

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, August 17, 2021
Via Teleconference**

BOARD MEMBERS PRESENT:

Donna Jacobson, President
David Whitfield, Vice President
John Alexander, Treasurer
Gina Keating, Secretary
Terri Clark, Director-at-Large

OTHERS PRESENT:

Rick Jacobson
Adrian Sobie
Anne Sansbury
Amanda Sansbury
Carl Iddings
Cheryl Ryefield
Mike Nutbrown
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the meeting to order at 7:09 p.m. and confirmed a quorum. The meeting was conducted via teleconference due to the COVID-19 pandemic.

II. RESIDENTS' COMMENTS AND FEEDBACK:

Carl Iddings provided input regarding the issue of hunting for deer and coyote on LVCA property. He requested that the Board not allow the hunters to kill coyote as they prey on the deer.

III. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, M. Alexander seconded, to approve the minutes of the July 20, 2021, Board meeting as presented. The motion passed unanimously (5-0-0).

IV. PRESIDENT'S COMMENTS:

Ms. Jacobson reported that the nomination to increase the public storage facility on Ravensworth Road and Little River Turnpike is moving forward in the Mason District

SSPA Process, however both properties must be combined in order for the nomination to be finalized.

The HOA annual meeting date has been changed to Tuesday, October 19th.

Lastly, Ms. Jacobson reported that the Board unanimously voted to remove a tree which had fallen during the last storm. The vote was held electronically, outside of a regular Board meeting.

V. MANAGEMENT REPORT:

Mr. Edwards reported that there may be staffing issues (only one lifeguard) during the last two weeks that the pool is open. He also noted that there are no hearings related to inspections at this time.

VI. COMMITTEE REPORTS:

Architectural Control Committee: Rick Jacobson reported that there have been 56 requests, 60 questions, and 47 violations in the last year.

Communications Committee: Ms. Ryefield reported that once all committee reports have been received, the next newsletter will be printed. The number of copies printed will be increased to 375. Lastly, Ms. Ryefield requested a key to the pool house so that she can access the little free library.

Finance Committee: John Alexander reported that a \$250,000 CD has been purchased at 0.145% for six months. A \$100,000 CD matured on August 2nd. There is currently \$165,000 in the money market account. Those funds will be kept in the money market account as the Association may need to cover some projects slated for the fall. Lastly, Mr. Alexander noted that the committee has determined that it will not be necessary to modify the 2021 budget. The draft 2022 budget is being reviewed by the committee.

Grounds Committee: Mike Nutbrown reported that four trees came down in a few days due to the storms. The committee has drafted the tree pruning and removal list and will provide it to Shenandoah so that they can submit a quote. Lastly, Mr. Nutbrown noted that invasive vines seem to be increasing and he will discuss the issue with Shenandoah.

Neighborhood Watch Committee: Adrian Sobie reported that the committee met recently and there has been interest from residents in joining the committee. He added that he received the Neighborhood Watch sign from the Fairfax County Police department and has received approval to reproduce the sign once the department approves the proof.

VII. OLD BUSINESS:

Preparation for Annual Meeting:

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to hold the 2021 Annual Meeting virtually due to the increased number of COVID-19 cases in Fairfax County. The motion passed unanimously (5-0-0).

VIII. NEW BUSINESS:

Deer & Coyote Management:

MOTION: Ms. Jacobson moved, Ms. Keating seconded, to continue to allow Suburban Whitetail Deer Management to hunt deer and coyote on community property. The motion passed unanimously (5-0-0).

2021 & 2022 Audit:

MOTION: Ms. Jacobson moved, Ms. Keating seconded, to engage Goldklang CPAs for the 2021 and 2022 audit. The motion passed unanimously (5-0-0).

Picnic Tables for the Common Property:

MOTION: Ms. Jacobson moved, Ms. Clark seconded, to purchase a brown eight-foot picnic table from Belsen in the amount of \$1,213.00. The motion passed unanimously (5-0-0).

MOTION: Ms. Jacobson moved, Ms. Clark seconded, to remove two older picnic tables on Trammell as they are deteriorating. The motion passed unanimously (5-0-0).

Dominion Towing Contract:

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to renew the Dominion Towing contract for 2021-2022. The contract allows for Board members to call Dominion to have vehicles towed for parking violations. Also, residents may call Dominion to have a vehicle towed that is in their parking space or blocking them in. The motion passed unanimously.

Light Fixtures for Community Streetlights:

MOTION: Ms. Jacobson moved, Ms. Keating seconded, to select the Colonial Cutoff Fixture for light fixture replacements throughout the community. The motion passed unanimously (5-0-0).

IX. ACTION ITEM REVIEW

- Purchase cover for grill
- Repair timing of lights at 7878 Newport Glen and 7864 Colonial Village Row
- Order two replacement lids for trash cans at the pool house
- Send a second letter to the owner of 7918 Brunswick Forest Pass regarding bamboo removal
- Remove two picnic tables at the Trammell tot lot

X. ADJOURNMENT

MOTION: Ms. Jacobson moved, Ms. Keating seconded, to adjourn the regular session of the Board meeting at 9:09 p.m. and to convene an Executive Session. The motion passed unanimously (5-0-0).

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Via Teleconference Due to COVID-19 Pandemic
Tuesday, August 17, 2021

- I. Call to Order:** 9:09 p.m.
- II. Special Note:** Executive Session of Board of Directors Meeting held via teleconference due to the COVID-19 pandemic.
- III. Board Member Attendance:**
- a) Donna Jacobson, President – Present
 - b) David Whitfield, Vice President -- Absent
 - c) John Alexander, Treasurer – Present
 - d) Gina Keating, Secretary – Present
 - e) Terri Clark, Member-At-Large – Present
 - f) Dale Edwards, Sequoia Representative – Present
- IV. Issues Discussed:**
- a) Reviewed the LVCA Homeowner Aging Report, dated August 13, 2021. There are several resident accounts that are in arrears more than two quarters.
 - b) Dale Edwards announced that he will be on vacation during August 28 through September 12, 2021. He will return to the office on September 13th.
 - c) The president announced that Terri Clark, our Member-At-Large on the LVCA Board, will be resigning at the October 2021 Annual Meeting. Dr. Julia Wray has agreed to serve out Terri Clark's remaining term as Member-At-Large.

Proxies will be submitted by LVCA members via regular mail and email to reflect their candidate votes for the two open board positions.

Action Items:

- a) If one resident does not pay outstanding HOA dues by August 30, 2021, Dale Edwards will send the person a notice that parking privileges will be suspended until the account is made current.

- V. Adjournment:** 9:21 p.m.