LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Monday, April 8, 2019
Mason District Government Center

BOARD MEMBERS PRESENT:
Donna Jacobson, President
Amy Phipps, Vice President
John Alexander, Treasurer
Steve Longstreet, Secretary
Bob Rosenbaum, Director-at-Large

OTHERS PRESENT:
Anne Sansbury
Amanda Sansbury
Lisa Conoly
Mike Nutbrown
Kathleen Kennedy
Alexa McKenrick
Rick Jacobson
Cheryl Ryefield
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the meeting to order at 7:00 p.m. and confirmed a quorum.

II. RESIDENTS' COMMENTS AND FEEDBACK:

Kathleen Kennedy discussed the muddy area by the side of her house. Ms. Jacobson responded that the Grounds Committee is addressing this as part of overall erosion issues in the community. Estimates are being sought. Ms. Kennedy also discussed issues of dogs relieving themselves on her property, and an issue of recycling items being blown down onto her property on windy mornings.

Amanda Sansbury stated that there are homeowners who respond to ACC violations in order to receive pool passes, but then let their property revert back to the condition that it was in when it received the violation.

III. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Mr. Longstreet seconded, to approve the minutes of the March 11, 2019 Board meeting as presented. The motion passed unanimously

(4-0-0). *Mr. Alexander had not yet arrived.*

IV. PRESIDENT'S COMMENTS:

Ms. Jacobson reported that Angela Cutter will be moving from the community. She thanked her for years of service and stated that she has a plaque that she will present her with.

Ms. Jacobson also reported that the Board unanimously approved the changes to the pool rules via email, as well as the Arbor Day resolution. She also noted that LVCA formal complaint procedures went out to homeowners. Lastly, she noted that the May and June Board meetings will be held at Mason Crest Elementary school.

V. MANAGEMENT REPORT:

Mr. Edwards reported that the pool is being white-coated and the pool furniture has been put outside. Mr. Edwards noted that the storm door at the pool house did not need to be replaced, but the hardware will be replaced this week. The screen door has been repaired. He added that he has ordered stickers for the pool passes. Lastly, Mr. Edwards reported that the spring inspections have been completed and over one hundred violation notifications were sent out.

VI. COMMITTEE APPOINTMENTS & REPORTS:

Committee Appointments:

MOTION: Ms. Jacobson moved, Mr. Rosenbaum seconded, to appoint Alexa McKenrick as chair of the Recreation Committee. The motion passed unanimously (5-0-0).

MOTION: Ms. Jacobson moved, Ms. Phipps seconded, to appoint Gina Keating, Christine Steward, Sabina Vuong, and Stephen Thibeault to the Architectural Control Committee. The motion passed unanimously (5-0-0).

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to appoint Pete Phipps and Rick Jacobson as co-chairs of the Architectural Control Committee. The motion passed unanimously (5-0-0).

Architectural Control Committee: Rick Jacobson inquired if Ms. Phipps had spoken with the owner of 7822 Ashley Glen. Ms. Phipps reported that she did speak with him and he indicated that the trash that has been outside of his home was associated with the previous owner. The current homeowner has contracted with someone to remove what is currently outside on his property. He also stated that he would reimburse the association for fees expended on the removal of the previous trash that was outside on his property.

Communications: Cheryl Ryefield reported that the current newsletter has been printed. Due to an error on the part of the printer, half of the newsletter was printed in color. Ms. Ryefield noted that included in this issue is the second "meet your neighbor" feature. She inquired about a "mini-newsletter" dedicated to the asphalt rejuvenation project. Ms. Jacobson responded that she will draft a letter instead that it will be sent by the management company to all residents.

Grounds: Mike Nutbrown reported that he did a walk-through of the property with John Magee. Mr. Magee will submit a comprehensive master plan for the community. Mr. Nutbrown noted that the community's Arbor Day celebration will take place on Saturday. Lastly, he noted that fence work at the community garden will take place soon and two stumps were ground, and a tree limb cut on Mt. Airy.

Pool & Recreation: Lisa Conoly reported that work at the pool is progressing. She asked Mr. Edwards if Atlantic Pools will power wash the pool deck. Mr. Edward said that he will contact another vendor as Atlantic Pool does not offer that service. Ms. Conoly also advised that Atlantic Pools needs to be made aware that the last week that the pool is open, the hours should be regular hours rather than school hours. Ms. Conoly stated that the 2019 summer pool calendar has been posted in the newsletter.

Finance: Mr. Alexander reported that the association has expended all of the funds budgeted in 2019 for snow removal. He also reported that a CD has recently come due and some of the funds will be reinvested and some will be used for projects in the community. Ms. Jacobson signed the engagement letter for the 2019 and 2020 audits.

Mason District Council: Ms. Jacobson reported there was a recent diesel fuel leak on the INOVA property, but it mostly was contained to the site.

VII. OLD BUSINESS:

Asphalt Rejuvenation Project: The Board discussed coordinating the project with the towing company, as well as ensuring that plenty of notifications go out to the residents.

VIII. ACTION ITEMS

- Arrange for room reservation for meetings for the rest of the year at Mason Crest Elementary
- Ask Patriot about invoice for special pick-up at 7822 Ashley Glen
- Contact vendors regarding power washing at the pool
- Contact Atlantic pool about pool hours during the last week the pool is open this summer
- Check the pool contract for renewal date

IX. ADJOURNMENT:

Ms. Jacobson adjourned the Board meeting at 8:20 p.m.

LAFAYETTE VILLAGE COMMUNITY ASSOCIATION

Executive Session of the Board of Directors Meeting

Monday, April 8, 2019

Mason District Governmental Center – Conference Room

Present:
Donna Jacobson, President
Amy Phipps, Vice President
John Alexander, Treasurer
Steven Longstreet, Secretary
Dale Edwards, Sequoia Representative
Bob Rosenbaum had to leave due to another meeting.

Issues Discussed:

1. Discussed delinquent accounts.
2. Discussed issues that might arise with the upcoming Asphalt Rejuvenation Project