LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, June 15, 2021
Via Teleconference

BOARD MEMBERS PRESENT:
Donna Jacobson, President
David Whitfield, Vice President
John Alexander, Treasurer
Gina Keating, Secretary
Terri Clark, Director-at-Large

OTHERS PRESENT:
Rick Jacobson
Adrian Sobie
Anne Sansbury
Mike Nutbrown
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the meeting to order at 7:02 p.m. and confirmed a quorum. The meeting was conducted via teleconference due to the COVID-19 pandemic.

II. PRESENTATION – FAIRFAX COUNTY WASTE MANAGEMENT PROGRAM:

Christine McCoy from the Fairfax County Waste Management Program discussed various issues that may affect the LVCA community.

III. RESIDENTS' COMMENTS AND FEEDBACK:

There were no comments.

IV. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Mr. Whitfield seconded, to approve the minutes of the May 18, 2021, Board meeting as presented. The motion passed unanimously (5-0-0).

V. PRESIDENT'S COMMENTS:

Ms. Jacobson reported that the Board of Directors decided to delay the enforcement of pool passes due to a backlog in processing and problems with mail processing.

The Mason District SSPA Task Force voted against increased development of the public storage facility on Ravensworth Road and Little River Turnpike. The Board of Supervisors will be making a final decision on the proposed nomination at their meeting on Wednesday, June 23rd at 7:30 p.m.

Lastly, Ms. Jacobson reported that two dead trees were recently removed as they presented a danger to the community.

VI. MANAGEMENT REPORT:

Mr. Edwards reported that the new management contract is ready for Ms. Jacobson's signature. He noted that there are few third-round inspections that need to be done.

VII. COMMITTEE REPORTS:

Architectural Control Committee: Rick Jacobson reported that there have been 65 requests, 59 questions, and 46 violations in the last year.

Communications Committee: Ms. Jacobson reported that the newsletter went out at the beginning of the month. She noted that Brittany Dewberry has added a counter to the website that tracks how many times the digital version of the newsletter is opened.

Finance Committee: John Alexander reported that he has not yet purchased the $100,000 CD approved at the May Board meeting. There is an additional $175,000 to be invested. Mr. Alexander will consult with the representatives at Wells Fargo regarding the best interest rate.

Mt. Alexander reported that expenses are currently over budget due to legal fees. He added that the committee will begin working on the 2022 budget and will have a draft to present to the Board at the August Board meeting.

MOTION: Mr. Alexander moved, Ms. Jacobson seconded, to invest $150,000 in a CD at the best rate Mr. Alexander can find. The motion passed unanimously (5-0-0).

Grounds Committee: Mike Nutbrown reported that erosion projects 1 through 5 are in process. The committee is seeking a recommendation for projects 6 through 8 from Shenandoah. The committee met last night and discussed the issue of property lines. Plat maps are being sought. Lastly, Mr. Nutbrown reported that the committee has been discussing the possibility of providing a hose for the garden.

Neighborhood Watch Committee: Adrian Sobie reported that he has registered for the National Night Out scheduled for the first Tuesday in August. He proposes that an ice cream social be held during the event.

Pool & Recreation Committee: Ms. Jacobson reported that two residents have offered to serve on the Pool Committee. She noted that there were a few issues with lifeguards shortly after the pool opened, but she has spoken with Atlantic Pools about it.

State & County Liaison Committee: Ms. Jacobson referred to the information she provided in her President's report regarding the Board of Supervisors' meeting to be held on June 23rd.

VIII. OLD BUSINESS: There was no old business to discuss.

IX. NEW BUSINESS:

Committee Nominations:

MOTION: Ms. Jacobson moved, Ms. Clark seconded, to appoint Rebecca Just, Eric Sorenson, and Donna Jacobson to the Pool Committee. The motion passed unanimously (5-0-0).

MOTION: Ms. Jacobson moved, Ms. Keating moved, to appoint Chris Goodman to the Architectural Control Committee. The motion passed unanimously (5-0-0).

Grounds Projects:

MOTION: Ms. Jacobson moved, Ms. Clark seconded, to purchase an eight-foot picnic table, made of recycled plastic, from Belson Outdoors in the amount of $1,105.00. The motion passed unanimously (5-0-0).

X. ACTION ITEM REVIEW

- Repair parking sign on Asley Glen
- Send inspections spreadsheet to Rick Jacobson
- Draft and send violation to homeowner re: bamboo in front yard
- Send updated management contract to Ms. Jacobson for signature

XI. ADJOURNMENT

MOTION: Ms. Jacobson moved, Ms. Clark seconded, to adjourn the regular session of the Board meeting at 8:42 p.m. to convene an Executive Session. The motion passed unanimously (5-0-0).

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Via Teleconference Due to COVID-19 Pandemic
Tuesday, June 15, 2021

I. **Call to Order:** 8:43 p.m.

II. **Special Note:** Executive Session of Board of Directors Meeting held via teleconference due to the COVID-19 pandemic.

III. **Board Member Attendance:**
- a) Donna Jacobson, President – Present
- b) David Whitfield, Vice President -- Present
- c) John Alexander, Treasurer – Present
- d) Gina Keating, Secretary – Present
- e) Terri Clark, Member-at-Large – Present
- f) Dale Edwards, Sequoia Representative – Present

IV. **Issues Discussed:**

a) Reviewed the LVCA Homeowner Aging Report, dated June 10, 2021. Currently, there only is one account that is in arrears more than two quarters. Dale Edwards sent a letter to this resident and indicated that if payment were not received by the end of May, parking privileges would be revoked. Because payment still has not been received, our towing company has been alerted to this situation.

There still are a few accounts that reflect unpaid penalty balances and amounts due to underpaying the monthly dues when the new amounts were put in place. The president will send another email out to the community reminding residents to pay these outstanding amounts.

b) The president provided an update on activities pertaining to an ACC Request for Exterior Improvement that had been previously disapproved.

c) The president asked Dale Edwards about requirements for Day Care Centers operating within Lafayette Village. Dale Edwards indicated they are governed by Fairfax County, and they are permitted to operate provided their licensure documentation is in good standing.

d) The president indicated she is forming a committee to nominate officers for positions of LVCA President and Vice President. The committee members will be John Alexander (Treasurer), Gina Keating (Secretary), and Terri Clark (Member-at-Large). The committee members agreed to serve in this capacity.

e) The secretary mentioned that we should be respect the privacy of residents and refrain from providing address details when discussing sensitive issues within the community. All board members agreed.

Action Items:

a) The president will send a reminder email to residents to pay residual amounts owed on their LVCA accounts.

V. **Adjournment:** 8:58 p.m.