LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Monday, February 27, 2020
Mason Crest Elementary School

BOARD MEMBERS PRESENT:
Donna Jacobson, President
John Alexander, Treasurer
Gina Keating, Secretary
Bob Rosenbaum, Director-at-Large

BOARD MEMBERS ABSENT:
Amy Phipps, Vice President

OTHERS PRESENT:
Anne Sansbury
Amanda Sansbury
Lisa Conoly
Rick Jacobson
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the meeting to order at 7:03 p.m. and confirmed a quorum.

II. RESIDENTS' COMMENTS AND FEEDBACK:

Kathleen Kennedy inquired if a tree near her property was going to be trimmed. She also reported that the landscapers are blowing leaves in her yard. Ms. Jacobson stated that she will reach out to the company and ensure that Ms. Kennedy is on the correct list for landscaping maintenance.

III. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to approve the minutes of the January 23, 2020 Board meeting as presented. The motion passed unanimously (4-0-0).

IV. PRESIDENT'S COMMENTS:

Ms. Jacobson reported that The March and April meetings will be held at the Mason District Government Center. She also provided updates regarding House Bills 152 and 153, as well as the Van Duc Tu Temple.

V. MANAGEMENT REPORT:

Mr. Edwards reviewed his report as included in the Board packet. He provided an update of action items from the January Board meeting.

VI. COMMITTEE REPORTS:

Architectural Control Committee: Ms. Jacobson reported on behalf of the committee chairs. Proposed updates to the architectural guidelines were sent to the Board for review later in the meeting.

Communications Committee: The next newsletter will go out on April 11th and items for the newsletter are due March 21st. The Board discussed the possibility of providing the newsletter mainly in a digital format. Mr. Edwards will identify how many residents have provided email addresses.

Finance Committee: Mr. Alexander reported that he will roll over the CD that was approved at the January Board meeting. The draft audit has been received and the committee will review it and provide its response for the next Board meeting.

Grounds: Ms. Jacobson reported on behalf of Mike Nutbrown. Shenandoah has partially completed the tree work and mulching. The committee has sent the garden contract to the gardeners. More research will be done in relation to the erosion project. The committee is investigating the possibility of replacing garbage cans for the community.

Recreation Committee: No report was provided.

Pool Committee: No report was provided.

Fairfax Federation: No report was provided.

Mason District Council: No report was provided.

VII. OLD BUSINESS:

Security Measures in the Community: Mr. Alexander will do some research and report back at the next Board meeting.

Guest Pool Passes:

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to allow five hole punch cards at a cost of $50 for the purpose of guest pool passes, to be valid for the current season only, at a first come, first served basis (in regards to pool capacity) and for no more than five guests to be brought by a resident at one time. The motion passed unanimously (4-0-0)

VIII. NEW BUSINESS:

Resolution for Earth Day Celebration:

MOTION: Ms. Jacobson moved, Mr. Rosenbaum seconded, that:

Whereas, Earth Day was founded through the efforts of Senator Gaylord Nelson and first celebrated on April 27, 1970,

Whereas, April 22, 2020 is the 50th Anniversary of Earth Day,

Whereas, Earth Day's purpose is to raise recognition an awareness about the earth and how we can better protect our environment, and

Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Earth Day and Arbor Day are now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products,

Whereas, a clean, tree-filled environment in our community increases property values, enhances the economic vitality of business areas, and beautifies our community,

Now Therefore Be It Resolved: that Saturday, April 25, 2020 be observed as Earth Day and Arbor Day in Lafayette Village, all residents being urged to

celebrate Earth Day and Arbor Day and to support efforts to protect our environment including our trees and woodlands, and

Be It Further Resolved: that all residents are urged to assist LVCA in cleaning our grounds and planting trees in the common area to gladden the heart and promote the well-being of this and future generations.

The motion passed unanimously (4-0-0).

2030 Committee:

MOTION: Ms. Jacobson moved, Mr. Rosenbaum seconded, to establish a 2030 Committee and to appoint the following residents to serve on the committee: Donna Jacobson, Peter Phipps, Rick Jacobson, Carl Iddings, Gina Keating, Tina Snapp, and Penny Horsley. The motion passed unanimously (4-0-0).

Wording for Updated ACC Guidelines:

MOTION: Ms. Jacobson moved, Mr. Rosenbaum seconded, to approve the proposed changes to "1.2 Steps, Porches, Walkways and Railings." The proposed change was to use more precise language in regards to "Window Boxes" not being allowed. The motion passed unanimously (4-0-0).

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to approve the proposed changes to "1.1 Lawns, Plantings, Trees and Beds." The proposed change was to use more precise language in regards to trees inside a resident's fenced backyard. The motion passed unanimously (4-0-0).

MOTION: Ms. Jacobson moved, Mr. Rosenbaum seconded, to approve the proposed changes to "1.2 Steps, Walkways, Porches and Railings." The proposed change was to use more precise language in regards to new or replacement railings. The motion passed unanimously (4-0-0).

IX. ACTION ITEMS:

- Ensure that Kathleen Kennedy is listed correctly with Shenandoah
- Power wash the sign in front of the pool, repaint the posts, power wash the bench
- Find out how many residents have provided email addresses

X. ADJOURNMENT

Ms. Jacobson adjourned the Board meeting at 8:45 p.m.

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
Executive Session of the Board of Directors Meeting
Mason Crest Elementary School Library
Thursday, February 27, 2020

I. Call to Order: 8:47 p.m.

II. Board Member Attendance:

a) Donna Jacobson, President – Present
b) Amy Phipps, Vice President – Absent
c) John Alexander, Treasurer – Present
d) Gina Keating, Secretary – Present
e) Bob Rosenbaum, Member-at-Large – Present
f) Dale Edwards, Sequoia Representative – Present

III. Issues Discussed:

a) Reviewed Homeowner HOA Dues Aging Report as of February 24, 2020, highlighting one resident in arrears more than three quarters. Dale Edwards confirmed this account has been turned over to legal as the owner has failed to respond to delinquent notices. Bicycles continue to be found in this owner's front yard; a separate letter has been sent to them regarding this issue.
b) President addressed the resident language barrier with LVCA attorney and was advised that any translation of English documents and letters should be done so for ALL languages. Translation to all languages was deemed to be too burdensome. The Board of Directors agreed that family and/or close friends of residents, whose second language is English, would assist them with the understanding of those documents and letters.
c) Our LVCA attorney advised President that HOA cannot ask owners to provide email addresses and phone numbers under the authority of Virginia's Property Owners Association Act. However, the president will add a request in the Landlord/Tenant Letter that owners provide email and phone contact information for emergency situations to minimize negative property impacts. Also under the act, an HOA is authorized to ask for tenant vehicle tag information, but at this time we will not ask for it in the Landlord/Tenant Letter.
d) President indicated the landlord-tenant relationship letter will be provided to Dale Edwards this spring for mailing to LVCA owners.

IV. Action Items:

a) Dale Edwards will obtain final landlord-tenant letter from President and send it to all LVCA residents. (reference III, d).
b) Dale Edwards will establish a new set of landlord-tenant relationships within the Sequoia Management system based on responses from owners to the 2020 Landlord/Tenant letter.

V. Adjournment: 9:07 p.m.