LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Monday, December 21, 2020
Via Teleconference

BOARD MEMBERS PRESENT:
Donna Jacobson, President
Bob Rosenbaum, Vice President
Gina Keating, Secretary
Terri Clark, Director-at-Large

BOARD MEMBERS ABSENT:
John Alexander, Treasurer

OTHERS PRESENT:
Anne Sansbury
Amanda Sansbury
Cheryl Ryefield
Adrian Sobie
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the meeting to order at 7:04 p.m. and confirmed a quorum. The meeting was conducted via teleconference due to the COVID-19 pandemic.

II. RESIDENTS' COMMENTS AND FEEDBACK:

There were no comments from residents.

III. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Ms. Keating seconded, to approve the minutes of the November 23, 2020 Board meeting as presented. The motion passed unanimously (4-0-0).

IV. PRESIDENT'S COMMENTS:

Ms. Jacobson reported that on December 2nd, the Planning Commission voted to move PC19-MA-005: The Western Annandale CBC nomination forward to the County Work Program. The Board of Supervisors will be having a hearing on all the SSPA nominations on January 26, 2021. This is the final chance that residents have to oppose the nomination. Information concerning how to voice your concerns about this proposed development can be found in the LVCA Winter Newsletter, on Nextdoor or on Facebook

@SaveAnnandale. Ms. Jacobson encouraged everyone to send their concerns about this nomination to Supervisor Gross at mason@fairfaxcounty.gov and to Supervisor Walkinshaw at braddock@fairfaxcounty.gov.

The winners of the holiday decorating contest are as follows:

Outstanding Grand Prize - 3711 Merrimac Trail - Words cannot begin to explain all the amazing decorations!
Co - 1st Place - 7838 Ashley Glen Road - Wonderful decorations in the front and back of the townhouse.
Co - 1st Place - 7854 Butterfield Lane - Beautiful light display & Santa's Workshop. Can be seen all the way down Lafayette Village Dr.
2nd Place - 7908 Brunswick Forest Pass - Beautiful lights and lawn display.
3rd Place - 7850 Colonial Village Row - Lots of lights and decorations on front and side of house
Honorable Mentions: 3706 Merrimac Trail - Beautifully decorated with lights and decorations. 3715 Yorktown Village Pass - Decorated with white lights and garland. 7861 Newport Glen Pass - Beautifully decorated tree in front and lots of lights and decorations.

Other Must See Houses in the Community: 7900 Peyton Forest Trail 7831 Butterfield Lane 3717 Merrimac Trail 7918 Peyton Forest Trail 7827 Byrds Nest Pass 7816 Byrds Nest Pass

Best Decorated Streets: The Board thought that three streets this year went all out and had a number of residents decorate their homes. These streets are Merrimac Trail, Colonial Village Row and Newport Glen Pass.

Thanks to all who participated in decorating and judging this year's Holiday Decorations Contest and best wishes to all for a Happy and Healthy Holiday Season.

V. MANAGEMENT REPORT:

Mr. Edwards reported that maintenance staff has had difficulty painting the sign at the pool. This may be due to the material that the sign is made of. The Board discussed options for addressing the issue. Mr. Edwards noted that the 2020 budget has been updated.

VI. COMMITTEE REPORTS:

Architectural Control Committee: Rick Jacobson reported that activities have slowed down recently. The Christmas tree trash pick-up will be on Monday January 4th and Monday, January 11th. Mr. Jacobson added that he will be working with Mr. Edwards to finalize the spring 2021 inspection dates before the next Board meeting.

Communications Committee: Cheryl Ryefield reported that the Winter newsletter has gone out. She is seeking content for the March issue.

Neighborhood Watch Committee: Adrian Sorbie reported that he has reached out to the Mason District of the Fairfax County police for approval to enforce the trespassing laws on the side streets in the community. He added that he will continue to patrol the community to identify areas that may need additional signage.

VII. OLD BUSINESS:

There was no old business to discuss.

VIII. NEW BUSINESS:

Tot Lot Recommendations: Mr. Edwards will reach out to the inspector who provided the report that included recommendations for the tot lot and will request a formal proposal for the costs of the recommendations outlined in his report.

Meeting Dates for 2021: The Board agreed to hold the Board meetings on the fourth Thursday of each month.

IX. ACTION ITEM REVIEW

- Continue to work on the sign at the pool
- Tar on Brunswick
- Proposal for tot lot
- Spring inspection dates for newsletter
- Schedule Board meetings for the fourth Thursday of each month

X. ADJOURNMENT

Ms. Jacobson adjourned the open session of the Board meeting at 7:45 p.m. to convene an executive session.

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Via Teleconference Due to COVID-19 Pandemic
Monday, December 21, 2020

I. **Call to Order:** 7:46 p.m.

II. **Special Note:** Executive Session of Board of Directors Meeting held via teleconference due to the COVID-19 pandemic.

III. **Board Member Attendance:**
   a) Donna Jacobson, President – Present
   b) Bob Rosenbaum, Vice President – Present
   c) John Alexander, Treasurer – Absent
   d) Gina Keating, Secretary – Present
   e) Terri Clark, Member-at-Large – Present
   f) Dale Edwards, Sequoia Representative – Present

IV. **Issues Discussed:**
   a) Our president asked Dale Edwards about one-off invoices exceeding $1,000. Dale Edwards indicated that at this time there was only one for snow removal.
   b) Reviewed LVCA Homeowner Aging Report, dated December 15, 2020. The president mentioned that one residence on Ashley Glen Road is listed under the old owner name and requested that Dale Edwards obtain updated paperwork from the new owner. There only are two residents more than 90 days behind in HOA dues payments. There are 14 residents with outstanding late fee assessments. The president asked Dale Edwards to contact these residents and ask them to pay their late fees.
   c) Our president discussed an LVCA family-in-need with the board members. The board decided that it would be appropriate to send a message to the board and committee members to ask for financial donations to assist this family. Our president mentioned that she has reached out to Supervisor Penny Gross for suggestions of resources that could help the family.
   d) Our president discussed a financial ledger entry for an erosion project that needs to be adjusted from ground maintenance to reserves.

   Action Items:
   a) The president will finalize the landlord-tenant letter in January 2021, and then provide it to Dale Edwards for mailing to the LVCA residents.
   b) The president will send an email to the board and committee members to solicit financial donations to assist an LVCA resident experiencing a family emergency.
   c) Dale Edwards will send a letter to the new owner of an Ashley Glen residence requesting updated paperwork on the owner.
   d) Dale Edwards will send a letter to the residents with late fee assessments and ask that they be paid.
   e) Dale Edwards will have accounting adjust financial ledger entry from IV(d) above.

V. **Adjournment:** 8:07 p.m.