LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Monday, February 11, 2019
Mason Crest Elementary School

BOARD MEMBERS PRESENT:
Donna Jacobson, President
Amy Phipps, Vice President (arrived 7:23 p.m.)
John Alexander, Treasurer
Steve Longstreet, Secretary
Bob Rosenbaum, Director-at-Large

BOARD MEMBERS ABSENT:

OTHERS PRESENT:
Anne Sansbury
Amanda Sansbury
Lisa Conoly
Mike Nutbrown
Angela Cutter
Cheryl Ryefield
Rick Jacobson
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Jacobson called the meeting to order at 7:00 p.m. and confirmed a quorum.

II. RESIDENTS' COMMENTS AND FEEDBACK:

Ms. Jacobson read an email from a resident who was unable to attend the Board meeting but inquired about the possibility of mulch being added to the tot lot in the spring. Mr. Nutbrown stated that the committee has planned to do so.

Mr. Rosenbaum inquired about interest from the community in making the multi-use court a tennis court again. Mr. Nutbrown stated that the committee had discussed this possibility at one time but there were several obstacles, including how to prevent non-residents from using the court as it is not fenced off. Additionally, there are tennis courts in a public park very close by. Ms. Jacobson added that the Board is looking for a homeowner to take over the management of the Basketball court, multi-use court and the tot lot. The Grounds Committee has been handling the maintenance of these areas but that does not come under their purview.

III. APPROVAL OF MINUTES

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to approve the minutes of the January 23, 2019 Board meeting as presented. The motion passed unanimously (4-0-0). *Ms. Phipps had not yet arrived.*

IV. PRESIDENT'S COMMENTS:

Ms. Jacobson reported that the Board voted unanimously via email to terminate the contract with Peter's Landscaping effective February 28, 2019.

Ms. Jacobson also reported that a final vote on SE#2018-MA-005, Woodburn Manor will take place on February 13th.

V. MANAGEMENT REPORT:

Mr. Edwards reported that the pool furniture was picked up by Atlantic to be re-strapped. He noted that the pool house door will be replaced once the weather warms up. The towing sign on Ashley Glen has been replaced. Lastly, Mr. Edwards reported that when notification notices are necessary, they are sent to both renter and homeowner.

VI. COMMITTEE REPORTS:

Architectural Control Committee: Ms. Cutter reported she put together timeline for this year's inspections and shared it with Mr. Edwards. The first round of inspections will take place during the week of March 11th.

Communications: Cheryl Ryefield stated that the newsletter went out over the weekend. She noted that there was an error relating to the call for volunteers but that has been corrected. Ms. Ryefield also discussed the "Meet Our Neighbors" article that was included in this issue of the newsletter and encouraged the Board to assist in identifying neighbors to highlight.

Grounds: Mike Nutbrown reported that the committee is still pursuing the lighting project and he has made contact with a designer to show him some lighting options. He stated that the committee is putting together the list. Lastly, he noted that there are still some stumps to be ground down.

Pool & Recreation: Lisa Conoly reported that she is working on her calendar for the 2019 pool season.

Finance: Mr. Alexander reported that a $50,000 CD matured on February 1st. He will work with the committee to determine how to handle. Lastly, Mr. Alexander noted that the association has spent almost all of its budgeted funds on snow removal. He asked Mr. Edwards to forward him snow removal invoices from last season and this season to compare last season's expenditures to this season.

Mason District Council: Ms. Jacobson reported that SB 1701 is now in Richmond and will be voted on this month.

VII. OLD BUSINESS:

Violation Notices:

The Board agreed to continue sending notifications to both renters and the homeowners.

VIII. NEW BUSINESS:

Community Garden Issues:

The Board discussed the expense of $1,500 to replace the gate at the community garden and to make some repairs to the fencing. No approval was necessary since the work was considered regular maintenance.

New Landscaping Company:

MOTION: Ms. Jacobson moved, Ms. Phipps seconded, to accept the contract from Shenandoah Landscaping for the period of March 1, 2019 through February 28, 2022. The motion passed unanimously (5-0-0).

IX. ACTION ITEMS

- Email Board members snow removal invoices from last season as well as this season
- Notify Ms. Jacobson when violation notifications go out
- Contact Shenandoah to find out if they have markers that will identify the homes that opt out of the additional landscaping services
- Update the landscaping opt-out form and send to Ms. Jacobson for approval.

X. ADJOURNMENT:

Ms. Jacobson adjourned the Board meeting at 8:04 p.m.

Minutes of Executive Session February 11, 2019

Present:
Donna Jacobson, President
Amy Phipps, Vice President
John Alexander, Treasurer
Steven Longstreet, Secretary
Bob Rosenbaum, Member at Large
Dale Edwards, Sequoia Representative

Issues Discussed:

1. Discussed delinquent accounts and which ones had gone to legal.
2. Discussed electronic funds transfers (EFT) for paying HOA fees and that the EFT form is found on our website.
3. Discussed process for drafting, approving and posting Minutes on the website.