LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, October 19, 2021
Via Teleconference

BOARD MEMBERS PRESENT:
Donna Jacobson
Adrian Sobie
John Alexander
Gina Keating
Dr. Julia Wray

OTHERS PRESENT:
Rick Jacobson
Anne Sansbury
Amanda Sansbury
Cheryl Ryefield
Mike Nutbrown
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Keating called the meeting to order at 8:09 p.m. and confirmed a quorum. The meeting was conducted via teleconference due to the COVID-19 pandemic.

II. RESIDENTS' COMMENTS AND FEEDBACK:

There were no comments from residents.

III. APPROVAL OF MINUTES

MOTION: Ms. Keating moved, Ms. Jacobson seconded, to approve the minutes of the September 21, 2021, Board meeting as presented. The motion passed unanimously (5-0-0).

IV. APPOINTMENT OF OFFICERS

MOTION: Ms. Keating moved, Ms. Jacobson seconded, to appoint the following 2022 officers of the Board of Directors:

- **Donna Jacobson as President**
- **Adrian Sobie as Vice President**
- **John Alexander as Treasurer**
- **Gina Keating as Secretary**
- **Dr. Julia Wray as Member-at-Large. The motion. Passed unanimously (5-0-0).**

V. PRESIDENT'S COMMENTS:

Ms. Jacobson thanked Terri Clark and David Whitfield for their service to the Board of Directors. She also thanked Adrian Sobie and Dr. Wray for their willingness to serve.

VI. MANAGEMENT REPORT:

Mr. Edwards reported that the new picnic table is still on backorder with no delivery date provided. He noted that he will purchase a new trash can for the pool.

VII. COMMITTEE REPORTS:

Architectural Control Committee: No report was provided.

Communications Committee: Ms. Ryefield reminded everyone that reports and articles for inclusion in the December newsletter are due by November 17th.

Finance Committee:

MOTION: Mr. Alexander moved, Ms. Jacobson seconded, to adopt the 2022 budget as amended. The motion passed unanimously (5-0-0).

MOTION: Mr. Alexander moved, Ms. Jacobson seconded, to purchase a $150,000 CD at the prevailing interesting rate. The motion passed unanimously 5-0-0).

Grounds Committee: Mike Nutbrown reported that he will seek a quote for plantings from Shenandoah.

Neighborhood Watch Committee: Adrian Sobie reported that he has the screws for the sign at the entrance to the community and will install the sign.

VIII. OLD BUSINESS:

There was no old business to discuss.

IX. NEW BUSINESS:

Streetlights: Board action is not needed at this time.

Allocation of Excess Funds:
MOTION: Ms. Jacobson moved, Ms. Keating seconded, that all or a portion of the association's assessments for the current year be allocated to the following year's assessments and that the final amount should be at the Board's discretion. The motion passed unanimously (5-0-0).

X. ACTION ITEM REVIEW

There were no action items generated during the meeting.

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to adjourn the regular session of the Board meeting at 8:32 p.m. to convene an Executive Session. The motion passed unanimously (5-0-0).

XI. EXECUTIVE SESSION:

XII. FINAL BUSINESS:

The Board returned from the Executive Session and made the following motions.

MOTION: Ms. Jacobson moved, Mr. Alexander seconded to allow a homeowner to install a handicapped curve in the front of their parking space to accommodate a wheelchair. The motion passed (5-0-0)

XIII. ADJOURNMENT:

MOTION: Ms. Jacobson moved, Mr. Alexander seconded to adjorn the October Board of Directors meeting at 8:50pm. The motion passed (5-0-0).

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Via Teleconference Due to COVID-19 Pandemic
Tuesday, October 19, 2021

I. **Call to Order:** 8:33 p.m.

II. **Special Note:** Executive Session of Board of Directors Meeting held via teleconference due to the COVID-19 pandemic.

III. **Board Member Attendance:**
   a) Donna Jacobson, President – Present
   b) Adrian Sobie, Vice President -- Present
   c) John Alexander, Treasurer – Present
   d) Gina Keating, Secretary – Present
   e) Julia Wray, Member-At-Large – Present
   f) Dale Edwards, Sequoia Representative – Present

IV. **Issues Discussed:**
   a) Reviewed the LVCA Homeowner Aging Report, dated October 14, 2021. There are five resident accounts that are in arrears more than two quarters. Per our president, Dale Edwards will send letters from the management company to those residents reflecting their accounts are overdue and parking privileges have been suspended.
   b) Our president indicated there is a resident within the community that may need some assistance from Social Services and Code Compliance Services.
   c) Our president indicated there are residents in need of a special ramp installed in their parking space to accommodate wheelchair mobility. The board agreed that the ramp may be installed for the family's accommodation.
   d) Our Member-At-Large, Julia Wray, asked our president about the duties and responsibilities of the Chair of the Pool Committee. Julia indicated she might be interested in assuming this chair position.

   Action Items:
   a) Residents with accounts overdue by more than two quarters will receive a letter from our management company indicating their parking privileges have been suspended until accounts are made current (Dale Edwards).

V. **Adjournment:** 8:48 p.m.