LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Thursday, January 28, 2021
Via Teleconference

BOARD MEMBERS PRESENT:
Donna Jacobson, President
Bob Rosenbaum, Vice President
John Alexander, Treasurer
Gina Keating, Secretary
Terri Clark, Director-at-Large

OTHERS PRESENT:

Dale Edwards	Property Manager, Sequoia Management
Anne Sansbury	Notetaker
Rick Jacobson	
Jim Miller	
Mike Nutbrown	
Cheryl Ryfield	

I. CALL TO ORDER:

Ms. Jacobson called the January 2021 Board of Directors meeting to order at 7:02 p.m.

II. CITIZEN COMMENTS AND FEEDBACK:

Jim Miller made a presentation about turning LVCA's all-purpose court into a single or multiple pickle ball court, including a description of the game, possible court configurations, and potential costs. The Board asked him to find out more about the costs associated with creating the court and report back at the next Board meeting

III. APPROVAL OF MINUTES:

MOTION: Ms. Jacobson proposed and Mr. Rosenbaum seconded, to approve the minutes of the December 21, 2020. Board of Directors meeting. This motion passed by acclamation.

IV. PRESIDENT'S COMMENTS:

Ms. Jacobson asked Mr. Alexander how much food was collected for LVCA's Martin Luther King Jr. Food Drive. He said we collected 900 pounds, which was 600 pounds more than we collected in 2020

Ms. Jacobson announced that the Western Annandale CBC nomination to develop the area around Hummer Road and Little River Turnpike has been withdrawn.

V. MANAGEMENT COMPANY REPORT (Sequoia Management):

Mr. Edwards is collecting proposals for a new pool sign. Spring inspections will start on March 8, weather permitting. Mr. Edwards inspected the crack seal that is breaking up on Brunswick Forest and noted that it is thicker than crack seal on other streets. There is no warranty on crack seal; in the future we should discuss with contractor how to manage the crack seal. Lights are out on Yorktown and Brunswick Forest, plus there is a light that stays on Colonial Village Row. Mr. Edwards will get them fixed. Reserve Advisors have started doing our Reserve Study and it usually takes six weeks to complete. The auditors have started their work on the 2020 Financial Statements.

COMMITTEE REPORTS:

Architectural Control Committee:

Mr. Jacobson reported the number of violations and request over the year. Spring inspections will begin on March 8th. Thirty-day notices will go out on March 22nd. The second round of inspections will begin around April 26-27th. Fifteen-day notices will go out May 3rd. The pool opens May 29th and residents won't need passes until June 5th.

Mr. Edwards will order stickers for the pool passes around the time the pool application goes out with the LVCA March newsletter.

Communications Committee:

Ms. Ryefield will need reports by February 17 for the March newsletter, which will be delivered the first weekend in March. Pool information and spring inspection information will be in the March newsletter.

Finance Committee:

Mr. Alexander discussed LVCA's current investments and noted that our audit has begun. In December we put $60,300 into reserves. There were some reserve expenditures last year for test lights, erosion projects, and plantings.

Grounds Committee:

Mr. Nutbrown announced that new street lights are the next big project. He will write a grant proposal for adding native plants to the area around LVCA's southern entrance sign. The committee decided against having Shenandoah plant spring flowers, as they would not take care of watering them. Mr. Nutbrown would like an update of the resident opt-out form for tending the landscaping in front yards and asked Ms. Jacobson if she would send it out to residents. Fall plantings and removals have been done. Mr. Iddings volunteered to spearhead the retaining wall project. Two erosion projects have been done, but require some additional work. The Eagle Scout project has been postponed until spring. Ms. Jacobson volunteered to create a spreadsheet of landscaping opt-out residents and will then create an email distribution list of just those residents. Mr. Nutbrown will look online to see if any of those houses have been sold recently, to be sure the new residents receive the opt-out form. The committee will recommend replacing all the street light tops, including those owned by Dominion and those around the pool and will recommend adding five new street lights to the neighborhood. They propose buying several extra lights to have on hand in case of problems. Mr. Nutbrown will create a solid proposal. There will not be an Arbor Day picnic again this year due to covid-19.

