (5-0-0).

V. PRESIDENT'S COMMENTS:

Ms. Jacobson confirmed that the December Board meeting will be held on December 20th at 7:00 p.m. Ms. Jacobson reported that Fairfax County staff will present their proposed parking amendment to the zoning ordinance to the Board of Supervisors Land Use Policy

Committee on Tuesday, November 22nd, and to the Planning Commission Land Use Policy Committee on Thursday, December 1st.

VI. MANAGEMENT REPORT:

Mr. Edwards reported that he received pricing for the stop signs and no parking signs to be refaced. The Board will discuss and vote on this later in the meeting.

Mr. Edward noted that he will do a walk-through of the neighborhood to identify violations in the front of the homes.

VII. COMMITTEE REPORTS:

Architectural Control Committee: Mr. Jacobson reported that, to date there were 44 requests, 63 questions and 59 violations. He discussed content for the LVCA page on the Sequoia website.

Communications Committee: Ms. Jacobson reported that articles for the December newsletter are due November 20th.

Finance Committee: Mr. Alexander reported that two CDs, in a total amount of \$300,000, will mature in fifteen days. Large upcoming expenditures will be identified prior to purchasing additional CDs. He reviewed the status of the current budget and the line items that are currently over budget. Mr. Alexander requested more information on the pool contract expense and the supplies and maintenance expenses as they are overbudget.

Neighborhood Watch Committee: Mr. Sobie discussed the recent theft of a catalytic converter from another vehicle parked at the pool parking lot. The Board discussed options for adding security to that area. Mr. Sobie will research costs for a camera and will reach out to the Fairfax County Police for recommendations on added safety.

Grounds Committee: Mr. Nutbrown reviewed current lighting in the community and proposed adding additional lighting through Dominion Power. Dominion would own the lighting and the Association would pay monthly fees. Six areas for additional lighting were identified and Mr. Nutbrown will seek a quote from Dominion.

Mr. Nutbrown also reported that the tree survey report was received. Fifty-five trees that are at moderate risk or above were identified. Of those, four are at a high risk and will be addressed first.

Ms. Jacobson added that the association has offered the County an easement for a fee. The County has requested it be donated. Ms. Jacobson is waiting for a response about the fee.

Pool & Recreation Committee: Ms. Just reported that an email has been established for the committee. She will solicit volunteers for the committee for 2023. Volunteers can contact her via the committee email address.

State & County Liaison Committee: Ms. Jacobson reminded everyone to keep an eye out for information from the County about the “Parking Reimagined” initiative.

VIII. OLD BUSINESS:

Community Signs:

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to approve the proposal for refacing two “stop signs” at \$95 each; three no parking” signs for \$50 each, and two “no soliciting” signs for a total cost not to exceed \$800. The motion passed unanimously (5-0-0).

IX. NEW BUSINESS:

MLK Day Food Drive:

MOTION: Ms. Jacobson moved, Ms. Keating seconded, to hold a MLK Day food drive in January 2023, with John Alexander to lead the efforts. The motion passed unanimously (5-0-0).

Holiday Decorations Contest:

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to hold the holiday decorations contest on Sunday, December 18th, with John Alexander, Adrian Sobie and Rick Jacobson judging. The motion passed unanimously (5-0-0).

Swimming Pool Leaks:

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to approve the proposal from Atlantic Pools to repair the leaks at the swimming pool in an amount not to exceed \$13,000. The motion passed unanimously (5-0-0).

Swimming Pool Contract: Ms. Jacobson will contact Atlantic to clarify the pool/school schedule, and section 3F of their proposal. The Board will vote via email.

X. ACTION ITEM REVIEW

- Have the approved signs refaced
- Inquire about the “no soliciting” signs
- Provide the GL history on the pool expenses to Mr. Alexander

XI. ADJOURNMENT

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to adjourn the regular session of the Board meeting at 9:00p.m. to convene an Executive Session. The motion passed unanimously (5-0-0).

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Via Teleconference Due to COVID-19 Pandemic
Tuesday, November 15, 2022

- I. Call to Order:** 8:15 p.m.
- II. Special Note:** Executive Session of Board of Directors Meeting held via teleconference due to the COVID-19 pandemic.
- III. Board Member Attendance:**
- a) Donna Jacobson, President – Present
 - b) Adrian Sobie, Vice President -- Present
 - c) John Alexander, Treasurer – Present
 - d) Gina Keating, Secretary – Present
 - e) Julia Wray, Member-At-Large – Present
 - f) Dale Edwards, Sequoia Representative – Present
 - g) Rick Jacobson, Co-Chair of Architecture Control Committee (present for detailed discussion of architecture violations)
- IV. Issues Discussed:**
- V.**
- a) Architecture Control Committee (ACC) Co-Chair Rick Jacobson discussed issues that have been resolved and those that still are outstanding. Rick Jacobson asked that Dale Edwards send out a couple of violation notices.
 - b) Reviewed the LVCA Homeowner Aging Report, dated November 4, 2022. The report reflects four residents overdue with their dues by more than 3 quarters. Our president asked Dale Edwards to suspend parking privileges (or pool privileges) of those residents who do not make their accounts current over the next 30 days. Our president asked Dale Edwards to send end-of-year reminder letters to all residents who have accounts with outstanding balances.
 - c) Our president asked Dale Edwards about one-time invoices. Dale Edwards responded that a treasure chest for the pool had been purchased and there were some legal expenses that had just been invoiced. Our president asked Dale to charge the repairs to the pool due to leakage issues to Reserves.
- VI. Action Items:**
- a.) Send architecture violations out to residents per discussion with the ACC Co-Chair (Dale Edwards).
 - b) Send letters to residents with outstanding assessment account balances (Dale Edwards).
 - c) Suspend parking or pool privileges of those residents who continue to be overdue with assessment payments beyond the next 30 days (Dale Edwards).
 - d) Make announcement to all residents about making assessment payments on time (Donna Jacobson).
 - e) Charge pool leakage repairs to reserves (Dale Edwards).
- VII. Adjournment:** 8:35 p.m.
- a) Our president made a motion to adjourn the executive session, and our treasurer seconded the motion. The motion passed 5-0-0.