

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Monday, April 14, 2014
Woodburn Elementary School**

BOARD MEMBERS PRESENT:

Carl Iddings, President
John Alexander, Vice President
James Franklin, Treasurer

BOARD MEMBERS ABSENT

J. Gaston, Secretary
Jay Jarvis, Member at Large

OTHERS PRESENT:

Anne Sansbury
Amanda Sansbury
Michael Nutbrown, Grounds Committee Member
Lisa Conoly, Pool Committee Chair
Angela Cutter, Architectural Control Committee Chair
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Mr. Iddings called the meeting to order at 7:07 p.m. and confirmed a quorum.

II. CITIZENS' COMMENTS:

Lisa Conoly informed the Board that the Blade Runners employee on the property threw an orange peel out of his vehicle on the way out of the property. She also noted that a trail of worn grass has developed leading out of the back gate of the house for sale on Byrds Nest. Mr. Edwards said he had cited the owner of the property for the damage to the grass.

III. APPROVAL OF MINUTES:

MOTION: Mr. Franklin moved, Mr. Alexander seconded, to approve the minutes of the March 10, 2014, Board meeting as amended. The motion passed unanimously (3-0-0).

IV. PRESIDENT'S COMMENTS:

Mr. Iddings reminded the other Board members and residents that the Arbor Day/Earth Day celebration will take place on April 26th. There will be a barbeque and tree planting. He reported that there have been several unanimous email votes between last month's

Board meeting and this Board meeting regarding the pool picnic pad, 2014 pool rules, and the Phase 3 proposal from Falcon Engineering for the management and oversight of the milling and paving project.

Mr. Iddings reported that the property at 4020 Lafayette Village Drive is being gutted and will be renovated. He has been in negotiations with the new owner to continue the use of some parcels of the property. The owners have agreed to allow LVCA continued use of the parcels of property. In exchange, they will be added to LVCA's trash contract for regular service and will also be given pool passes to the LVCA pool.

V. MANAGEMENT REPORT

Mr. Edwards reported that the landscaping company has started the spring cleanup. The pool company is prepping for the 2014 season. The light on Newport Glen has been repaired. The spring inspection has been completed and a re-inspection will be done. Mr. Iddings asked about how the receipts from the 7824 Ashley Glen Road foreclosure settlement were accounted for. He disagreed with the \$19,610.43 Legal Fees Reimbursement line in the March Financial Statement, noting that he understood the legal fees were about \$6,000 less than that figure.

VI. COMMITTEE REPORTS:

Architectural Control Committee: Ms. Cutter had questions regarding the inspections. She inquired about a home on Merrimac Trail that needs to be inspected but was not included on the report. Mr. Edwards explained that the system does not record the single family home inspections. He will email that information to Ms. Cutter. She also stated that she noticed some things that should have been cited. She will email the information for Mr. Edwards and he will take a look at those properties.

Communications Committee: Mr. Iddings reported that the deadline for submitting to the next newsletter is June 3rd. The newsletter will go out on June 7th. He noted that the website has been updated and eight announcements have gone out.

Grounds Committee: Michael Nutbrown reported on behalf of Mr. Jarvis. He reported that the committee is working on restructuring the parking signs to meet the new codes for 2015. The pool picnic area contract has been signed. The committee is working on the erosion project list. New trees will be planted later this spring. The dog run is now available. The committee is working to get certified as a monarch butterfly way station.

Neighborhood Watch Committee: Mr. Iddings reported that Doug Stewart is still trying to coordinate a meeting time for the committee.

Pool & Recreation Committee: Ms. Conoly reported that the registration form and pool rules were published in the recent newsletter. She noted that a storage bin needs to be purchased for the pool cover. Mr. Edwards will research and purchase one. Ms. Conoly reported that grass has been planted in front of the pool house. She has been working on

finding an instructor for a potential water aerobics class. Mr. Edwards stated that he may know of someone and will be in contact with Ms. Conoly regarding this. Ms. Conoly stated that furniture for the new picnic area will need to be purchased. The Board agreed that they would like the new furniture to match the existing furniture if possible. Ms. Conoly asked Mr. Edwards to purchase wristbands to give residents who reserve the picnic area. Fifty pool applications have already been turned in, and there will be a cookout at the pool on May 25th.

