

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Monday, April 11, 2011
Mason District Government Center**

BOARD MEMBERS PRESENT:

Jay Jarvis
Sean Walsh
Hattie Walden
John Alexander

BOARD MEMBER ABSENT:

Terri Clark

OTHERS PRESENT:

Diane Tschirhart Property Manager, KPA
Chris Collins Recording Secretary, Minute-By-Minute

I. CALL TO ORDER:

Mr. Jarvis called the meeting to order at 7:02 p.m.

II. CITIZEN'S COMMENTS:

There were no comments.

III. APPROVAL OF MINUTES:

MOTION: Mr. Alexander moved, Ms. Walden seconded, to approve the minutes of the March 14, 2011 Board meeting as presented. The motion passed unanimously (3-0-0). Mr. Walsh was not present for the vote.

IV. PRESIDENT'S COMMENTS:

Mr. Jarvis did not have any comments.

V. MANAGEMENT COMPANY REPORT:

Ms. Tschirhart reported that there are some action items for the Board to address.

MOTION: Mr. Walsh moved, Mr. Alexander seconded, to approve the engagement letter from Goldklang for auditing services. The motion passed unanimously (4-0-0).

Draft Audit: Mr. Walsh will send the draft audit to the Finance Committee for their review.

Mailboxes: Mr. Alexander stated that there are 9 mailboxes that need to be replaced. The projected cost is a little under \$6,000.00. He requested that the current mailboxes be looked at to determine if concrete pads need to be replaced as well.

VI. COMMITTEE REPORTS:

Architectural Control Committee: Mr. Jarvis reviewed Ms. Cutter's report as submitted to the Board. The committee made the following changes to the ACC rules:

Item 1.1 Delete the last sentence and add "Borders may not be installed along any sidewalk without the approval of the ACC. Requests will only be considered when grass will not grow due to excessive shade or runoff. If approved, 4x4 pressure treated landscape timbers should be used."

Item 1.3 The last sentence will be changed to read "If replaced, door knobs, latches, knockers, and porch lights should be similar in style to the originals and in keeping with the colonial appearance of the community. House numbers must be black and similar in size/style to the originals."

Item 1.7a Will now read "Fences must be cedar or unpainted pressure treated pine and of the same construction as the original fence. Fences may be treated with a clear, transparent, preservative but the color of the wood must not be changed on either the exterior or interior surface."

Item 1.18 Will be changed to read "Small, decorative items, such as welcome sign or wreath, may be displayed on the front door or on the wall adjacent to the door. Flags, no larger than 3' x 5', may be displayed on a wall mounted pole adjacent to the front door. All these items must be in good order. The ACC may request the removal of any item deemed to be offensive to the community. Holiday decorations and lights must be removed from yards and homes (including windows) within one month of that holiday. No yard ornaments are permitted apart from holiday items."

Item 1.20 Add "A window fan may be used in the rear of the house only. The fan should not protrude past the window sill."

Item 1.24 Will now read "Fairfax County Police recommends an internal security bar on sliding glass doors and pins or sensors on ground level windows. The ACC follows this recommendation. No exterior bars on windows are allowed. Except as noted, any visible security devices must be approved by the ACC."

Item 1.27 Add “One sign pertaining to an installed security device, home for sale/rent or a current political campaign is allowed. Political signs must be removed immediately following the election.”

Item 1.31 Add “Window screens must be kept in good order.”

Communications Committee: Mr. Iddings reported that the newsletter went out over the weekend and that the website has been updated.

Grounds Committee: Mr. Alexander reported that the committee met and discussed the community garden. They determined that the fences need to be reinforced. A cedar tree will be planted during the Arbor Day celebration. The committee also identified projects to obtain estimates for and will work with management. Mr. Alexander also reported that the plantings on the island were done. There was some discussion regarding the erosion problems in the community.

MOTION: Mr. Alexander moved, Mr. Walsh seconded, to approve the following resolution:

Whereas, Earth Day was founded through the efforts of Senator Gaylord Nelson and first celebrated on April 22, 1970, and

Whereas, Earth Day’s purpose is to raise recognition and awareness about the earth and how we can better protect our environment, and

Whereas, in 1972, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and,

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Earth Day and Arbor Day are now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable source giving us paper, wood for our homes, fuel for our fires, and countless other wood products, and

Whereas, a clean, tree-filled environment in our community increases property values, enhances the economic vitality of business areas, and beautifies our community,

Now Therefore Be It Resolved: that Saturday, April 23, 2011 be observed as Earth Day and Arbor Day in Lafayette Village, all residents being urged to celebrate Earth Day and Arbor Day and to support efforts to protect our environment including our trees and woodlands, and

Further, that all residents are urged to assist LVCA in cleaning our grounds and planting trees in the common area to gladden the heart and promote the well-being of this and future generations.

The motion passed unanimously (4-0-0).

Neighborhood Watch: Mr. Iddings reported that the meetings will resume on April 12th and planning for National Night Out will begin.

Pool & Recreation: Mr. Jarvis reported that Linda Witham is resigning as Chair and Lisa will replace her.

Finance Committee: Mr. Walsh reported that the draft audit will be presented to the committee for their review.

Fairfax Federation: Ms. Boone reported that she attended the latest meeting where it was recommended that the budget be adopted, and to make it more transparent in the County.

Mason District Council: Mr. Jarvis reported that his term is ending as Treasurer.

VII. OLD BUSINESS:

Traffic Calming Update: Mr. Iddings reported that traffic seems to be slower on Lafayette Drive. He also reported that a LVCA request for a follow-up study must be submitted by the fall.

VDOT Update: Mr. Jarvis reported that he is waiting to hear back from Legal Counsel.

Standard Operating Procedures Manual: The Board discussed the idea of using a stamp on official documents. Ms. Walden reported that she has completed her document and will forward it to the Board members for their review.

VIII. NEW BUSINESS:

The Board discussed a letter from a resident regarding a complaint against another resident in the community.

IX. ADJOURNMENT:

Mr. Jarvis ended the Open Session of the Board meeting at 8:19 p.m. to move into an Executive Session.

X. EXECUTIVE SESSION:

Upon a motion duly moved and seconded, the Board moved into Executive Session. The Board rose from Executive Session and reported it had directed the management company to impose a \$50.00 fine on a homeowner for a repeated ACC violation – storing trash can in driveway. (Ms. Tschirhart left executive session at 8:30 p.m.)

The Board discussed RFP edits for a management company search.

Mr. Jarvis adjourned the Regular Session of the Board of Directors at 9:00 p.m.

**Respectfully Submitted,
Hattie M. Walden**