

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING**

**Monday, September 10, 2012
Mason District Government Center
6507 Columbia Pike
Annandale, VA 22042**

BOARD MEMBERS PRESENT:

Carl Iddings	President
John Alexander	Vice President
Jay Jarvis	Treasurer
Nathan Garcia	Secretary

OTHERS PRESENT:

Dale Edwards	Property Manager, Sequoia Management
Johnathan Williams	Recording Secretary, Minute-By-Minute

I. CALL TO ORDER:

Mr. Iddings called the meeting to order at 7:02 p.m. and confirmed a quorum was present.

II. APPROVAL OF MINUTES:

MOTION: Mr. Alexander moved, Mr. Jarvis seconded, to approve the minutes of August 13, 2012 as amended. The motion passed unanimously (4-0-0).

III. CITIZENS' COMMENTS:

There were no citizens' comments.

IV. PRESIDENT'S COMMENTS:

Mr. Iddings discussed the progress with the updated basketball courts. There is a mix of residents and non-residents playing on the court. No issues have been reported thus far, and the basketball court has been a great addition to the community.

Patriot Trash has made their third pickup. The town house residents have had the opportunity to dispose of yard waste along with their Monday recyclable items. Missed trash was reported, and Patriot made an effort to come out on a non-pickup day to remove the garbage. Mr. Edwards will look into Patriot's yard waste policy, and how they separate yard waste from normal trash. The Annual Meeting will be held on October 1, 2012. Mr. Edwards will also check on available space for the Regular November meeting.

V. MANAGEMENT REPORT:

Mr. Edwards reiterated the status of Patriot Trash removal. Some storm damage needs to be reported to Blade Runner, mostly just limbs and branches. A pool cover will be priced for the main pool to protect the white coating. The pool is closed for the season. The lights for Dominion have been priced.

VI. COMMITTEE REPORTS:

Architectural Control Committee: The committee has followed up on violations. Trash violations are the biggest issue. Citing the violator will trigger an automatic hearing. Notifying all residents in writing was one of the options discussed to help curb misplaced garbage. A resident asked about using different shingles, and the Board will have to review first before any changes like that can be made.

Communications Committee: The newsletter will be distributed the week of 9/24/2012. Committee chairs need to have their reports submitted to Mr. Iddings by 9/22/2012.

Grounds Committee: The grounds solicitation was submitted. The Blade Runner contract will expire at the end of the year. The Board is seeking three to five bids get the best price. Parameters for grounds contactors include hedge trimming, tree trimming, mulching, mowing, and community garden work. Snow removal was also included in the scope of work needed. The company will also need to present a complaint and resolution procedure. A simplified bid form was also provided for the Board's review. A site inspection on 9/28/2012 will also be a part of the proposal. Mr. Edwards will coordinate that portion of the solicitation. The bids will need to be returned to the Board by 10/1/2012. The three light poles that need to be repaired can be fixed for \$3,900.00 by Dominion Power. Mr. Alexander asked that a replacement for the fencing around the front side lot be obtained. Mr. Edwards will make the call to get the fence repaired. The bid proposal package for the erosion work is almost complete. It will be sent out to at least three companies.

MOTION: Mr. Alexander moved, Mr. Iddings seconded, to replace three lamp posts for \$3,900.00. The motion passed unanimously (4-0-0).

Neighborhood Watch Committee: The upcoming Neighborhood Watch meeting will be canceled.

Pool & Recreation Committee: The pool has closed for the season. The Labor Day cookout was canceled due to weather. An earlier day was suggested for next year to include a rain day if necessary. A request for a new baby changing station was also discussed. Mr. Edwards is currently working on getting a work order completed for that project. The pool equipment is now stored away for the winter. The external lights need to be shut off.

Finance Committee: Mr. Jarvis discussed the draft budget. The reserve study was discussed in detail. Mr. Jarvis distributed a draft copy of the budget with year to date balances and future costs for upcoming needs. The document will be published in the newsletter for the Annual Meeting. Investments of the Association were also discussed in detail. The Board was asked to review new policies for handling investments for the Association. Two proposals have come in for the reserve study. The Board will have to select a company to conduct the study. Pavement and sidewalk work are the next items to be worked on. All upcoming work will be inspected by a civil engineer to ensure that the job is being handled correctly.

Fairfax Federation: The Fairfax Federation is back in session. The Federation is working on an emergency safety program for all communities in Fairfax County to be held on September 25, 2012. All Association leaders are welcome. They meet on the 4th Thursday of every month. The Board members' meeting for the Federation will be held on the 3rd Thursday of each month. All are welcome.

VII. OLD BUSINESS:

Proposal from Invasive Plant Control: Tabled.

VIII. NEW BUSINESS:

Appointment of Nominating Committee: The proposal for nominees for two vacancies was mentioned. Resident volunteers are welcome.

IX. ACTION ITEMS:

- Call Patriot to ask about the yard waste policy
- Check on meeting locations for the November regular meeting
- Grounds meeting will be held on 9/28/2012
- A loose light will be checked on by Mr. Garcia

X. ADJOURNMENT:

Mr. Iddings adjourned the Regular Session of the Board meeting at 8:15 p.m.

XI. EXECUTIVE SESSION:

The Board entered Executive Session at 8:25 p.m. to discuss homeowner ACC violations. The Board rose from executive session at 9:37 p.m. and authorized letters of notice of fines to be sent to those homeowners who had not fixed their violation(s) and for fines to start accruing for those properties.

XII. ADJOURNMENT:

Mr. Iddings adjourned the Executive Session of the Board meeting at 9:37 p.m.

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Respectfully Submitted

Nathan R. Garcia
Secretary