

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Tuesday, November 19, 2013
Woodburn Elementary School**

BOARD MEMBERS PRESENT:

Carl Iddings, President
John Alexander, Vice President
James Franklin, Treasurer
Jay Jarvis, Member at Large

BOARD MEMBER ABSENT:

J. Gaston, Secretary

OTHERS PRESENT:

Angela Cutter, ACC Chair
Lisa Conoly, Pool Committee Chair
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Mr. Iddings called the meeting to order at 7:07 p.m. and confirmed a quorum.

II. CITIZENS' COMMENTS:

There were no citizen comments.

III. APPROVAL OF MINUTES:

MOTION: Mr. Jarvis moved, Mr. Alexander seconded, to approve the minutes of the October 15, 2013 Board meeting as amended. The motion passed unanimously (4-0-0).

IV. PRESIDENT'S COMMENTS:

Mr. Iddings updated the community on the status of 7842 Ashley Glen. A court date for the foreclosure hearing has been scheduled for early January. Bank of America requested a buyout statement. The buyout amount is over \$31,000.

Mr. Iddings reported that there will be a holiday decorating contest again this year, and awards will be given out. He also reported that Patriot has started collecting trash earlier in the day again and trash pick-up is being completed by about 7:15 a.m. There will not be trash pick-up on Thanksgiving Day, but will instead occur on Saturday, November 30.

Lastly, Mr. Iddings informed the community that Angela Cutter has resigned her Board position, and James Franklin has agreed to serve in her place. He thanked Ms. Cutter for her service.

MOTION: Mr. Jarvis moved, Mr. Alexander seconded, to accept the resignation of Angela Cutter, and appoint James Franklin to serve on the Board. The motion passed unanimously (4-0-0).

Treasurer's Report: Mr. Jarvis informed the community that he wishes to resign his position as Treasurer. Mr. Iddings noted that Mr. Franklin has agreed to serve as Treasurer.

MOTION: Mr. Alexander moved, Mr. Iddings seconded, to appoint Mr. Franklin to serve as Board Treasurer, and Mr. Jarvis to serve as Member at Large. The motion passed unanimously (4-0-0).

V. MANAGEMENT REPORT:

Mr. Edwards reported that he spoke with the pool company representative regarding charges on the last pool invoice and was informed that the charges were legitimate and that the items removed from the LVCA pool did not belong to LVCA.

Mr. Edwards noted that he received the insurance certificate from Big Steve.

Mr. Edwards reported that expenses incurred in December, though billed in January, will be booked in the month incurred.

Lastly, Mr. Edwards reported that he spoke with several pest control companies and was informed that there is no real solution to the cicada killer wasp infestation. There is a powder that can be inserted into the wasp holes, but this would need to be done very often on an ongoing basis. Mr. Iddings asked Mr. Edwards to find out what the costs would be for an ongoing treatment of cicada killer wasps.

VI. COMMITTEE REPORTS:

Architectural Control Committee: Angela Cutter reported that there have been a few routine requests. She also noted that there has been a re-emergence of trash issues on one street and the committee is dealing with the problem.

Communications Committee: Mr. Iddings reported that the deadline for articles for the December/January issue is due on November 26. He asked Mr. Franklin to provide the date of the next Finance Committee meeting so that he can post that on the website.

Grounds Committee: Mr. Jarvis reported that many trees around the community are being removed since they are diseased, damaged or potentially dangerous. All trees on the initial list are being finished. New trees will be planted soon. He noted that some

pine trees around the pool have been taken out. The committee has finished cleaning out the community garden and the fence is almost finished. The retaining wall has been added and 7 new plots were created. Mr. Jarvis noted that the cumulative income from the garden will cover this fall's expenses. The erosion project at the end of Newport Glen Pass is being completed. Other erosion projects have been finished. Mr. Jarvis noted that the second bench has been installed in the park area. Flower bulbs have been planted on one side of the hill and the other side will need to be done.

Neighborhood Watch Committee: Mr. Iddings noted that the chair position is still vacant.

Pool & Recreation Committee: Ms. Conoly reported that she and Mr. Edwards have been reviewing contracts for next year. She noted that the straps on some of the pool chairs still need to be repaired. Mr. Edwards will order the straps and then have the chairs repaired.

Finance Committee: Mr. Franklin reported that the 2014 draft budget will be discussed later in the meeting. He also noted that a Capitol One CD will mature on November 24.

Fairfax Federation: No report.

VII. OLD BUSINESS:

Street Milling & Paving Update

Mr. Iddings reported that he and Mr. Gaston met with the Falcon contractor and did a walk-through of the property. They identified curbs and gutters that need to be worked on. Falcon will submit detailed specs. Mr. Gaston will contact Falcon to find out when the Board will receive the solicitation documents.

VIII. NEW BUSINESS:

Appointment of Michael Nutbrown to Grounds Committee:

MOTION: Mr. Franklin moved, Mr. Alexander seconded to approve the appointment of Michael Nutbrown to the Grounds Committee. The motion passed unanimously (4-0-0).

Adoption of FY 2014 Budget:

MOTION: Mr. Franklin moved, Mr. Alexander seconded to adopt the FY 2014 Budget as presented. The motion passed unanimously (4-0-0).

Adoption of HOA Fees for FY 2014:

MOTION: Mr. Alexander moved, Mr. Franklin seconded to adopt the HOA fees for FY 2014. The motion passed unanimously (4-0-0).

Pool Contract Proposals: The Board will email their questions for the pool contractors to Mr. Iddings, who will consolidate them and Mr. Edwards will take them back to the contractors for clarification. The Board will revisit the topic at the next meeting.

Board Meeting Schedule for 2014: Beginning January 2014, the Board will meet on the second Monday of each month. The next meeting will be held on December 17.

IX. ACTION ITEMS:

- Get price on extermination of cicada killer wasps
- Have pool chairs re-strapped
- Remove Angela Cutter and DJ Terreri from the CAI membership and add Jim Franklin and J. Gaston
- Contact the pool bidders for more information on their bids

X. ADJOURNMENT:

There being no further business to discuss, Mr. Iddings adjourned the Board of Directors meeting at 8:45 p.m.

XI. EXECUTIVE SESSION

The Board entered into Executive Session at 8:50 pm. ACC violations for 4 homeowners were reviewed, and all the homeowners fined in absentia. In addition, reserved parking was suspended for one homeowner and collection of their dues was referred to the attorney. As a general practice, the board agreed that fines would be accrued on a monthly basis and directed Sequoia Management Company to implement this practice immediately. The Board rose from Executive Session at 9:30 and adjourned the meeting.

These minutes, having been reviewed and properly approved by the LVCA Board of Directors during the regularly scheduled monthly meeting held December 17, 2013, are hereby submitted as APPROVED.

Respectfully,

//Gilbert J. Gaston, Jr.//

ATTEST: J. Gaston, Secretary