

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS MEETING**

**Tuesday, July 16, 2013**

**Woodburn Elementary School**

**3401 Hemlock Drive, Falls Church, VA 22042**

**BOARD MEMBERS PRESENT:**

Carl Iddings	President
John Alexander	Vice President
Angela Cutter	Member at Large

**OTHERS PRESENT:**

Lisa Conoly	Pool Committee Chair
Dale Edwards	Property Manager, Sequoia Management
Chris Collins	Recording Secretary, Minute-By-Minute

**I. CALL TO ORDER:**

Mr. Iddings called the meeting to order at 7:06 p.m. and confirmed the presence of a quorum.

**II. CITIZENS' COMMENTS:**

There were no citizens' comments.

**III. APPROVAL OF MINUTES:**

**MOTION: Mr. Alexander moved, Ms. Cutter seconded, to approve the minutes of the June 18, 2013 Board of Directors meeting as presented. The motion passed unanimously (3-0-0).**

**IV. PRESIDENT'S COMMENTS:**

Mr. Iddings thanked Fred Saah for his service as the Neighborhood Watch Committee Chair. Mr. Saah will be moving out of the community. Mr. Iddings will present him with a plaque during the National Night Out event on August 6<sup>th</sup>.

**V. MANAGEMENT REPORT:**

Mr. Edwards reported that he heard back from Patriot who proposes to credit the Association \$500 to allow Patriot to change its trash collection schedule to Tuesdays and Fridays. The Board agreed to leave the contract as it is. Mr. Edwards noted that Bladerunners recently missed some homes when trimming bushes but the situation has been resolved. The wading pool fence recently came down but Atlantic Pools repaired it. The IPC contract is ready to go. Bank statements are included in the Board packet.

Lastly, Mr. Edwards reported that he has sent pictures of the bridge and the street lights to the insurance company.

## **VI. COMMITTEE REPORTS:**

ACC: There was no report.

Communications: Mr. Iddings reported that the newsletter will go out the first weekend in August. The deadline for articles is Tuesday, July 30<sup>th</sup>.

Grounds: Mr. Iddings reported on behalf of Mr. Jarvis. The committee is working on fencing for the community garden. It is also putting together a comprehensive tree maintenance list. The committee will also request a proposal from Bladerunners for erosion issues.

Neighborhood Watch: Mr. Iddings reported that National Night Out is scheduled for August 6<sup>th</sup>. There will be a moon bounce and a sno-cone machine. Mr. Iddings noted that the committee will need a new Chair as Mr. Saah is moving out of the community. He will include an article in the next newsletter.

Pool & Recreation: Lisa Conoly reported that the first "swim under the stars" was held in June and over 50 people attended. The next "swim under the stars" event will be held on July 27<sup>th</sup>, with a rain date of August 3<sup>rd</sup>. Mr. Edwards will confirm that the guards are scheduled for that night. There will be a cookout on August 24<sup>th</sup>. Food inside the pool area continues to be an issue. Ms. Conoly suggested that the Board consider creating an area where food would be permitted. There will be no water aerobics as an instructor has not been identified. Ms. Conoly also noted that straps on some of the chairs are coming loose.

Fairfax Federation: Mr. Iddings reported that Linda Boone is now the Recording Secretary for the Federation. He also noted that the legislative agenda for 2014 is being developed.

Finance: Mr. Iddings reported that budget season is coming up. The committee will be meeting in August.

## **VII. OLD BUSINESS:**

Association Insurance Policy Review: The Board has reviewed the current policy and has identified areas where more coverage is needed or areas that need to be added to the policy. Management will obtain a quote for these items from the agent and prepare a cost sheet for the next meeting.

## **VIII. NEW BUSINESS:**

Approval of Contract with Civil Engineering Firm: This has been postponed until another proposal can be obtained.

Approval of Contract with Northern Virginia Minutes: This has been postponed until Chris Collins can send her fee schedule to Mr. Edwards for the Board to review.

Approval of Purchase of Deer Fencing for Community Garden:

**MOTION: Mr. Iddings moved, Mr. Alexander seconded, to authorize the Grounds Committee to purchase fencing for the community garden at a cost of \$1,440. The motion passed unanimously (3-0-0).**

Discussion of Pool Solicitation: The contract with the pool company ends at the end of this season. Mr. Edwards will draft a solicitation to provide for the Board's review at the next meeting.

Discussion of Annual Meeting: The Annual Meeting will be held in October at the Mason District Center. There will be 2 Board seats up for election. Mr. Terreri has indicated that he does not intend to run and Mr. Alexander has indicated that he does intend to run. Mr. Iddings will publish a call for Nominating Committee members in the next newsletter.

#### **IX. ACTION ITEM REVIEW:**

- LED lights for Association street lights
- Pool chair repair
- Prepare draft 2014 budget
- 2010 taxes, 2012 taxes and audit
- Draft pool contract solicitation
- Estimate for concrete pad for pool area
- Confirm guards for "swim under the stars"

#### **X. ADJOURNMENT:**

Mr. Iddings adjourned the Regular Session of the Board meeting at 8:17 p.m.

#### **XI. EXECUTIVE SESSION:**

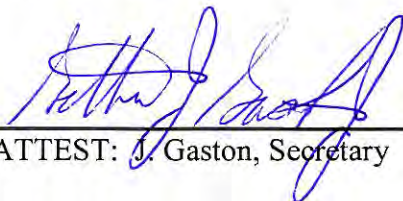
The Board entered executive session at 8:19 to discuss the delinquency report, yard waste disposal and the status of ACC violations.

The Board noted that some homeowners are continually delinquent in the payment of their assessments and options to discourage this practice were discussed. The Board voted to fine a homeowner for improper disposal of tree limbs on common property. No ACC hearings were held, but the list of outstanding violations was discussed.

There being no further business, the Board rose from Executive Session at 8:47 pm.

These minutes, having been reviewed and properly approved by the LVCA Board of Directors during the regularly scheduled monthly meeting held September 17, 2013, are hereby submitted as DRAFT.

Respectfully,



A handwritten signature in blue ink, appearing to read "J. Gaston", is written over a horizontal line. The signature is stylized and cursive.

ATTEST: J. Gaston, Secretary