LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, July 20, 2021
Via Teleconference

BOARD MEMBERS PRESENT:
Donna Jacobson, President
David Whitfield, Vice President
John Alexander, Treasurer
Gina Keating, Secretary
Terri Clark, Director-at-Large

OTHERS PRESENT:
Adrian Sobie
Anne Sansbury
Cheryl Ryefield
Mike Nutbrown
Rick Jacobson
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the meeting to order at 7:04 p.m. and confirmed a quorum. The meeting was conducted via teleconference due to the COVID-19 pandemic.

II. RESIDENTS' COMMENTS AND FEEDBACK:

There were no comments.

III. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Ms. Keating seconded, to approve the minutes of the June 15, 2021, Board meeting as presented. The motion passed unanimously (5-0-0).

V. PRESIDENT'S COMMENTS:

Ms. Jacobson reported that the Mason District SSPA Task Force voted against increased development of the public storage facility on Ravensworth Road and Little River Turnpike. The Annandale Chamber of Commerce is also against this nomination because they think it is not in keeping with the Annandale Urban Design Guidelines. However, the Planning Commission decided to recommend that the nomination move forward. The final public hearing for the nomination is in front of the Board of Supervisors on Tuesday, July 27th.

Lastly, VDOT is doing a survey of traffic on Little River Turnpike (ROUTE 236) from the Beltway to the Interstate 395.The survey can be taken at https://live.metroquestsurvey.com/?u=ra6o6w#!/?p=web&pm=dynamic&s=1&popip=WTDVDOT. Comments can be submitted to meetingcomments@vdot.virginia.gov All surveys and comments must be completed by July 28, 2021.

VI. MANAGEMENT REPORT:

Mr. Edwards reported that there have been no recent issues at the pool. The management proposal was submitted to the Board for review. The parking sign on Ashley Glen has been fixed. The third round of inspections will take place at the end of July.

VII. COMMITTEE REPORTS:

Architectural Control Committee: Rick Jacobson reported that there have been 63 requests, 58 questions, and 44 violations in the last year.

Communications Committee: Ms. Ryefield reported that the next newsletter will be distributed on September 24th. All reports are due by August 22nd.

Finance Committee: John Alexander reported that the committee will meet sometime in the next few weeks to begin the draft 2022 budget. The committee may also recommend a revised 2021 budget. There is still $250,000 in the money market account. Mr. Alexander will contact the investment broker next week.

MOTION: Mr. Alexander moved, Ms. Jacobson seconded, to invest up to $250,000 in short-term CDs at the best possible interest rate. The motion passed unanimously 5-0-0).

Grounds Committee: Mike Nutbrown shared the Dominion demo site for lights. The committee will look into the cost and availability of the "acorn cutoff" option and the "colonial cutoff" option. Mr. Nutbrown reported that the committee has received a variety of requests for tree work or trimming, some involving questionable property lines.

Neighborhood Watch Committee: Adrian Sobie reported that National Night Out has been cancelled due to the increase in COVID-19 related cases. Instead, the community will ask neighbors to leave their front porch lights on during a certain time period that night. Mr. Sobie reported that the committee is looking into replacing some of the Neighborhood Watch signs in the community. Mr. Sobie recommended that the Board consider installing trail cameras in designated areas in the community due to a recent spate of break-ins in the area. Mr. Jacobson will work with the committee on this. There will be a committee meeting at the pool next Thursday, July 29th at 7:00 p.m.

VIII. OLD BUSINESS: There was no old business to discuss.

IX. NEW BUSINESS:

Insurance Renewal:

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to approve the proposed Metheney Insurance Professionals' 2021 premium. The motion passed unanimously (5-0-0).

Nominating Committee:

MOTION: Ms. Jacobson moved, Ms. Clark seconded, to appoint John Alexander, Gina Keating, and Terri Clark to the 2021 Nominating Committee. The motion passed unanimously (5-0-0).

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to appoint Gina Keating as the chair of the 2021 Nominating Committee. The motion passed unanimously (5-0-0).

Annual Meeting Date/Time:

The Annual Meeting will be held on October 26th at the Mason District Government Center.

Future Board Meetings:

The Board discussed the options for holding monthly Board meetings and the Annual Meeting. Ms. Jacobson will draft a resolution for the Board to vote on at the next Board meeting.

X. ACTION ITEM REVIEW

- Reserve large conference room at the Mason District Government Center for the Annual Meeting

XI. ADJOURNMENT

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to adjourn the regular session of the Board meeting at 8:54 p.m. to convene an Executive Session. The motion passed unanimously (5-0-0).

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Via Teleconference Due to COVID-19 Pandemic
Tuesday, July 20, 2021

I. **Call to Order:** 8:55 p.m.

II. **Special Note:** Executive Session of Board of Directors Meeting held via teleconference due to the COVID-19 pandemic.

III. **Board Member Attendance:**
   a) Donna Jacobson, President – Present
   b) David Whitfield, Vice President -- Present
   c) John Alexander, Treasurer – Present
   d) Gina Keating, Secretary – Present
   e) Terri Clark, Member-at-Large – Present
   f) Dale Edwards, Sequoia Representative – Present

IV. **Issues Discussed:**
   a) Reviewed the LVCA Homeowner Aging Report, dated July 15, 2021. There was one resident who thought that the HOA dues were paid for out of the home mortgage escrow account, but the person has been informed by Dale Edwards that the community payments are separate expenses. There are three other accounts that are in arrears more than two quarters. (There was one account that was made current after the aging report run date.) Dale Edwards will send letters to these residents regarding their overdue account balances if no payments are received from them by August 15, 2021.
   b) The president provided an update on activities pertaining to an ACC Request for Exterior Improvement that had been previously disapproved.
   c) The president discussed the LVCA board member nomination committee. The committee's purpose is to nominate officers for positions on the LVCA Board. The committee members are John Alexander (Treasurer), Gina Keating (Secretary), and Terri Clark (Member-at-Large). Gina Keating will serve as the committee chair. The president will send an email and post a message on NEXTDOOR to announce the Fall 2021 LVCA board member openings and solicit homeowners who would be interested in running for the positions.

   Action Items:
   a) The president will send an email and post a message on NEXTDOOR soliciting LVCA board nominees for the Fall of 2021.
   b) Dale Edwards will send any required letters to homeowners whose accounts still are outstanding by more than two quarters as of August 15, 2021.

V. **Adjournment:** 9:06 p.m.