

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, February 15, 2021
Via Teleconference**

BOARD MEMBERS PRESENT:

Donna Jacobson
Gina Keating
Dr. Julia Wray
Adrian Sobie

BOARD MEMBERS ABSENT:

John Alexander

OTHERS PRESENT:

Rick Jacobson
Anne Sansbury
Amanda Sansbury
Cheryl Ryefield
Mike Nutbrown
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the meeting to order at 7:00 p.m. and confirmed a quorum. The meeting was conducted via teleconference due to the COVID-19 pandemic.

II. RESIDENTS' COMMENTS AND FEEDBACK:

There were no comments.

III. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Ms. Keating seconded, to approve the minutes of the January 18, 2021, Board meeting as presented. The motion passed unanimously (4-0-0).

IV. PRESIDENT'S COMMENTS:

Ms. Jacobson stated that Dominion Energy will install the new street lights on March 7th plus Interstate Enterprises has ordered the supplies for the new water line to the garden and hopefully will be installing it soon. Also, she discussed the Resilient Fairfax initiative whose purpose is to identify ways that Fairfax County can be resilient in the face of climate change and potential natural disasters. Ms. Jacobson noted that some of

the items identified are things that LVCA are already doing, including planting trees, having a community garden and having a well-informed community. Lastly, Ms. Jacobson noted that newsletter articles are due by Wednesday, February 16th.

V. MANAGEMENT REPORT:

Mr. Edwards reported that the pool has been pumped recently to prevent ice. He noted that he will order two trashcan lids for the pool. He has passed on the draft audit report to the President and the Treasurer. Mr. Edwards stated that he has ordered lavender card stock for the new pool passes, also Spring inspections will begin the week of March 7th.

VI. COMMITTEE REPORTS:

Architectural Control Committee: Rick Jacobson reported that, to date, there have been forty-seven requests, fifty-six questions, and fifty violations.

Communications Committee: Ms. Ryefield noted that reports for the next newsletter are due by close of business tomorrow and added that she will need the pool information that is to be included.

Finance Committee: Ms. Jacobson reported on behalf of John Alexander that two CDs have been purchased. One is a \$175,000 two-year CD at 1.7%; and the other is a nine-month \$250,000 at .55%. The audit report was received, and the committee will review and discuss it at the beginning of March.

Grounds Committee: Mr. Nutbrown reported that many of the lights have already been installed around the community. The committee is looking into a tree study and is also researching retaining walls.

Merrimac Liaison Committee: There was no report.

Neighborhood Watch Committee: There was no report.

Pool & Recreation Committee: Ms. Jacobson reported that Rebecca Just has volunteered to handle reservations for the pool picnic pad this summer.

State & County Liaison Committee: Ms. Jacobson reported that the Mason District Council will be a meeting on Wednesday, February 23rd at 7:00pm, to discuss Fairfax County's Parking reimaged initiative and other issues.

VII. OLD BUSINESS:

There was no old business to discuss.

VIII. NEW BUSINESS:

Community Garden Contract:

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to accept the community garden contract for 2022. The motion passed unanimously (4-0-0).

Arbor Day/Earth Day:

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, that a resolution to celebrate Arbor Day/Earth Day on Saturday, April 30th with a community clean-up, snacks, small prizes and the planting of a tree, be adopted. The motion passed unanimously (4-0-0).

Swimming Pool & Picnic Pad Rules & Regulations:

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to accept the Swimming Pool and Picnic Pad Rules & Regulations for 2022. The motion passed unanimously (4-0-0).

IX. RESIDENT' COMMENTS & FEEDBACK

A resident stated that there are two new lights out on Hampton Village. Ms. Jacobson responded that the Grounds Committee is aware of this and that Kolb Electric will be on the property on Thursday, February 17th and will replace the lights.

X. ACTION ITEM REVIEW

There were no action items.

XI. ADJOURNMENT

MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to adjourn the regular session of the Board meeting at 7:28 p.m. to convene an Executive Session. The motion passed unanimously (4-0-0).

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Via Teleconference Due to COVID-19 Pandemic
Tuesday, February 15, 2022

- I. Call to Order:** 7:29 p.m.
- II. Special Note:** Executive Session of Board of Directors Meeting held via teleconference due to the COVID-19 pandemic.
- III. Board Member Attendance:**
 - a) Donna Jacobson, President – Present
 - b) Adrian Sobie, Vice President -- Present
 - c) John Alexander, Treasurer – Absent
 - d) Gina Keating, Secretary – Present
 - e) Julia Wray, Member-At-Large – Present
 - f) Dale Edwards, Sequoia Representative – Present

IV. Issues Discussed:

- a) Reviewed the LVCA Homeowner Aging Report, dated February 9, 2022. While the report reflected four delinquent accounts, Dale Edwards produced a more current report during the meeting and found that now there are three resident accounts in arrears by more than two quarters. Dale Edwards will ask the residents to make their accounts current by March 1st or risk having their parking privileges suspended.

The report still reflects accounts with balances of \$11.00 – this amount reflects the difference between 2021 and 2022 HOA assessment fees. Our president will send a message to the community to remind residents that the assessment for 2022 has increased to \$349.00.

- b) Our president discussed an engineering project that she and the Grounds Committee will be working on this Spring. They will contract with a company to design appropriate retaining walls for our community. One of the first steps will be to have an engineering study & survey done of the community and areas in need of retaining wall support.
- c) Our president gave an update on a project being conducted by one of the community residents that has an impact on one of the community retaining walls.
- d) Our Vice President mentioned that community residents have asked him about whether our community could establish a dog park. Dale Edwards indicated that there are a lot of regulations to follow when setting up and operating a dog park within Fairfax County. Dale indicated he would find out how to acquire those regulations and send that information to our HOA officers.
- e) Our Vice President suggested that we include an HOA assessment increase reminder in our next community newsletter.

Action Items:

- a) Send letters to those residents whose HOA accounts are in arrears as of the beginning of March 2022 (Dale Edwards).

- b) Send email to residents reminding them of the assessment increase for 2022 (Donna Jacobson).
- c) Find out how to acquire regulations for dog parks established and operated within Fairfax County and send the information to our president and vice president (Dale Edwards).
- d) Write a reminder piece for our community newsletter concerning the HOA assessment increase for 2022 (Donna Jacobson).

V. Adjournment: 7:41 p.m.