

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS MEETING  
Tuesday, December 21, 2021  
Via Teleconference**

**BOARD MEMBERS PRESENT:**

Donna Jacobson, President  
Adrian Sobie, Vice President  
Gina Keating, Secretary  
Dr. Julia Wray, Director-At-Large

**BOARD MEMBERS ABSENT:**

John Alexander, Treasurer

**OTHERS PRESENT:**

Rick Jacobson  
Cheryl Ryefield  
Mike Nutbrown  
Anne Sansbury  
Dale Edwards, Sequoia Management  
Chris Collins, Recording Secretary, Northern Virginia Minutes

**I. CALL TO ORDER:**

Ms. Jacobson called the meeting to order at 7:04 p.m. and confirmed a quorum. The meeting was conducted via teleconference due to the COVID-19 pandemic.

**II. RESIDENTS' COMMENTS AND FEEDBACK:**

There were no comments from residents.

**III. APPROVAL OF MINUTES**

**MOTION: Ms. Jacobson moved, Ms. Keating seconded, to approve the minutes of the November 16, 2021, Board meeting as presented. The motion passed unanimously (4-0-0).**

**IV. PRESIDENT'S COMMENTS:**

Ms. Jacobson thanked all the Board members, committee chairs, committee members and community volunteers who donate their time to make Lafayette Village a wonderful community.

The following report was sent to all homeowners regarding the winners of the holiday decorations contest:

**Grand Prize: 3711 Merrimac Trail.** Words cannot express the hard work that must go into decorating this house.

**1<sup>st</sup> Place: 7850 Colonial Village Row.** Very well done with both the front and side yard decorated. **7831 Byrd's Nest Pass.** The tree in the front yard was beautifully decorated and looked like something out of a movie scene.

**2<sup>nd</sup> Place: 7838 Ashley Glen Road and 7854 Butterfield Lane.** Both townhouses had the front and back of their houses decorated.

**3<sup>rd</sup> Place: 3719 Mt. Airey, 7908 Brunswick Forest Pass, 3727 Yorktown Village Pass and 7918 Peyton Forest Trail.** They were all beautiful in their own way.

**Most Creative Decorations: 7902 Peyton Forest Trail.** The American Flag done with red, white, and blue lights in the front window was very impressive.

**Most Decorated Streets: Colonial Village Row and Newport Glen Pass.** The decorations on these streets were beautiful and original. All the houses decorated on these two streets deserve **Honorable Mentions.**

The remaining **Honorable Mentions** include the following:

3955 Hancock Forest Trail.  
7900 Peyton Forest Trail  
7865 Trammell Court  
3684 Yorktown Village Pass

There is one more award I would like to give this year and it's the **Street with the Most Neighborly Spirit.** Besides having beautiful decorations, the holiday season is also about being good to your neighbors. Therefore, for this year I would like to award this title to **Trammell Court.** During this year, the mailbox on Trammell Court broke (again) and the residents on Trammell Court worked together to fix it. Also, just a little while ago, a tree at the entrance to Trammell Court fell. The residents came together again and worked to clear the tree, so that neighbors and emergency vehicles could go in and out of the court, if necessary. (Luckily no one was hurt and there wasn't any property damage due to the tree falling.) I salute the residents of Trammell Court for their actions; for leading by example and having a true sense of community.

## **V. MANAGEMENT REPORT:**

There was no management report this month.

## **VI. COMMITTEE REPORTS:**

Architectural Control Committee: Rick Jacobson reported that, to date, there have been fifty-two requests, fifty-eight questions, and fifty-three violations. The ACC recommends changes to the existing guidelines.

**MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to approve the wording proposed by the ACC concerning the time trash and recycling containers can be placed outside for collections. The motion passed unanimously (4-0-0).**

**MOTION: Ms. Jacobson moved, Dr. Wray seconded, to approve the wording proposed by the ACC for patios and decks. The motion passed unanimously (4-0-0).**

Communications Committee: Ms. Ryefield reported that the newsletter was distributed the first weekend of the month. The next newsletter will go out the first weekend in March and reports and articles will be due to her by February 16<sup>th</sup>.

Finance Committee:

**MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to approve the addition of footnotes to the 2022 budget in keeping with the Virginia HOA Property Owners' Association Act. The motion passed unanimously (4-0-0).**

Grounds Committee: Mr. Nutbrown reported that the lights will be in in four to six weeks. Tree work was completed last week, and plantings will be done this week.

**MOTION: Ms. Jacobson moved, Dr. Wray seconded, to approve the replacement of a holly tree at the intersection of Butterfield and Mt. Airy at an amount not to exceed \$800.00. The motion passed unanimously (4-0-0).**

Merrimac Liaison Committee: There was no report.

Neighborhood Watch Committee: Adrian Sobie reported that a neighbor reported that there was a forged letter from the board regarding parking placed on his car. The incident was reported to the police.

State & County Liaison Committee: Ms. Jacobson reported that there is a new county initiative called "Parking Reimagined," that addresses downsizing the number of spaces required for new developments. There has been a task force established to deal with this initiative and Ms. Jacobson will serve on the task force. The task force will meet in January.

## **VII. OLD BUSINESS:**

There was no old business to discuss.

**VIII. NEW BUSINESS:**

Martin Luther King Day Food Drive: Donations will be collected at John Alexander's home on MLK Day from 8:30 a.m. until 12:30 p.m. and will be delivered to St. Matthews United Methodist Food Closet. An announcement will be sent to the community.

**IX. ACTION ITEM REVIEW**

- Send the current financials to the Board

**X. ADJOURNMENT**

**MOTION: Ms. Jacobson moved, Mr. Sobie seconded, to adjourn the regular session of the Board meeting at 8:02 p.m. to convene an Executive Session. The motion passed unanimously (4-0-0).**

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION**  
**Executive Session of the Board of Directors Meeting**  
**Via Teleconference Due to COVID-19 Pandemic**  
**Tuesday, December 21, 2021**

- I. Call to Order:** 8:03 p.m.
- II. Special Note:** Executive Session of Board of Directors Meeting held via teleconference due to the COVID-19 pandemic.
- III. Board Member Attendance:**
  - a) Donna Jacobson, President – Present
  - b) Adrian Sobie, Vice President -- Present
  - c) John Alexander, Treasurer – Absent
  - d) Gina Keating, Secretary – Present
  - e) Julia Wray, Member-At-Large – Present
  - f) Dale Edwards, Sequoia Representative – Present
- IV. Issues Discussed:**
  - a) Reviewed the LVCA Homeowner Aging Report, dated November 30, 2021. Per Dale Edwards, there are numerous accounts with current assessment fees of \$16.90, which reflect late penalties for the period of October through December 2021. Dale Edwards will look at the outstanding accounts at the end of 2021 and send letters to residents reminding them to pay assessment balances.
  - b) Our member-at-large indicated she will discuss with her neighbors the idea of placing trash on the island grass strip on Peyton Forest Trail instead of near the southside mailbox.

**Action Items:**

- a) Send letters to those residents whose HOA accounts are in arrears as of the beginning of January 2022 (Dale Edwards).
- b) Discuss relocating trash on Peyton Forest Trail with neighbors (Julia Wray).
- b) Adjournment: 8:11 p.m.