

**LAFAYETTE VILLAGE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Monday, April 9, 2018
Mason Crest Elementary School**

BOARD MEMBERS PRESENT:

Michelle Kloc, President
John Alexander, Treasurer
Amy Phipps, Secretary
Pascal Bui-Pho, Director-at-Large

BOARD MEMBERS ABSENT:

Steve Longstreet, Director-at-Large

OTHERS PRESENT:

Amanda Sansbury
Anne Sansbury
Lisa Conoly
Mike Nutbrown
Donna Jacobson
Angela Cutter
Dale Edwards, Sequoia Management
Chris Collins, Recording Secretary, Northern Virginia Minutes

I. CALL TO ORDER:

Ms. Kloc called the meeting to order at 7:04 p.m. and confirmed a quorum.

II. RESIDENTS' COMMENTS AND FEEDBACK:

There were no comments.

III. APPROVAL OF MINUTES

MOTION: Mr. Alexander moved, Ms. Phipps seconded, to approve the minutes of the March 12, 2018 Board meeting as presented. The motion passed unanimously (4-0-0).

IV. PRESIDENT'S COMMENTS:

No comments were presented.

V. MANAGEMENT REPORT:

Mr. Edwards reported that Peter's Landscaping has completed the first grass mowing of the season. The pool company has been preparing the pool for the season. He noted that he was informed that the pump needs to be replaced but Atlantic advised that it may last the season. He discussed an area on association property where trees need to come down. Mr. Edwards also reported that he is still working on a solution to the issue of the water fountain at the pool. He added that he will confirm with Atlantic regarding extending the pool hours four days past the regular closing day. Lastly, Mr. Edwards reported that he has completed the spring inspections and 121 homes have received letters.

VI. COMMITTEE REPORTS:

Architectural Control Committee: Ms. Cutter reported that the deadline for inspection compliance has been pushed back to June 9th. After that date, pool passes will be held until the homeowner has complied. The committee addressed the issue of trash collection locations and the problem seems to be resolved. Lastly, Ms. Cutter reported that the new electric charging station has been installed on a homeowner's parking space.

Communications: No report was provided.

Grounds: Mike Nutbrown reported that the committee is reviewing lighting quotes. He requested that management seek proposals for replacing the multi-use court and the basketball court. He also noted that a Board member will need to be present on Arbor/Earth Day to sign for the moon bounce. Ms. Kloc agreed to sign. Mr. Nutbrown discussed some erosion issues around the property. He will email Mr. Edwards with the locations so that Peter's can address. He noted that Carl Iddings is seeking quotes for crack fill and seal coating. Lastly, he noted that the fence around the garden needs to be addressed.

Neighborhood Watch: There was no report.

Pool & Recreation: Lisa Conoly reported that the furniture has been put out. She has marked the chairs that need to be re-strapped. The pool will open on May 26th and a cookout will be held at the pool that weekend. The deadline to submit applications for pool passes is May 16th. Ms. Conoly also reported that there is crack filling and caulking around the pool that will be done in advance of opening day.

Finance: Mr. Alexander reported that the committee met and discussed the audit. They will review the reserve study at their next committee meeting and will provide recommendations to the Board.

Fairfax Federation: Amanda Sansbury reported that she was unable to attend the meeting this month. She asked if anyone would like to be the association point of contact for the Federation. Ms. Jacobson offered to fill in until a permanent volunteer is found.

Mason District Council: Donna Jacobson reported that she will meet with the planning commissioner about short-term rentals. A public hearing will be held on May 3rd at 7:30 p.m.

VII. OLD BUSINESS:

Grounds Projects for 2018:

MOTION: Mr. Alexander moved, Ms. Phipps seconded, to accept the proposal from Peter's Landscaping for spring planting. The motion passed unanimously (4-0-0).

Approval of Fiscal Year 2016/2017 Audit: The Finance Committee identified changes to be made to the audit.

MOTION: Ms. Phipps moved, Mr. Alexander seconded, to accept the adjusting journal entries proposed by Goldklang & Group. The motion passed unanimously (4-0-0).

MOTION: Ms. Phipps moved, Ms. Kloc seconded, to direct Sequoia to make an adjusting entry to move the \$4,822.50 reimbursement to Mike Nutbrown from February 2018 to December 2017, keeping the expense category the same, Ground Maintenance and Repair. The motion passed unanimously (4-0-0).

MOTION: Ms. Phipps moved, Mr. Bui-Pho seconded, to direct Sequoia to make an adjusting entry to move the \$4,822.50 reimbursement to Mike Nutbrown from February 2018 to December 2017 to the expense category Tree Maintenance. The motion passed unanimously (4-0-0).

MOTION: Mr. Bui-Pho moved, Ms. Kloc seconded, to authorize the Treasurer to sign the 2016/2017 audit once the proposed corrections have been made. The motion passed unanimously (4-0-0).

Audit Representation Letter:

Mr. Alexander moved, Ms. Phipps seconded, to authorize the Treasurer to sign the audit representation from the Goldklang & Group. The motion passed unanimously (4-0-0).

Earth/Arbor Day – April 28, 2018:

MOTION: Mr. Alexander moved, Ms. Phipps seconded:

Whereas, Earth Day was founded through the efforts of Senator Gaylord Nelson and first celebrated on April 22, 1970, and

Whereas, Earth Day's purpose is to raise recognition and awareness about the earth and how we can better protect our environment, and

Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and,

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Earth Day and Arbor Day are now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products,

Whereas, a clean, tree-filled environment in our community increases property values, enhances the economic vitality of business areas, and beautifies our community,

Now Therefore Be It Resolved: that Saturday, April 28, 2018 be observed as Earth Day and Arbor Day in Lafayette Village, all residents being urged to celebrate Earth Day and Arbor Day and to support efforts to protect our environment including our trees and woodlands, and

Be It Further Resolved: that all residents are urged to assist LVCA in cleaning our grounds and planting trees in the common area to gladden the heart and promote the well-being of this and future generations.

The motion passed unanimously (4-0-0).

VIII. NEW BUSINESS:

CD Authorization: Mr. Alexander will request that the Wells Fargo representative to make a recommendation and will bring it to the committee for discussion.

Finance Committee Appointment:

MOTION: Mr. Alexander moved, Ms. Phipps seconded, to appoint Carl Iddings to the Finance Committee. The motion passed unanimously (4-0-0).

IX. ACTION ITEM REVIEW:

- Order moon bounce for Arbor/Earth Day
- Confirm extension of pool hours
- Seek proposals for basketball and multi-use courts
- Address garden fence
- Contact Peter's re: tree for Arbor/Earth Day
- Chair repairs and gutter cleaning at the pool
- Engagement letter to Goldklang
- Recode budget items from February 2018 to December 2017
- Solution for water fountain

X. ADJOURNMENT:

Ms. Kloc adjourned the Board meeting at 8:35 p.m.

XI. EXECUTIVE SESSION:

Ms. Kloc called the Executive Session to order at 8:45 p.m.

The Board reviewed the aging report of delinquent accounts; no action was necessary.

Ms. Kloc adjourned the Executive Session at 8:52 p.m by unanimous vote and consent

Respectfully,

 //Amy K. Phipps// .
ATTEST: Amy K. Phipps, Secretary