RESOLUTION OF THE BOARD OF DIRECTORS
REGARDING ELECTRONIC MEETINGS

WHEREAS:

a. Section 55.1-1832(F) of the Virginia Property Owners Act, effective July 1, 2021 provides:

> Any meeting of the association, the board of directors, or any committee may be held entirely or partially by electronic means, provided that the board of directors has adopted guidelines for the use of electronic means for such meetings. Such guidelines shall ensure that persons accessing such meetings are authorized to do so and that persons entitled to participate in such meetings have an opportunity to do so. The board of directors shall determine whether any such meeting may be held entirely or partially by electronic means;

b. The Board of Directors finds and concludes that having Board or Committee meetings partially or entirely by electronic means would serve the interests of the owners; and

c. The Board desires to adopt guidelines for having partially and entirely electronic Board or Committee meeting and in accordance with the Virginia Property Owners Act to facilitate efficiency of decisions and full Board and owner participation;

IT IS THEREFORE RESOLVED AS FOLLOWS:

1. When used in this Resolution: (a) a "partially electronic" Board or Committee meeting is a meeting that is held at a place, but that also allows owners and Board or Committee members to attend by electronic means; and (b) an "entirely electronic" meeting is a meeting that is held entirely by electronic means and is not held at any place.

2. Any Board Meeting or Committee Meeting may be held entirely or partially by electronic means. The Board shall determine whether a Board meeting will be held entirely or partially by electronic means at the time that the meeting is scheduled, and the Board may authorize any Board or Committee to do so. Information regarding access to any electronic meeting that the Board or Committee has scheduled shall be included in the notice to Board or Committee members. Such information shall also be published to the owners where it is reasonably calculated to be available to a majority of the owners.

3. Before any Board or Committee meeting may be held partially or entirely by electronic means, the Board shall post the date and time of the meeting at least (7) days before the date of the meeting and request that owners who wish to attend the meeting notify the Board President or the Committee Chair for an electronic invitation to the meeting. The request shall require the owner to designate an email address or phone number which shall be the means for the owner to access the meeting. The Board should confirm that the participant is an owner and is therefore authorized to participate in the meeting electronically. Verification that the participant

is a owner can be done once by the Association and apply to all future meetings, unless changed by written notice by the owner to the Association.

4. The Board or Committee will select a conference application that will facilitate a Board or Committee meeting to be conducted by electronic means, including allowing an owner comment period during the meeting, permitting owners to comment on matters relating to the Association in accordance with the requirements of the Virginia Property Owners Act. The Board shall take reasonable steps to assure that persons accessing such meetings are authorized to do so.

5. Except for those portions of a Board meeting conducted in executive session pursuant to the Virginia Property Owners Act, meetings conducted by electronic means shall be open for owners to monitor or participate at the time authorized by the Board for owner input.

6. The Board shall adopt procedures for making the Board packet for the open portion of the Board meeting available for examination by the owners on any of the venues normally used to announce Board meetings, such as the Association web site or bulletin board or by e-mail.

7. Those home owners who are unable to participate in the meeting by video or telephone, who desire to participate in the meeting, may contact management and management shall work with the owner to provide a reasonable accommodation to enable the owner to do so. Such contact with the Association should be made at least three business days in advance of the meeting so that arrangements for a reasonable accommodation can be made.

8. The Secretary, the Secretary's designee (or the designated Committee member for a Committee meeting), shall include in the minutes of any meeting held by electronic means the fact that the meeting was held by electronic means, entirely or partially, and the type of electronic means by which the meeting was held.

9. Effective Date: This Resolution shall apply to any meeting the notice of which is sent after July 1, 2021.

Board of Directors
Lafayette Village Community Association

By: Donna S. Jacobson
President

Name of Resolution:

RESOLUTION OF THE BOARD OF DIRECTORS
REGARDING ELECTRONIC MEETINGS AND VOTING

Date of Adoption: August 17, 2021

The above- referenced Resolution was adopted by the Board of Directors as of the date set forth.

Signatures

Director: Donna S. Jacobson

Director:

Director:

Director:

Director:

ATTEST:

Secretary

8/17/21

Date