LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Monday, September 9, 2019
Mason Crest Elementary School

BOARD MEMBERS PRESENT:
Donna Jacobson, President
Amy Phipps, Vice President
John Alexander, Treasurer

BOARD MEMBERS PRESENT:
Steve Longstreet, Secretary
Bob Rosenbaum, Director-at-Large

OTHERS PRESENT:
Anne Sansbury
Amanda Sansbury
Lisa Conoly
Kathleen Kennedy
Rick Jacobson
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the meeting to order at 7:01 p.m. and confirmed a quorum.

II. RESIDENTS' COMMENTS AND FEEDBACK:

Kathleen Kennedy reported that the landscapers have been cutting her plants in her yard even though she is on the "do not touch" list. Ms. Jacobson responded that she will email the manager of the landscaping company to discuss this. Ms. Kennedy also inquired about the pooling water in the common area next to her home. Ms. Jacobson responded that this area is on the list of erosion issues to be addressed by the Grounds Committee. Ms. Kennedy asked about a tree on common property that drops messy leaves on her property. Ms. Jacobson stated that she would look into this.

Amanda Sansbury reported that a homeowner told a new resident that she can let her dog off leash. Management will follow up with a letter to both the homeowner and the new resident.

Lisa Conoly suggested that the Board consider using nameplates for the Annual Meeting in October so that residents who don't attend Board meetings can identify the various Board members. Ms. Conoly also suggested that the Board consider decorating the

entrance to the community during the holidays with greens or some other non-denominational decoration.

III. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to approve the minutes of the August 12, 2019 Board meeting as presented. The motion passed unanimously (3-0-0).

IV. PRESIDENT'S COMMENTS:

Annual Meeting: Ms. Jacobson reported that the Annual Meeting will be held on October 7th at the Mason District Government Center. She asked committee chairs to provide a short report during the meeting.

Fairfax County Planning Commission Public Hearing: Ms. Jacobson reported that a hearing related to INOVA ICPH and Fairview Park planning will be held on September 11th at 7:30 p.m. in the Board auditorium of the Fairfax County Government Center.

V. MANAGEMENT REPORT:

Mr. Edwards reviewed his report as included in the Board packet. He provided an update of action items from the August Board meeting.

VI. COMMITTEE REPORTS:

Architectural Control Committee: Mr. Jacobson reported that the committee has received more homeowner requests lately. Since May, the committee has received nine questions, fourteen requests and have identified eleven violations.

Communications Committee: Ms. Jacobson reported that the next newsletter will come out at the beginning of November. Items to be included in the newsletter are due to Cheryl Ryefield by the second weekend in October.

Finance Committee: Mr. Alexander reviewed the 2020 draft budget. He noted that there is no proposed increase in condo fees.

MOTION: Mr. Alexander moved, Ms. Jacobson seconded, to accept the current draft 2020 budget for presentation at the Annual Meeting. The motion passed unanimously (3-0-0).

Grounds: No report was provided.

Recreation Committee: No report was provided.

Pool Committee: Lisa Conoly reported that last cookout of the summer was very successful. She noted that a screen at the pool house has been punched out and that the ping pong table was damaged and disposed of.

Fairfax Federation: Ms. Jacobson reported that the Federation will start back up on September 19th.

Mason District Council: Ms. Jacobson reported that there will be a meeting in October to discuss INOVA.

VII. OLD BUSINESS:

There was no old business to discuss.

VIII. NEW BUSINESS:

Wildlife & Trash Issues: Ms. Jacobson stated that she has received complaints from residents regarding raccoons and birds getting into their trash. She will send an email to residents with tips on how to mitigate the issue. Ms. Jacobson asked the ACC to talk to a homeowner on Ashley Glen who has been placing his trash next a neighbor's vehicle, making it difficult for him to access the vehicle.

Annual Meeting Package: The draft budget, proxy, meeting agenda and the minutes from the previous annual meeting will be included in the annual meeting mailing to homeowners.

New Pool Contract: Mr. Edwards will contact Atlantic Pools to discuss lifeguard needs and a change in hours for the 2020 pool season.

IX. ACTION ITEMS:

- Check rear fence on Brunswick Forest (compliance issue)
- Contact trash company regarding trash increase
- Contact pool company regarding changes in scope of contract
- Send out annual meeting information this week
- Reserve meeting room for November 20th and December 18th

X. ADJOURNMENT

Ms. Jacobson adjourned the Board meeting at 8:43 p.m.

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION

Executive Session of the Board of Directors Meeting

Monday, September 9, 2019

Mason Crest Elementary School Library

Present:
Donna Jacobson, President
Amy Phipps, Vice President
John Alexander, Treasurer
Dale Edwards, Sequoia Representative

Absent:
Steven Longstreet, Secretary
Bob Rosenbaum, Member-At-Large

Issues Discussed:

1. Reviewed how pool charges are coded. (What should be charged to Pool Expense, Pool Maintenance and the Reserve.)
2. Discussed that the 2020 Budget needs to have final approval by the November BOD Meeting at the latest. We hope to have final approval at the October BOD Meeting following the Annual Meeting.
3. The Budget Letter from the President and the HOA Quarterly Dues Coupon Book can go out as soon as the 2020 Budget has final approval from the BOD.