

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, August 16, 2022
Via Teleconference**

BOARD MEMBERS PRESENT:

Donna Jacobson
Gina Keating
John Alexander
Adrian Sobie

BOARD MEMBERS ABSENT:

Julia Wray

OTHERS PRESENT:

Rick Jacobson
Anne Sansbury
Mike Nutbrown
Rebecca Just
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the meeting to order at 7:01 p.m. and confirmed a quorum. The meeting was conducted via teleconference due to the COVID-19 pandemic.

II. RESIDENTS' COMMENTS AND FEEDBACK:

There were no comments.

IV. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Ms. Keating seconded, to approve the minutes of the July 2022, Board meeting as corrected. The motion passed unanimously (4-0-0).

V. PRESIDENT'S COMMENTS:

Ms. Jacobson reported that numerous trees and large limbs are down throughout the community due to the storm on August 4th. Since this seems to be occurring more often, the Grounds Committee is looking into having a tree study done in order to be better able to access and manage the health of the trees throughout the community.

VI. MANAGEMENT REPORT:

Mr. Edwards reported that the garden sign has been installed. He also noted that he has been re-inspecting violations post-hearings. Hearing letters have been sent out to homeowners. The Board determined that the Annual Meeting will be held virtually on October 18th.

VII. COMMITTEE REPORTS:

Architectural Control Committee: Rick Jacobson reported that, to date, there have been forty requests, sixty questions, and fifty-eight violations.

Communications Committee: Ms. Jacobson reported that articles for the next newsletter are due by August 24th.

Finance Committee: Mr. Alexander discussed the draft 2023 budget. He noted that a CD is maturing.

Grounds Committee: Mr. Nutbrown discussed the potential tree survey. A plan would be presented once the survey is completed. Mr. Nutbrown recommends doing the survey every three years. He also noted that there are several smaller projects around the community that Shenandoah has completed.

Merrimac Liaison Committee: There was no report.

Neighborhood Watch Committee: Mr. Sobie reported that catalytic converters have been stolen from two vehicles in the neighborhood recently. He reminded everyone to keep outdoor lights on as a deterrent. Mr. Sobie added that the National Night Out event was a success and holding it in the parking lot near the pool worked well.

Pool & Recreation Committee: Ms. Just reported that everything has been running smoothly at the pool. She recommended that a “swim under the stars event” be held next summer. She also proposed the idea of allowing a few outside memberships to residents in the area. Ms. Jacobson will discuss the possibility with both the association’s attorney and insurance agent.

State & County Liaison Committee: There was no report.

VIII. OLD BUSINESS:

Appointment of Pool & Recreation Committee Chair

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to appoint Rebecca Just to serve as the chair of the Pool & Recreation Committee. The motion passed unanimously (4-0-0)

Trash & Recycling Contract:

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to accept the proposal from Patriot Disposal Services for trash and recycling services. The motion passed unanimously (4-0-0).

Basketball and Multi-Purposes Courts: Mr. Edwards will seek additional information, specifically regarding millwork and whether or not it is needed.

IX. NEW BUSINESS:

Snow Removal Contract: Mr. Edwards will ask Peters to submit an amended contract and the Board will vote on it at the next meeting.

Deer and Coyote Management:

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to approve the proposal from SWN Deer Management to control the deer and coyote population in the community from September through May. The motion passed unanimously (4-0-0).

Survey for Retaining Walls:

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to approve the proposal from Dominion Surveyors to survey the retaining walls and the areas surrounding them at a cost of \$18,400.00. The motion passed unanimously (4-0-0).

Tree Study:

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to engage with Sav-A-Tree to do a tree study of trees in the common areas at a cost of \$8,900.00. The motion passed unanimously (4-0-0).

Community Signs: Mr. Edwards will seek proposals for parking and stop signs for the community.

X. ACTION ITEMS:

- Request change to the Peters contract
- Contact VHR Inc – millwork
- Quotes for signs

XI. ADJOURNMENT

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to adjourn the regular session of the Board meeting at 8:43 p.m. to convene an Executive Session. The motion passed unanimously (4-0-0).

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Via Teleconference Due to COVID-19 Pandemic
Tuesday, August 16, 2022

- I. Call to Order:** 8:44 p.m.
- II. Special Note:** Executive Session of Board of Directors Meeting held via teleconference due to the COVID-19 pandemic.
- III. Board Member Attendance:**
- a) Donna Jacobson, President – Present
 - b) Adrian Sobie, Vice President -- Present
 - c) John Alexander, Treasurer – Present
 - d) Gina Keating, Secretary – Present
 - e) Julia Wray, Member-At-Large – Absent
 - f) Dale Edwards, Sequoia Representative – Present
- IV. Issues Discussed:**
- a) Reviewed the LVCA Homeowner Aging Report, dated August 11, 2022. Dale Edwards reported that there were no resident accounts more than two quarters in arrears.
 - b) Our president asked Dale Edwards about the status of outstanding community violations.
 - c) Dale Edwards reported that he had hired a new assistant as Glenda Cruz left his management company in July. Dale indicated he would send the LVCA Board the new assistant's contact information.
- Action Items:**
- a) Send new assistant's contact information to the LVCA Board (Dale Edwards).
- V. Adjournment:** 8:53 p.m.
- a) Our president made a motion to end the executive session, and our vice president seconded the motion. The motion passed 4-0-0.