LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Wednesday, January 23, 2019
Mason District Government Center

BOARD MEMBERS PRESENT:
Donna Jacobson, President
John Alexander, Treasurer
Bob Rosenbaum, Director-at-Large

BOARD MEMBERS ABSENT:
Amy Phipps, Vice President
Steven Longstreet, Secretary

OTHERS PRESENT:
Penny Horsley
Fred Roboz
Julie Olson
Eric Bosavage
Lisa Conoly
Mike Nutbrown
Cheryl Ryefield
Rick Jacobson
Deborah Dunham
Amanda Sansbury
Anne Sansbury, notetaker
Dale Edwards, Sequoia Management

I. CALL TO ORDER:

Ms. Jacobson called the meeting to order at 7:05 p.m. and confirmed a quorum.

II. RESIDENTS' COMMENTS AND FEEDBACK:

Penny Horsley and Fred Roboz described the condition of their car after Peters blew leaves and mud on it while they were out of town in December. Everything is still stuck to their car despite heavy rains since then. The car cannot be run through a car wash, and when this happened previously, it cost them more than $100 to get the finish restored. The Board agreed that they should get the car cleaned and the finish restored and send an invoice for the cost to Dale to submit to Peters Lawn and Landscaping for reimbursement.

Julie Olson and Eric Bosavage described finding workers on their fence, cutting branches from their cherry tree inside their yard. The work order specified to cut branches that were hanging over common ground, outside the fence. An arborist said that the only hope for saving the tree was to re-prune it properly and use 2 treatments of biostimulant over the next year. It was also suggested that two additional trees be planted, a cherry and a crape myrtle, one on their property

and one on common ground. LVCA will pay to have these steps taken. The takeaway is that we always have to do a walk-through regarding tree pruning and removal. The instructions were correct, but we hadn't done a walk-through as we usually do.

III. APPROVAL OF MINUTES:

MOTION: Mr. Alexander moved, Mr. Rosenbaum seconded, to approve the minutes of the December 10, 2018, Board meeting as presented. The motion passed unanimously (3-0-0).

IV. PRESIDENT'S COMMENTS:

Ms. Jacobson reminded everyone that their articles for the newsletter were due.
Ms. Jacobson also notified everyone that the final vote by the Fairfax County Planning Commission on whether to proceed with the Libeau Triangle development currently proposed by Christopher Land company will be on January 30, so emails with residents' comments must be sent to the Planning Commission right away.

V. MANAGEMENT REPORT:

Mr. Edwards reported that the storm door of the poolhouse has been replaced. He noted that there is nothing in LVCA's rules about motorcycle parking. He reported that LVCA's legal invoice was paid, and he noted that the Ashley Glen sign that was ripped off will be replaced.

VI. COMMITTEE REPORTS:

Architectural Control Committee: Rick Jacobson reported for the committee that their next meeting would be January 24th. He mentioned a trash problem on Peyton Forest and Butterfield, that trash was put out at 1:00 p.m. on Sunday, and suggested that notifying owners of problems and expecting them to notify their renters was not working. The committee recommends that letters regarding problems go to both the owner and the tenant, and for hearings, that both the owner and the tenant appear before the Board. The committee will determine the spring inspection schedule.

Communications: Cheryl Ryefield reiterated that articles for the newsletter were due that day, January 23. The quarterly newsletters will be called the Winter, Spring, Summer, and Fall editions.

Grounds: Mike Nutbrown reported that the Grounds committee did not meet in December, and that the next meeting would be Monday, January 28. Regarding stump removal work, he noted that, although the stumps had not all been removed yet, the invoice for their removal had already been paid. The committee has some new options regarding street light replacement which they will discuss at their upcoming meeting. Some drainage and erosion work undertaken by Blade Runners when they were our grounds company was paid for but not finished before their contract ended. Mike Nutbrown reported that Blade Runners came back and finished the work.

Pool & Recreation: Lisa Conoly reported that everything looks okay at the pool. Mr. Edwards mentioned that Atlantic Pool had to pump some water out of the pool due to all the rain and snow we've had. Ms. Conoly reported that the next newsletter will have the pool rules in it, and stated that she needs a copy of the original pool rules and application to work from when updating them. She asked Mr. Edwards if residents would be getting new passes or stickers for their current passes, and he said he would check on that.

