LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Thursday, February 25, 2021
Via Teleconference

BOARD MEMBERS PRESENT:
Donna Jacobson, President
John Alexander, Treasurer
Gina Keating, Secretary
Terri Clark, Director-at-Large

OTHERS PRESENT:
Rick Jacobson
Cheryl Ryefield
Adrian Sorbie
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the meeting to order at 7:02 p.m. and confirmed a quorum. The meeting was conducted via teleconference due to the COVID-19 pandemic.

II. RESIDENTS' COMMENTS AND FEEDBACK:

John Alexander discussed the issue of Patriot not picking up trash on the snow days and not providing advance notice to the community. The Board also discussed a possible increase in fuel cost by Patriot. These issues will be discussed with Patriot when it comes time to renew the trash contract.

Mike Nutbrown discussed the issue of delivery trucks using his driveway to turn around. He added that his driveway has been damaged because of this.

III. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Ms. Clark seconded, to approve the minutes of the January 28, 2021 Board meeting as presented. The motion passed unanimously (4-0-0).

IV. PRESIDENT'S COMMENTS:

Ms. Jacobson reported that Bob Rosenbaum passed away on Monday. She did not have any further details but stated how much Bob will be missed by everyone.

Ms. Jacobson also reported that the Board voted unanimously outside of a regular Board meeting to approve the garden contract for 2021.

The Board also voted unanimously outside of a regular Board meeting to approve the Swimming Pool and Picnic Area Rules and Regulations, including the swimming pool application form for 2021.

Lastly, Ms. Jacobson reported that the Board is considering forming a State and County Liaison Committee and requested input on the committee at the March BOD meeting.

V. MANAGEMENT REPORT:

Mr. Edwards reported that spring inspections will begin the week of March 8th. He added that two streetlights have been repaired.

The Board agreed to change the regular Board meetings to the third Tuesday of the month beginning in March.

VI. COMMITTEE REPORTS:

Architectural Control Committee: Rick Jacobson reported that there have been 59 requests, 82 inquiries, and 62 violations over the last year. He added that, per Fairfax County, plastic bags may not be used for yard waste as of March 1, 2021.

Communications Committee: Cheryl Ryefield reported that the next newsletter will go out next weekend. She added that she needs someone to assist in distribution. Adrian Sobie volunteered to help.

Finance Committee: John Alexander reported that the reserve study has been received and the committee will review it this weekend. The 2020 audit report has also been received. A clean report was received, and the committee will review that as well. Mr. Alexander added that a CD matured recently in the amount of $75,000. He will discuss with the Wells Fargo advisor what the current interest rates are and report back to the Board at the meeting on March 16th. There is currently $100,000 in the money market account.

Grounds Committee: Mike Nutbrown reported that the committee is still working on the lighting project. The committee will also look at replacing wood retaining walls around the property with mason work. The committee has received a quote to extend the wall around the corner of Butterfield. Consideration will be given whether to replace the wall with masonry or to extend the wall with wood. Lastly, Mr. Nutbrown shared sample mock-ups of a new sign for the pool house. Once final edits are made to the samples, the Board will select one to be produced.

Neighborhood Watch Committee: There was no report.

Mason District Council & Fairfax Federation: Ms. Jacobson reported that the county has deferred public hearings on the zMOD. Ms. Jacobson encouraged residents to write to email the county to request that public hearings be held before granting permits for Accessory Dwelling Units (ALUs) and Home-Based Businesses (HBBs).

VII. OLD BUSINESS:

Tot Lot Recommendation:
MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to approve the proposal from Playground Patrol to include all their recommendations, except for the fifty cubic yards of playground surfacing, at a cost of $3,625. The motion passed unanimously (4-0-0).

Little Free Library Book Exchange: Cheryl Ryefield presented information on the program and shared the steps to instituting the program in the community. The Board agreed to move forward with this initiative and Ms. Ryefield will put together the specs for what needs to be purchased and will share that with the Board and Mr. Edwards. Ms. Jacobson will send out an information on this project to the community and solicit volunteers.

VIII. NEW BUSINESS:

There was no additional business to discuss.

IX. ACTION ITEM REVIEW

- Review wording for State and County Liaison Committee
- Change Board meeting date to the third Tuesday of the month beginning in March
- Send signed tot lot proposal to Playground Patrol
- Address streetlight on Colonial Village

X. ADJOURNMENT

Ms. Jacobson adjourned the Board meeting at 8:57 p.m.

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Via Teleconference Due to COVID-19 Pandemic
Thursday, February 25, 2021

I. **Call to Order:** 9:00 p.m.

II. **Special Note:** Executive Session of Board of Directors Meeting held via teleconference due to the COVID-19 pandemic.

III. **Board Member Attendance:**
- a) Donna Jacobson, President – Present
- b) Vice President – vacant
- c) John Alexander, Treasurer – Present
- d) Gina Keating, Secretary – Present
- e) Terri Clark, Member-at-Large – Present
- f) Dale Edwards, Sequoia Representative – Present

IV. **Issues Discussed:**

a) Reviewed the LVCA Homeowner Aging Report, dated February 20, 2021. Dale Edwards indicated that Sequoia Management now has the correct owner's address associated with an overdue account and that a significant amount was paid against it in February 2021.

There is one account with our attorney at present, but the owner did make a regular HOA payment ($338.00) in January 2021. The owner still owes a significant amount in legal fees.

Our president indicated she would contact the owner of another account that is overdue by more than two quarters and ask that the owner contact Dale Edwards about this issue.

Our secretary asked about the accounts with small overdue amounts that continue to appear on the monthly report. She suggested that the owners of these accounts be contacted and asked to pay these outstanding fees so that the board can focus on the significant overdue accounts. The president indicated she will send a message to residents about this issue.

Action Items:
- a) The president will send the owner of an overdue account an email and ask that the owner contact Dale Edwards about this issue.
- b) The president will send a written reminder to residents about paying penalty fees associated with overdue accounts and restate that the current HOA dues amount is $338.00.

V. **Adjournment:** 9:18 p.m.