

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, May 17, 2022
Via Teleconference**

BOARD MEMBERS PRESENT:

Donna Jacobson
Adrian Sobie
John Alexander
Gina Keating

BOARD MEMBERS ABSENT:

Julia Wray

OTHERS PRESENT:

Rick Jacobson
Anne Sansbury
Cheryl Ryefield
Deborah Dunham
Mike Nutbrown
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the meeting to order at 7:02 p.m. and confirmed a quorum. The meeting was conducted via teleconference due to the COVID-19 pandemic.

II. PRESENTATION OF INSURANCE AGENT

Wilton Elmore, a broker from Puffenbarger Insurance and Financial Services, presented a proposal and recommendations for the HOA's insurance package.

III. RESIDENTS' COMMENTS AND FEEDBACK:

Deborah Dunham stated that she has noticed that some residents have painted or stained their fences in colors that violate the association's policies and regulations. Deborah was asked to provide the addresses of the painted or stained fences so that the ACC can look into them. Rick Jacobson also responded that the ACC and the Board do try to address these violations and explained the difficulties involved.

IV. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to approve the minutes of the April 19, 2022, Board meeting as presented. The motion passed unanimously (4-0-0).

V. PRESIDENT'S COMMENTS:

Ms. Jacobson reported on the VDOT study of Little Turnpike and Route 236. She stated that comments should be submitted by May 31, 2022 via email to meetingcomments@vdor.virginia.gov. comments can also be mailed to Mr. Waqas Saddiqui, Virginia Department of Transportation, 4975 Alliance Drive, Fairfax, Virginia 22030.

Meeting materials and the presentation from May 12, 2022 will be available online at virginiadot.org/Route236Stars, including the recorded presentation after the meeting. The study is expected to be complete and posted online this summer.

This study does not set construction dates for any improvements but develops proposed improvements that localities can pursue for funding.

VI. MANAGEMENT REPORT:

Mr. Edwards reported that two new trash cans have been delivered to the pool. He has provided to the Board two new proposals for the basketball and multi-purpose courts.

VII. COMMITTEE REPORTS:

Architectural Control Committee: Rick Jacobson reported that, to date, there have been forty-three requests, fifty-three questions, and fifty-five violations. He added that requests have picked up lately.

Communications Committee: Cheryl Ryefield stated that reports to be included in the next newsletter are due by May 25th. She thanked Mike Nutbrown for installing the steppingstones that lead to the Little Free Library.

Finance Committee: Mr. Alexander reported that Wells Fargo found a 3.1% rate for a three-year CD and Mr. Alexander purchased a \$175,000 CD for 36 months at 3.1%. He noted that a \$100,000 CD will mature around May 27th.

MOTION: Mr. Alexander moved, Ms. Jacobson seconded, to reinvest funds in another three-year CD at 3.1%. The motion passed unanimously (4-0-0).

Grounds Committee: Mr. Nutbrown reported that he has asked Shenandoah to provide proposals for some items that need to be addressed. One of the items is the bamboo

behind Byrds Nest Pass, which has reappeared. Mr. Nutbrown also noted that the bench near the Little Free Library needs to be repaired. The lighting project has been completed, with the one streetlight on Trammel Court due to be fixed this week. There is a cedar tree that was planted during a past Arbor Day that is looking unhealthy and needs to be addressed. Lastly, Mr. Nutbrown has reached out to Shenandoah about a spice bush (planted by a Boys Scout troop) that has been cut down.

Mr. Jacobson provided a retaining walls summary. Retaining walls that are reaching the end of their useful lives have been identified. The Board contracted with SWSG, an engineering firm who performed the initial assessment and provided a list of priority items that need to be addressed. Mr. Jacobson noted that a survey needs to be done to identify/assess various property lines and topographical features. After that, the next step in the retaining walls project is to seek designs and then place specs out to bid.

Merrimac Liaison Committee: There was no report.

Neighborhood Watch Committee: No report was provided.

Pool & Recreation Committee: Ms. Jacobson reported that she will speak with Atlantic Pools to discuss how the Board would like the pool managed this summer.

State & County Liaison Committee: The VDOT traffic survey of Little River Turnpike was discussed earlier in the meeting.

VIII. OLD BUSINESS:

There was no old business to discuss.

IX. NEW BUSINESS:

Trash & Recycling Contract: Mr. Alexander reported that the escalation fees imposed by Patriot were being applied to the fuel surcharge, and thus, the Board feels this is in violation of their contract. Mr. Alexander will draft an email to Patriot and circulate it to the Board before sending.

Mr. Edwards will contact the other trash contract bidders for additional information.

X. ACTION ITEMS:

- Contact trash contract bidders

XI. ADJOURNMENT

MOTION: Ms. Jacobson moved, Ms. Keating seconded, to adjourn the regular session of the Board meeting at 8:59 p.m. to convene an Executive Session. The motion passed unanimously (4-0-0).

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Via Teleconference Due to COVID-19 Pandemic
Tuesday, May 17, 2022

- I. Call to Order:** 9:00 p.m.
- II. Special Note:** Executive Session of Board of Directors Meeting held via teleconference due to the COVID-19 pandemic.
- III. Board Member Attendance:**
- a) Donna Jacobson, President – Present
 - b) Adrian Sobie, Vice President -- Present
 - c) John Alexander, Treasurer – Present
 - d) Gina Keating, Secretary – Present
 - e) Julia Wray, Member-At-Large – Absent
 - f) Dale Edwards, Sequoia Representative – Present
- IV. Issues Discussed:**
- a) Reviewed the LVCA Homeowner Aging Report, dated May 13, 2022. One resident account is more than three quarters in arrears. Dale Edwards will notify the towing company that the residents may not use their parking spots until full payment is made on their account. There are many accounts that are overdue by more than 30 days, and some accounts reflect small amounts due.
 - b) Our president indicated that a reminder will be placed in the next association newsletter about the increase in HOA dues as some accounts still reflect \$11.00-outstanding amounts.
- Action Items:**
- a) Contact the towing company about resident’s parking privileges being revoked due to overdue account balance (Dale Edwards).
 - b) Ensure that a message is printed in our next association newsletter about the increase in HOA dues (Donna Jacobson).
- V. Adjournment:** 9:04 p.m.