Finance: John Alexander reported that LVCA had a good year financially, ending up $30,000 in the black, which was better than predicted. We had less snow than budgeted for, so we didn't spend $15,000 for that. Legal fees were less than budgeted for. We will roll the $30,000 to reserves.

Mason District Council: Donna Jacobson reported that they are fighting the current Libeau Lane development proposal and residents should send emails with their views.

VII. OLD BUSINESS:

Pool Furniture: Lisa Conoly chose colors for restrapping the old pool furniture to match the new furniture on the picnic pad – royal blue and putty. There are 42 chaise lounges and 25 deck chairs to restrap. Ms. Conoly recommended that LVCA order eight sand chairs for the baby pool area, with silver frames like the deck furniture and royal blue and putty straps. One chair in the picnic pad area needs a strap as well. Mr. Edwards will order a roll of each color strapping and grommets. Ms. Conoly mentioned that two green umbrellas are in need of repair, and both guard stand umbrellas need to be replaced. A resident suggested that we purchase a plastic kiddie picnic table with benches attached for the baby pool area, for the cost of approximately $100. Another resident suggestion was step stools in the bathrooms so that children could reach the faucets to wash their hands. Dale will ask the insurance company about liability regarding step stools. All of the pool furniture and restrapping is from the Reserve Study.

MOTION: Ms. Jacobson moved, Mr. Alexander seconded, to purchase all the furniture Ms. Conoly suggested. The motion passed unanimously (3-0-0).

Tree and Shrub Pruning: Mike Nutbrown stated that, in the future, we will talk to homeowners before trimming trees and shrubs close to their houses, and he will do a walk-through with any tree company before they undertake a pruning or removal job.

Landscape Issues: Mike Nutbrown reported that LVCA has had a lot of problems with regard to the grounds contract with Peters Landscaping. He has created lists of problems and walked the property with Peters, but a lot of problems were never remedied. We were supposed to get addenda to the contract, such as three leaf collections, but we never did. Finally, Peters told Ms. Jacobson that they were only going to do two leaf collections. Some residents reported that Peters just blew leaves into the woods and residents had problems with wet leaves all over their cars. Mr. Nutbrown reported that communication with Peters was not good. They do not pre-notify of work to be done, and never told LVCA what sprays they were using. Sometimes work was eventually completed, but not always, and LVCA got overcharged for some jobs. LVCA got charged $600 for watering that was included in their contract. We would like to keep Peters

for snow removal but would like to re-consider Shenandoah, which was the Grounds committee's first recommendation. Mr. Edwards will talk to Peters about the terms of terminating LVCA's landscaping contract with them but keeping the snow removal contract. If necessary, Ms. Jacobson will talk with LVCA's lawyer after Mr. Edwards reports back and the Board will vote by email if they want to terminate Peters.

VIII. NEW BUSINESS:

2018 Surplus:

MOTION: Ms. Jacobson moved, Mr. Rosenbaum seconded, to move the 2018 surplus of $30,000 to the Reserve Fund. The motion passed unanimously (3-0-0).

IX. ACTION ITEMS:

- Order restrapping of pool furniture
- Order new pool furniture and umbrellas
- Fix Ashley Glen sign
- Send all letters about problems to owner and tenant
- Check on $600 watering bill
- Discuss with Peters termination of contract

X. ADJOURNMENT:

Ms. Jacobson adjourned the Board meeting at 8:45 p.m.

Minutes of Executive Session

Present:
Donna Jacobson, President
John Alexander, Treasurer
Bob Rosenbaum, Member at Large
Dale Edwards, Sequoia Representative

Issues Discussed:

1. Discussed delinquent accounts and which ones had gone to legal.
2. Discussed waiving the late fee for late payment of January Quarterly Dues payment for government employees who are affected by the shutdown.
3. Discussed where BOD meetings are going to be held. Mason Crest Elementary will only let us book meetings up to 6 months in advance and will not let us use their library when the school is not open.

   February and March meetings will be at Mason Crest Elementary School Library.
   April's meeting will be at Mason District Governmental Center.