

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION**  
**BOARD OF DIRECTORS MEETING**  
**Monday, March 12, 2018**  
**Mason Crest Elementary School**

**BOARD MEMBERS PRESENT:**

Michelle Kloc, President  
John Alexander, Treasurer  
Amy Phipps, Secretary  
Steve Longstreet, Director-at-Large

**OTHERS PRESENT:**

Amanda Sansbury  
Anne Sansbury  
Lisa Conoly  
Mike Nutbrown  
Donna Jacobson  
Cheryl Wrightfield  
Dennis Grant  
Pascal Bui-Pho  
Dale Edwards, Sequoia Management  
Chris Collins, Recording Secretary, Northern Virginia Minutes

**I. CALL TO ORDER:**

Ms. Kloc called the meeting to order at 7:05 p.m. and confirmed a quorum.

**II. CITIZENS' COMMENTS:**

Dennis Grant discussed issues he is having with trees located on his neighbor's property causing damage to his property. Mr. Edwards will investigate the issues tomorrow and Ms. Kloc will report back to Mr. Grant.

Pascal Bui-Pho introduced himself to the Board and stated that he is new to the neighborhood. He also stated that he would like to serve on the Board as there is a vacant position. Mr. Bui-Pho noted that he was a member of the HOA Board of a condominium where he previously lived. He also discussed an issue where neighbors are putting their trash out in an area that is in front of his home. The Board discussed having homeowners put their trash out on the island for collection.

Cheryl Wrightfield informed the Board that articles or reports for the next newsletter are due to her by March 25<sup>th</sup>. The newsletter will go out the week after Easter.

Lisa Conoly inquired about the new website. Ms. Kloc responded that the site should be live by the end of the month.

### III. APPROVAL OF MINUTES

**MOTION: Ms. Kloc moved, Mr. Longstreet seconded, to approve the minutes of the February 12, 2018 Board meeting as presented. The motion passed unanimously (4-0-0).**

### IV. PRESIDENT'S COMMENTS:

No comments were presented.

### V. MANAGEMENT REPORT:

Mr. Edwards reported that mulching has begun. He noted that he has addressed some landscaping issues with Peter's. Mr. Edwards stated that there are several stumps throughout the community that need to be ground down. The Grounds Committee will compile a list of stumps for Mr. Edwards. Mr. Edwards reviewed the status of items included on last month's action item list. He noted that he intends to begin ARC inspections tomorrow.

### VI. COMMITTEE REPORTS:

Architectural Control Committee: Ms. Jacobson reported that the committee discussed trash issues and inspections during the last committee meeting.

Communications: No report was provided.

Grounds: Mike Nutbrown reported that the committee is planning the renovation of the basketball court. He also reported that a vine clean-up was done yesterday by Carl Iddings. He stated that he has received quotes for running a water line to the water fountain at the pool and the garden. As the water would not be potable, the Board discussed options for the water fountain. Mr. Edwards will investigate cost and logistics associated with moving the water fountain. Mr. Alexander will determine where the budget may be able to absorb the cost for a permanent solution for a water source for the garden.

Neighborhood Watch: There was no report.

Pool & Recreation: Lisa Conoly reported that the cover has been removed from the pool. She has reviewed the pool rules and found that no substantive changes are required. She requested that Mr. Edwards email her the various dates for the 2018 pool season. She noted that the pool rules will be published in the newsletter and posted to the website. Lastly, Ms. Conoly reported that water aerobics classes will be held twice a week this summer.

Finance: Mr. Alexander reported that the committee will meet some time in the next two

weeks. The committee will discuss funding for 2018 reserve projects, as well as a water source for the garden.

Fairfax Federation: Amanda Sansbury reported that she was unable to attend the meeting this month.

Mason District Council: Donna Jacobson reported that the Council is waiting for the final draft of the county document on short-term rentals. The Board of Supervisors will meet on March 20<sup>th</sup>.

## **VII. OLD BUSINESS:**

No old business was discussed.

## **VIII. NEW BUSINESS:**

Nominations for Board:

**MOTION: Ms. Phipps moved, Mr. Alexander seconded, to nominate/appoint Pascal Bui-Pho to the Board of Directors. The motion passed unanimously (4-0-0).**

2017 Annual Audit: The Board referred the draft audit to the Finance Committee for review.

Earth Day/Arbor Day: The Board agreed to honor Carl Iddings at the event for his service on the Board of Directors. Mr. Longstreet will purchase the gift for Mr. Iddings. The Board proposed a date of April 21<sup>st</sup> for the event. The Grounds Committee will discuss this and confirm the date with the Board. Once the date has been confirmed, Mr. Edwards will reserve a moon bounce.

## **IX. ACTION ITEM REVIEW:**

- Check tree limbs at 7818 Ashley Glen
- Investigate costs and logistics for moving water fountain
- Send Lisa Conoly Atlantic's pool hours/dates for 2018
- Schedule moon bounce for Earth Day/Arbor Day event

## **X. ADJOURNMENT:**

Ms. Kloc adjourned the Board meeting at 8:06 p.m.

## **XI. EXECUTIVE SESSION:**

The Board called the Executive Session to order at 8:10 p.m.

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The Board nominated and appointed Steven Longstreet as Vice President. The Board nominated and appointed Pascal Bui-Pho to complete and serve out Carl Iddings term as Member At Large.

The Executive Session was officially adjourned at 8:20 p.m.

Respectfully,

//Amy K Phipps//

ATTEST: Amy K Phipps, Secretary