

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Monday, August 8, 2016
Mason District Government Center**

BOARD MEMBERS PRESENT:

Carl Iddings, President
John Alexander, Vice President
Kathie French, Secretary
Michelle Kloc, Director-at-Large (appointed at this meeting)

BOARD MEMBERS ABSENT:

James Franklin, Treasurer

OTHERS PRESENT:

Angela Cutter
Amanda Sansbury
Anne Sansbury
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Mr. Iddings called the meeting to order at 7:07 p.m. and confirmed a quorum.

Replacement for Vacant Board Position:

MOTION: Mr. Alexander moved, Ms. French seconded, to appoint Michelle Kloc to fill the Board position vacated by J. Gaston. The motion passed unanimously (3-0-0).

II. CITIZENS' COMMENTS:

Amanda Sansbury stated that the National Night Out event went well.

III. APPROVAL OF MINUTES:

MOTION: Mr. Alexander moved, Ms. French seconded, to approve the minutes of the July 11, 2016 Board meeting as presented. The motion passed unanimously (4-0-0).

IV. PRESIDENT'S COMMENTS:

Mr. Iddings reported that the Annual Meeting will be held on October 12th in the large conference room at the Mason District Government Center. He discussed possibilities for a guest speaker. He also noted that Ms. French's and Mr. Alexander's Board positions will be up for election. Mr. Alexander has indicated that he wishes to be nominated for election.

Due to Doug Stewart stepping down as Chair, Mr. Iddings appointed Steve Longstreet to serve as the Chair of the Neighborhood Watch Committee. Mr. Iddings thanked Doug Stewart for his service to the community as Neighborhood Watch chair.

Mr. Iddings also reported that the Association held a great National Night Out event that was well attended. A presentation was given on security cameras and video doorbells. He thanked organizers Steve and Amanda Longstreet, as well as other volunteers.

Lastly, Mr. Iddings reported that two dead trees were removed, on an emergency basis, at Mt. Airey Lane at a cost of \$1,375.00.

V. MANAGEMENT REPORT

Mr. Edwards reported that maintenance cleaned the gutters at the pool and that the windowsill in the pool house has been painted. He also reported that he has had issues getting proposals for the reserve study, but has contacted other vendors and expects to receive them in time for the September Board meeting.

Mr. Edwards noted that he received two quotes for mosquito abatement: Bladerunners has quoted \$800.00 each for two treatments; and Mosquito Squad has quoted \$4,500.00 for treatments every three weeks until November 1st. Mr. Iddings requested that Mr. Edwards inquire as to what chemicals are used to treat the grass.

Mr. Edwards will follow-up on broken street light on Ashley Glen and on repainting the "Reserved Parking" sign for a parking space on Peyton Forest.

Lastly, Mr. Edwards reported that all outstanding funds for the Concrete Jack work have been received from home owners.

VI. COMMITTEE REPORTS:

Architectural Control Committee: Nothing new to report. .

Communications Committee: Mr. Iddings reported that the August/September newsletter went out on time, and that a number of email announcements have gone out over the last month.

Grounds Committee: Mr. Iddings reported on behalf of Mr. Nutbrown that the committee is working on a list for the fall seeding, and will be addressing erosion projects. The committee will address replacement plantings for the Butterfield island, since a dead maple tree had been removed but not replaced last fall. Mr. Nutbrown thanked Anne and Amanda Sansbury for pruning work that they did around street signs.

Neighborhood Watch Committee: Mr. Iddings reported that there have been a few vehicle break-ins recently. He also mentioned that 7 new residents have signed up for the committee and a training session will be scheduled shortly.

Pool & Recreation Committee: Mr. Iddings reported on behalf of Lisa Conoly that there will be an end of the season barbeque at the pool on August 27th, with a rain date of August 28th. She is looking for a volunteer to staff the grill for this event. He also mentioned that many compliments have been made regarding the summer staff.

Mr. Iddings added that he continues to monitor a situation with 4020 Lafayette Village Drive. The owners are planning on installing a retaining wall on the hillside adjacent to the pool parking lot and would like use of that side of the parking lot during that time.

Finance Committee: No report was given as Mr. Franklin was not in attendance.

Fairfax Federation: No report was given.

Lafayette Village 2025: No report was given as Mr. Franklin was not in attendance.

VII. OLD BUSINESS:

2017 Draft Budget: The Board reviewed the draft budget. Mr. Iddings noted that the draft shows a deficit of \$3,500.00. Mr. Edwards pointed out that the association is due a free month of trash services in 2017, and a savings will be seen there. Mr. Iddings noted that the pool contract will be up this year, and that the trash and grounds contracts will be up in 2017. Mr. Iddings requested that Board members send their comments on the working draft to Mr. Franklin.

VIII. NEW BUSINESS:

Nominations Committee Appointment:

MOTION: Mr. Iddings moved, Ms. French seconded, to appoint Jim Franklin and Nate Switzer to the Nominations Committee. The motion passed unanimously (4-0-0).

MOTION: Mr. Iddings moved, Mr. Alexander seconded, to appoint Ms. French to serve as Board secretary, and Ms. Kloc to serve as the Director at Large. The motion passed unanimously (4-0-0).

Approval of Changes to ACC Guidelines:

MOTION: Mr. Alexander moved, Ms. French seconded:

Be it resolved by the Lafayette Village Community Association Board of Directors that the following amendments to the ACC Guidelines approved by the Architectural Control Committee be accepted and incorporated into the ACC Guidelines as follows:

1. Replace section 1.11(c) to read: Fences may be extended to the property line, as long as severe slopes or restrictions of easements are not involved. End units may extend fences outward from the side of the unit to the property line, and forward 15 feet from the back corner of the unit. Due to fire department emergency guidelines, end units must leave a path of at least 6 feet in width between the units' fences to ensure access. Any request to change the fence location must be accompanied by a certified survey showing exact property lines and must be approved by the ACC prior to construction.
2. Replace section 1.11(d) to read: Gates are required and must be maintained. Gates must be of the same wood and style as the fence, and hardware must be black, preferably wrought iron.
3. Replace section 1.15 to read: Floodlights are permitted as long as installation is in accordance with Section 1.14 and the light is not directed into another homeowner's yard.
4. Amend section 1.24 to replace a cross-reference to section 1.10 to read "section 1.14."
5. Amend section 2.8 to replace a cross-reference to section 1.10 to read "section 1.14."
6. Amend section 2.9 to replace a cross-reference to section 2.7 to read "section 2.8."

And be it resolved that these amendments take effect when the updated ACC Guidelines are posted to the website. The motion passed unanimously (4-0-0).

IV. ACTION ITEMS:

- Check with the elementary school regarding the September Board meeting
- Send 3796 Yorktown Village Pass a letter regarding the canoe
- Have the streetlight pole replaced on Ashley Glen
- Contact Gary to paint a curb with "reserved" on Peyton Forest
- Change the CAI listing to reflect the current board for LVCA
- Find out what chemicals will be used to treat for mosquitos
- Send the quotes for mosquito treatment to the Board

IX. ADJOURNMENT:

There being no further business, Mr. Iddings adjourned the Regular Session of the Board meeting 8:19 p.m. to convene an Executive Session.

X. EXECUTIVE SESSION

Mr. Iddings discussed the status of a foreclosure case against a home on Butterfield Lane. No action items were identified.

The Board came out of the Executive Session at 9:25 p.m.