

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Monday, September 12, 2011
Mason District Government Center**

BOARD MEMBERS PRESENT:

Jay Jarvis
Sean Walsh
Hattie Walden
Nathan Garcia

BOARD MEMBER ABSENT:

John Alexander

OTHERS PRESENT:

Diane Tschirhart Property Manager, KPA
Chris Collins Recording Secretary, Minute-By-Minute

I. CALL TO ORDER:

Mr. Jarvis called the meeting to order at 7:00 p.m.

II. CITIZEN'S COMMENTS:

There were no citizen comments.

III. APPROVAL OF MINUTES:

MOTION: Mr. Walsh moved, Ms. Walden seconded, to approve the minutes of the August 8, 2011 Board meeting as amended. The motion passed unanimously (4-0-0).

IV. PRESIDENT'S COMMENTS:

Mr. Jarvis made no comments.

V. MANAGEMENT COMPANY REPORT:

MOTION: Mr. Walsh moved, Ms. Walden seconded, to approve the Goldklang engagement letter for the 2011-2012 audits. The motion passed unanimously (4-0-0).

VI. COMMITTEE REPORTS:

ACC: No report was given.

Communications: Mr. Jarvis reported, on behalf of Mr. Iddings, that the deadline for the next newsletter is Thursday, September 29th.

Grounds: In Mr. Alexander's absence, Mr. Jarvis requested board endorsement for several upcoming projects. Mrs. Walden had several questions regarding the construction of a new bridge to be built on community common grounds. Mr. Jarvis stated the bridge would be built over the gully at the end of Brunswick Forest Pass. The bridge would be built by Eagle Scouts with Ben Jarvis as lead; and that the construction would be supervised by adults. The only cost to the community would be for materials. Mrs. Walden inquired about obtaining a permit. Mr. Jarvis stated that a permit was not required and that he would be contacting Dominion Power before construction. Mrs. Walden stated and Mr. Jarvis agreed that the proposed bridge project would not exceed the requested budget amount. Mrs. Walden also had several questions regarding the request to purchase and plant new trees in the community.

MOTION: Mr. Jarvis moved, Mr. Walsh seconded, to approve the Grounds Committee's requests contingent upon a Board review of the tree plan showing what type of trees will be planted and where they will be planted. The motion passed unanimously (4-0-0).

Neighborhood Watch: The next meeting will be held on September 21st.

Poor & Recreation: Ms. Connolly reported that the pool has closed and that it was a successful season. She would like to request that a pool party be budgeted for next year (with guard time extended by two hours) and would also like for baby changing tables for the restrooms be budgeted for as well. She will contact Mr. Walsh. Lastly, Ms. Connolly requested that the end of summer survey be included with the Annual Meeting notice.

Finance: Mr. Walsh reported that the 2012 draft budget will be distributed to the committee members for review. Recommendations will be reviewed and may be incorporated into the budget. Mrs. Walden requested and Mr. Walsh concurred that the 2010 year end numbers would be helpful in order to draft the 2012 budget. Ms. Tschirhart stated it would be an easy task and would send the information to Mr. Walsh.

Nominating Committee: Mr. Jarvis reported that Mr. Iddings has submitted his name as a candidate. Ms. Walden also submitted a nomination for Donald Terrieri.

Fairfax Federation: Ms. Boone reported that the next meeting is scheduled for Thursday, September 15th.

Management Company Search Task Force:

MOTION: Ms. Walden moved, Mr. Walsh seconded, to select Sequoia Management as the new management company for Lafayette Village Community Association. The motion passed unanimously (4-0-0).

Parking Task Force: No report was given.

However, Mrs. Walden inquired as to what prompted Mr. Jarvis to make a resolution for residents to pay for visitor parking and place it on the August agenda. Mr. Jarvis stated he had received complaints from other residents.

Standard Operating Procedures: Ms. Walden has added some committee feedback to the document and will send it off to Legal Counsel for review.

VII. NEW BUSINESS:

No new business was discussed.

VIII. ADJOURNMENT:

Mr. Jarvis ended the Open Session of the Board meeting at 7:40 p.m. and the Board moved into an Executive Session to discuss the new management company. Mr. Jarvis recessed the meeting while the room was cleared of all but those authorized to participate in the Executive Session.

IX. EXECUTIVE SESSION:

Upon a motion duly moved and seconded, the Board moved into Executive Session. The Board rose from Executive Session and briefly discussed delinquent homeowner accounts with Ms. Tschirhart. There were no directives given to Ms. Tshirhart. Ms. Tshirhart left the meeting at 7:50 p.m.

Mrs. Walden made a request of the Board to allow her to be the liaison for Sequoia Management through the transition period. Mr. Walsh stated that it should be the President.

Mr. Jarvis adjourned the Regular Session of the Board meeting at 7:57 p.m.