LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Thursday, July 23, 2020
Via Teleconference

BOARD MEMBERS PRESENT:
Donna Jacobson, President
Terri Clark, Vice President
John Alexander, Treasurer
Gina Keating, Secretary
Bob Rosenbaum, Member-at-Large

OTHERS PRESENT:
Adrian Sobie
Amanda Sansbury
Mike Nutbrown
Rick Jacobson
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the meeting to order at 7:02 p.m. and confirmed a quorum. The meeting was conducted via teleconference due to the COVID-19 pandemic.

II. RESIDENTS' COMMENTS AND FEEDBACK:

There were no comments from residents.

III. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Ms. Keating seconded, to approve the minutes of the June 25, 2020 Board meeting as presented. The motion passed unanimously (5-0-0).

IV. PRESIDENT'S COMMENTS:

Ms. Jacobson reported that the Board of Zoning Appeals approved a Special Permit for the Van Duc Tu Temple, SP-2019-MA-054, at the intersection of Gallows Road and Trammell Road, on Wednesday, July 8th.

The proposal for insurance was approved unanimously in an electronic vote.

Ms. Jacobson also reported that Ms. Conoly has resigned as chair of the Pool Committee. A new chair is needed for that committee, as well as the Recreation Committee. The Neighborhood Watch Committee is seeking volunteers to serve on the committee.

V. MANAGEMENT REPORT:

Mr. Edwards reviewed his report as included in the Board packet. He noted that follow-up inspections have been done and notices will go out next week. He reviewed outstanding action items from the last Board meeting.

VII. COMMITTEE REPORTS:

Architectural Control Committee: Rick Jacobson reported that the committee has received fifty-four requests to date. There have been seventy-seven violations. Trash related issues are the most common violations. The committee is currently working on updating paint colors. Hearings related to the recent inspections will be scheduled for August.

Communications Committee: Ms. Jacobson reported that she will be assisting Cheryl Ryefield with the upcoming newsletter that is due to go out at the beginning of September. She reminded everyone that reports, and articles are due now and should be submitted to Ms. Ryefield.

Finance Committee: Mr. Alexander reported that due to the low interest rate, he will consider short-term CD purchases with the hope that in six month the interest rates may be better. The committee will be working on the 2021 budget that will be presented to the Board at the August Board meeting.

Grounds Committee: Mike Nutbrown reported that installation of the new trash cans is scheduled to take place in August and the picnic table and bench at the pool parking lot will be removed around that time. The committee continues to develop the pruning and planting list. Fallen tree branches around the property were removed last week and more clean-up will be done next week. The committee continues to work on the lighting and the erosion projects.

Neighborhood Watch Committee: Adrian Sobie reported that he is still seeking volunteers for the committee and that he submitted a call for volunteers for the newsletter. He added that National Night Out has been tentatively rescheduled for October 6th.

Mason District Council & Fairfax Federation: Amanda Sansbury reported that she attended a virtual Fairfax Federation meeting where affordable housing was discussed.

VIII. OLD BUSINESS:

There was no old business to discuss.

IX. NEW BUSINESS:

Annual Meeting: The Annual Meeting was scheduled for Thursday, October 29th and will take place virtually. The Board will identify a way to hold the raffle during the meeting.

X. ACTION ITEM REVIEW

Mr. Edwards will contact the Mason District Center at the end of August to see if they will be allowing in-person meetings at the center.

XI. ADJOURNMENT

Ms. Jacobson adjourned the open session of the Board meeting at 7:40 p.m. to convene an executive session.

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Via Teleconference
Thursday, July 23, 2020

I. **Call to Order:** 7:41 p.m.

II. **Special Note:** Executive Session of Board of Directors Meeting held via teleconference due to the COVID-19 pandemic.

III. **Board Member Attendance:**
   a) Donna Jacobson, President – Present
   b) Terri Clark, Vice President – Present
   c) John Alexander, Treasurer – Present
   d) Gina Keating, Secretary – Present
   e) Bob Rosenbaum, Member-at-Large – Present
   f) Dale Edwards, Sequoia Representative – Present

IV. **Issues Discussed:**
   a) Reviewed Homeowner HOA Dues Aging Report as of July 14, 2020, reflecting two resident accounts in arrears more than two quarters. One resident account is behind by three quarters, and their parking privileges have been suspended; the president asked Dale Edwards to refer this account to our community attorney.

      There are 3 other accounts that are behind, but the residents have asked for extensions. At this time, they have not been assessed any penalties.

   Action Items:
   a) The president will finalize the landlord-tenant letter in January 2021, and the provide it to Dale Edwards for mailing to the LVCA residents (outstanding from April 2020 meeting).

V. **Adjournment:** 7:47 p.m.