Finance Committee: Mr. Franklin reported that he spoke with Vince Hughes of Sequoia about changing account names but will wait until the audit comes out. He stated that the financial statements look good. He inquired about a payment schedule for the paving project. Mr. Iddings responded that he will discuss this with the vendor. Mr. Franklin requested that more specific information regarding instructions from the Board to Mr. Edwards and/or Vince Hughes about finances be included in the minutes. Lastly, he stated that the budget overage (\$3,000) regarding snow removal is remarkably lower than he thought it would be.

Fairfax Federation: Mr. Iddings reported on behalf of Linda Boone. The Federation is looking at ways to perform their legislative initiatives more efficiently. He asked the other Board members to think about what they'd like to do about legislation that affects HOAs.

VII. OLD BUSINESS:

Street Milling & Paving Update:

Mr. Iddings reported that the milling and paving project will start soon. There is a meeting tomorrow, April 15th, to determine the schedule and review a pre-construction checklist. He noted that a lot of notification will need to be done. Mr. Edwards suggested sending out a one page flyer with the schedule to be distributed to the residents.

VIII. NEW BUSINESS:

Appointment of Donna Jacobson to Grounds Committee:

MOTION: Mr. Alexander moved, Mr. Franklin seconded, to appoint Donna Jacobson to the Grounds Committee. The motion passed unanimously (3-0-0).

Contribution of WMCCAI VA Legislative Action Committee:

MOTION: Mr. Franklin moved, Mr. Alexander seconded, to expend \$500 to the WMCCAI Legislative Action Committee lobbying on behalf of homeowners' associations. The motion passed unanimously (3-0-0).

Mr. Franklin asked Mr. Edwards to ask Vince Hughes if this is an allowable expense.

FY2013 Audit:

Mr. Franklin stated that it was a favorable audit, though he recommended that it not be accepted until some changes are made.

Authorization of President to Negotiate and Enter into a Contract with the New Owner of 4020 Lafayette Village Drive

MOTION: Mr. Franklin moved, Mr. Alexander seconded, to authorize the President to negotiate and enter into a contract with the new owner of 4020 Lafayette Village Drive to allow LVCA continued use of the grassy area near the basketball court, as well as the pathway from the basketball courts to the Meadows, and to change the pool rules to allow Board approval of expanded pool access. The motion passed unanimously (3-0-0).

Blade Runners Proposal – Drainage Issue in Front of 7832 Ashley Glen

MOTION: Mr. Alexander moved, Mr. Franklin seconded, to accept the proposal from Blade Runners to address the drainage issue in front of 7832 Ashley Glen at a cost of \$2,704.01. The motion passed unanimously (3-0-0).

IX. ACTION ITEMS:

- Email Angela Cutter the violation list
- Find a storage bin for the new pool cover
- Send Ms. Conoly catalogues for pool furniture
- Find out if the \$500 for lobbying is an allowable expense
- Audit Representation Letter for signature at next Board meeting
- Find out how the \$31,000 from the 78424 Ashley Glen Road foreclosure settlement was distributed out

X. ADJOURNMENT:

There being no further business, Mr. Iddings adjourned the Regular Session of the Board meeting 8:34 p.m. to convene an Executive Session.

XI. EXECUTIVE SESSION

The Board entered into Executive Session at 8:48 pm, and reviewed and discussed past due accounts. The Board authorized towing cars from the parking spaces assigned to six townhomes for which the owners are more than \$1,000 in arrears. The Board rose from Executive Session at 9:36 and adjourned the meeting.

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These minutes, having been reviewed and properly approved by the LVCA Board of Directors during the regularly scheduled monthly meeting held May 14, 2014, are hereby submitted as APPROVED.

Respectfully,

 //Gilbert J. Gaston, Jr.//
ATTEST: J. Gaston, Secretary