Swimming Pool:

Ms. Jacobson asked Mr. Edwards what we need to do in order to open the pool. He said that Atlantic Pool Company will start prepping the pool after they receive their first payment in March. It was decided to not offer guest passes this year. There will be no special events at the pool. Pool rules will be voted on either prior to or during the February 25, 2021, Board meeting.

MDC and the Fairfax Federation:

Z-MOD. Final Public Hearing with the Fairfax County Board of Supervisors will be March 9th. LVCA's covenants limit basement apartments, signs and flags, so zMOD doesn't affect us as much as it does other communities without strict Covenants.

OLD BUSINESS:

Tot Lot Recommendations. Ms. Jacobson wants an item breakdown for the proposal we have. Shenandoah might install mulch at a lower price. It was decided to leave the loose toys in the Tot Lot and just move them away from the slide.

Pool Sign. Webb Signs has the old pool sign and will give an estimate for creating a new one. With new posts, it will cost $3217; using the posts we have, it will cost $2909. Mr. Edwards has asked for the pool sign to be included in the Reserve Study. A suggestion was made to remove the posts and put a sign on the pool house itself. It could be a metal sign with the name and address on it and would be less expensive than a composite sign, plus easier to maintain. Everyone seemed to like that idea and it is being looked into.

NEW BUSINESS:

Little Free Library. Ms. Ryfield explained the Little Free Library approach to sharing books and suggested we purchase a kit for LVCA and install it in a convenient location, such as in front of the pool house. The Board asked her to look into the matter and have more information, including costs at the next Board meeting.

Trash Issues on Peyton Forest Trail: A number of residents who part around the mailbox at the northern end of Peyton Forest Trail have complained about Patriot hitting their vehicles with trash and recycling receptacles. They have asked if they could place their trash and recycling at the corner across from the mailbox, by the "No Parking" area. The Board agreed to this.

ACTION ITEM REVIEW CREATED AT THE MEETING:

Mr. Edwards listed the following action items:
Fix the crack seal on Brunswick Forest.
Order 2021 pool stickers.
Send opt-out forms to residents.

MEETING WAS ADJOURNED AT 9:00PM

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Via Teleconference Due to COVID-19 Pandemic
Thursday, January 28, 2021

I. **Call to Order:** 9:04 p.m.

II. **Special Note:** Executive Session of Board of Directors Meeting held via teleconference due to the COVID-19 pandemic.

III. **Board Member Attendance:**
   a) Donna Jacobson, President – Present
   b) Bob Rosenbaum, Vice President – Present
   c) John Alexander, Treasurer – Present
   d) Gina Keating, Secretary – Present
   e) Terri Clark, Member-at-Large – Present
   f) Dale Edwards, Sequoia Representative – Present

IV. **Issues Discussed:**

Reviewed LVCA Homeowner Aging Report, dated January 22, 2021. The president stated that two accounts appear to be a problem at this time, both of which are more than 90 days overdue. Our president indicated that Dale Edwards should notify our attorney about one of these problem accounts since the owner is unreachable due to invalid mailing addresses. Dale Edwards indicated that the resident plans to send a payment to him for the two outstanding quarters on the other problem account.

Our president asked Dale Edwards to send a letter to a resident that now is more than two quarters behind in HOA dues. Dale Edwards also mentioned that a payment had been received by his office after the aging report had been generated for another account. There also is another account that has been with the attorney for quite some time with an outstanding balance exceeding $2,000.

a) Our president indicated that the landlord-tenant letter has been finalized and is ready to be mailed out to residents. The letter will be sent to Dale Edwards for mailing by the middle of February 2021.

Action Items:

a) The president will send the finalized landlord-tenant letter to Dale Edwards by February 15, 2021 for mailing to residents.
b) Dale Edwards will mail the landlord-tenant letter to all LVCA residents by February 22, 2021.
c) Dale Edwards will send a letter to the resident now more than 2 quarters behind in HOA dues.
d) Dale Edwards will send an overdue account to our attorney since the owner is unreachable (bad mailing addresses).

V. **Adjournment:** 9:15p.m.