

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, July 19, 2022
Via Teleconference**

BOARD MEMBERS PRESENT:

Donna Jacobson
Gina Keating
John Alexander
Julia Wray
Adrian Sobie

OTHERS PRESENT:

Rick Jacobson
Cheryl Ryefield
Mike Nutbrown
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the meeting to order at 7:01 p.m. and confirmed a quorum. The meeting was conducted via teleconference due to the COVID-19 pandemic.

II. RESIDENTS' COMMENTS AND FEEDBACK:

There were no comments.

IV. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Dr. Wray seconded, to approve the minutes of the June 21, 2022, Board meeting as presented. The motion passed unanimously (4-0-0). Mr. Alexander had not yet arrived.

V. PRESIDENT'S COMMENTS:

Ms. Jacobson reported that the County staff is presenting the Parking Reimagined Initiative to the Planning Commission Land Use Policy Committee on July 28th. At this time, there is not a provision in the proposed amendment to pair the reduction in parking requirements with a required percentage increase in green spaces/trees. Those that believe that such a pairing should be included in the proposed amendment to the Zoning Ordinance can write to the Planning Commissioners at plancom@fairfaxcounty.gov and ask that the email be distributed to all Planning Commissioners. Ms. Jacobson encourages all to send an email to ClerkoftheBOS@fairfaxcounty.com and ask that it be distributed to all supervisors.

There have been complaints regarding parking issues in the community. Street Captains will be giving parking citations for violations of the LVCA Parking Regulations. These regulations can be found at <https://lafayettevillage.org/wp-content/uploads/2018/01/Parking-Regulations.pdf>. Vehicles may be towed for violations such as parking in a “No Parking” area, parking in front of a fire hydrant or parking in a way that blocks another resident’s Reserved space. Also, commercial vehicles are not supposed to park on community streets.

VI. MANAGEMENT REPORT:

Mr. Edwards reported that everything at the pool seems to be going smoothly. He added that he has inventoried stop signs in the community. He also noted that hearings will take place following the regular session of the Board meeting.

VII. COMMITTEE REPORTS:

Architectural Control Committee: Rick Jacobson reported that, to date, there have been fifty-nine requests, sixty-one questions, and fifty-eight violations.

Communications Committee: Ms. Ryefield reported that reports for inclusion in the next newsletter are due to her by August 24th. The newsletter will be distributed the first weekend in September.

Finance Committee: Mr. Alexander reported that a CD will mature this month. He advised that the proceeds be deposited to the money market account as the balance in that count is down to \$30,000 due to recent purchases of CDs. The committee will identify a date to begin budget planning for next year.

Grounds Committee: Mr. Nutbrown reported that a contractor will visit the property this weekend to investigate the bamboo growing behind Byrd’s Nest. Shenandoah has been working on erosion along Trammel Road. He has engaged with Save a Tree for a survey. Replacement bushes for the end of Yorktown Village Pass will be identified. The proposals that have been received for the basketball and multi-purpose courts require additional information. Mr. Edwards will reach out to VHR to inquire as to whether millwork is recommended for the courts.

Merrimac Liaison Committee: There was no report.

Neighborhood Watch Committee: Mr. Sobie reported that National Night Out will be held on August 2nd at the pool parking lot. He will grill burgers and hot dogs. He noted that the county police will stop by and asked that Ms. Jacobson follow up with Penny Gross to confirm her attendance.

Pool & Recreation Committee: Ms. Jacobson reported that she is still looking for a chair for the committee. Mr. Sobie stated that Rebecca Just has volunteered to fill the role.

State & County Liaison Committee: There was no report.

VIII. NEW BUSINESS:

Insurance Proposals:

MOTION: Ms. Jacobson moved, Ms. Keating seconded, to approve the proposal from Puffenberger Insurance Agency with Wilton Elmer as the association's agent, for the period of July 2022 to July 2023. The motion passed unanimously (5-0-0).

IX. OLD BUSINESS:

Trash Proposals: Ms. Jacobson will contact Patriot to discuss various contract points, and the Board will vote electronically on a trash removal contract.

X. ACTION ITEMS:

- Follow-up with homeowner on Newport Glen regarding their inspection extension
- Report light on Hampton Village
- Fix tot lot gate so that it closes properly
- Follow up with VHR regarding their Milling & Paving of Basketball/Multiuse court proposal

XI. ADJOURNMENT

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to adjourn the regular session of the Board meeting at 8:50 p.m. to convene an Executive Session. The motion passed unanimously (5-0-0).

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Via Teleconference Due to COVID-19 Pandemic
Tuesday, June 21, 2022

- I. Call to Order:** 8:50 p.m.
- II. Special Note:** Executive Session of Board of Directors Meeting held via teleconference due to the COVID-19 pandemic.
- III. Board Member Attendance:**
- a) Donna Jacobson, President – Present
 - b) Adrian Sobie, Vice President -- Present
 - c) John Alexander, Treasurer – Present
 - d) Gina Keating, Secretary – Present
 - e) Julia Wray, Member-At-Large – Present
 - f) Dale Edwards, Sequoia Representative – Present
- IV. Issues Discussed:**

- a) Reviewed the LVCA Homeowner Aging Report, dated July 15, 2022. Dale Edwards reported that there are no resident accounts more than two quarters in arrears. While the report reflected two accounts that were significantly past due, they were made current by the start of the board meeting.
- b) Our president mentioned that both John Alexander and Gina Keating will run for open board positions this October 2022.
- c) During this session, hearings were scheduled for more than 10 residents to discuss outstanding association violations. One resident representative attended the meeting and indicated that the outstanding issues would be addressed by Wednesday, July 20, 2022. Another resident decided to have her issue addressed during the regular board meeting. Dale Edwards indicated he would conduct an offline review of the other outstanding violations and report back to the board with findings and recommendations.

Action Items:

- a) Contact both State Farm and Metheny Insurance Professionals and advise them they were not selected to be our association provider for the new insurance period beginning July 2022 (Donna Jacobson).
 - b) Review the list of outstanding association violations and determine which have been closed and which remain open. Provide results to our president to decide whether to impose daily fee penalties until issues are resolved or agree to granting extensions for those residents still not in compliance with association regulations (Dale Edwards).
- V. Adjournment:** 9:13 p.m.
- a) Our president made a motion to end the executive session, and our vice president seconded the motion. The motion passed 5-0-0.